

**Cass City Downtown Development Authority**  
**Minutes**  
**January 14, 2025**

The Meeting was brought to order at 1:30 pm by Chairman Dave Weiler.

BOARD MEMBERS PRESENT: Christine Anthony, Eric Brown, Misty DeLong, Andrew Klco, David Weiler, and Village President Robert Piaskowski

ABSENT: Tyler Erla, Jon Ligrow, Cass City Chamber Administrator

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Clerk/Treasurer Nanette Walsh, Director of Community Development Melanie Radabaugh

**Motion to approve the minutes from the November 12, 2024, meeting was made by Brown and supported by Anthony. Motion Carried.**

**Motion to approve the December 31, 2024, Financial Report was made by Brown and supported by DeLong. Motion Carried.**

During Citizen Comments, Gavin Frederick, candidate for DDA Board appointment, gave a brief introduction, cited his community roots and involvement personally and professionally via Tri-County Bank Officer.

Chamber of Commerce Report: Radabaugh mentioned the upcoming Cass City Chamber of Commerce Dinner scheduled for April 25, 2025 at the Cass City VFW Hall. Citizen of the Year Nominations will be available soon. The Cass City Freedom Festival is scheduled for July 3 – 7, 2025.

Old Business: Christine Anthony gave a presentation on proposed project for the DDA to purchase Round Tables and Chairs and bike racks for businesses to place on the sidewalks in front of their businesses. Discussion evolved on participation with businesses, type and quality of equipment, price, and future policy for storage and maintenance. Anthony intended to contact downtown businesses for interest in the project and return results at the next DDA meeting.

A discussion involving the current status of the Cass City Cultural Center centered on the falling bricks and fencing to ensure safety in the area. An inquiry was made if Cass City Oil and Gas was interested in obtaining the property.

Newly Elected Officials Training Update: On January 8, 2025, a training was conducted by the Michigan Municipal League (MML) at the Cass City Municipal Building for an in-depth look at the Open Meetings Act, Freedom of Information Act, Municipal Finance and what constitutes a meeting (majority of board members in ANY location). MML cited legal individual liability associated with breaches of these Acts, and potential fines and prison time possible for these breaches.

**Motion to recommend to the Cass City Village Council the appointment of Gavin Frederick to the DDA Board was made by Anthony and supported by Brown. Motion Carried.**

Next Meeting: February 11, 2025

Melanie Radabaugh gave a brief presentation on the Michigan Downtown Association Training Series she is participating in, and invited Board members to learn more about the webinar series.

**Motion to adjourn at 2:15 pm was made by DeLong and supported by Klco. Motion Carried.**

Respectfully Submitted,

*Nanette Walsh*

Clerk/Treasurer, CPFA, CMC, CPFIM, MCAT, CCMC