



Moving Forward Working Together

AGENDA

October 30, 2023

Regular Meeting – 6:00 P.M.

- Call to Order
- Pledge of Allegiance
- Roll Call
- Review Minutes of Regular Meeting of September 25, 2023 – page 3
- Review Financial Statement ending September 30, 2023 – page 47
- Citizen Comments
- Budget and Finance
 - Approval of Bills
 - Approve the Village of Cass City Third Quarter Budget Amendment – page 71
 - Approve Purchase of VOIP Phone System – page 107
 - Approve Special Allocation for Demolition of the DDA Leach St. house – page 111
- Public Services Committee
 - Approve Agreement with Cintas – page 117
 - Approve Quote from Hach for Purchase of Spectrophotometer for the WWTP Lab – page 125
- Personnel and Public Safety
 - **Closed Session**, in accordance with the Open Meetings Act 267 of 1976, Section 15.268, Sec. 8 (a) – To Review Village Manager Evaluation
- Parks and Recreation Committee
- Downtown Development Authority
- Economic Development Corporation
- Planning Commission
- Manager's Report – page 135
- Communications
- Other Business
- Adjournment

November 2023 Meetings and Events:

November 8 – Personnel & Public Safety Committee, 4 pm

November 8 – Committee of the Whole, 7 pm

November 10 – Offices Closed, Veterans Day Observed

November 13 – Public Services Committee, **6 pm**

November 14 – DDA/EDC Meeting, 1:30 pm

November 14 – Parks and Recreation Committee, 6 pm

November 15 – Planning Commission, 7 pm

November 23, 24 – Offices Closed, Thanksgiving Holidays Observed

November 27 – Budget & Finance Committee, 5 pm

November 27 – Council Meeting, 6 pm

A Regular Meeting of the Cass City Village Council was held at the Cass City Municipal Building on Monday, September 25, 2023, at 6:00 p.m. Council Members present: President Robert Piaskowski, Trustees: Jeffrey Benkelman, Kevven Dorland, Michael Kirn and Joe Leeson. Excused: Bill Hartzell

A moment of silence was observed for Ed Knight, former Cass City Planning Commission member who passed away this week.

MOTION# 2023.9.25-01

MOTION by Trustee Benkelman, Supported by Trustee Griesing, to amend the agenda to clarify the agenda item: Closed Session, in accordance with MCL Public Act No. 267 of 1976, as amended, Section 15.268, Sec. 8, (h), – to discuss Village Attorney’s legal opinion. MOTION CARRIED 6 yeas 0 nays.

Public Hearing, – Proposed Ordinance #198, Rezoning 6734 Church Street to RA-1, Single Family Residential

MOTION# 2023.9.25-02

MOTION by Kirn, Supported by Trustee Leeson, to open a public hearing to receive comments on the proposed **Ordinance #198, Rezoning 6734 Church Street to RA-1, Single Family Residential**. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: excused, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 6 yeas 0 nays 1 excused.

A Public Hearing began at 6:03 pm to receive public comments on the proposed **Ordinance #198, Rezoning 6734 Church Street to RA-1, Single Family Residential**.

Chuck Kaake, 6734 Church Street, gave an overview on the request for rezoning from B-2, General Business to RA-1, Residential, highlighting future setback and refinancing concerns.

MOTION# 2023.9.25-03

MOTION by Trustee Griesing, Supported by Trustee Benkelman, to close a public hearing to receive comments on **Ordinance #198, Rezoning 6734 Church Street to RA-1, Single Family Residential**. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: excused, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 6 yeas 0 nays 1 excused.

The Public Hearing was closed at 6:11 pm.

Robert J. Mantey, Tuscola County Drain Commissioner gave a presentation on the procedures, engineering, special assessments and agreements for a proposed drain district in the Beechwood Drive area.

MOTION# 2023.9.25-04

MOTION by Trustee Leeson, Supported by Trustee Kirn, to receive, approve, and file the minutes of the August 28, 2023 Regular Meeting, as amended: “Chuck Kaake, 6734 Church Street, gave an overview on the request for rezoning from B-2”. MOTION CARRIED 6 yeas 0 nays

MOTION# 2023.9.25-05

MOTION by Trustee Benkelman, Supported by Trustee Kirn, to receive, approve, and file the minutes of the September 13, 2023 Committee of the Whole Meeting. MOTION CARRIED 6 years 0 nays

MOTION# 2023.9.25-06

MOTION by Trustee Dorland, Supported by Trustee Leeson to receive, and accept the Financial Statements of August 31, 2023. MOTION CARRIED 6 years 0 nays.

There were no comments during Citizen Comments.

MOTION# 2023.9.25-07

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to receive and file the Village of Cass City Accounts Payable paid invoices. MOTION CARRIED 6 years 0 nays.

MOTION# 2023.9.25-08 (No Support, MOTION FAILED)

MOTION by Trustee Leeson, **No Support**, to adopt a Resolution for Application for Laying Out and Designating a Drainage District, Village of Cass City, Beechwood Drain. MOTION FAILED, No Vote

MOTION# 2023.9.25-09 (No Support, MOTION FAILED)

MOTION by Trustee Leeson, **No Support**, to approve the Beechwood Drain Agreement with Tuscola County Drain Commissioner and authorize payment for services in the amount of \$31,500. MOTION FAILED, No Vote

MOTION# 2023.9.25-10 (No Support, MOTION FAILED)

MOTION by Trustee Leeson, **No Support** to adopt **Ordinance #198, Rezoning 6734 Church Street to RA-1, Single Family Residential**. MOTION FAILED, No Vote

MOTION# 2023.9.25-11

MOTION by Trustee Leeson, Supported by Trustee Kirn, to adopt a Resolution to Opt-Out of Requirements of Senate Bill 2011-7, for the Fiscal Year 2024. MOTION CARRIED 6 years 0 nays. (Attached)

MOTION# 2023.9.25-12

MOTION by Trustee Leeson, Supported by Trustee Griesing, to adopt the 2024 Village of Cass City Strategic Goals. MOTION CARRIED 6 years 0 nays. (Attached)

MOTION# 2023.9.25-13

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to adopt the updated Village of Cass City Title VI (6) Non-Discrimination Plan and approve Debora L. Powell, Village Manager, as the Title VI Coordinator. MOTION CARRIED 6 years 0 nays. (Attached)

MOTION# 2023.9.25-14

MOTION by Trustee Leeson, Supported by Trustee Dorland, to enter into Closed Session, in accordance with the Open Meetings Act 267 of 1976, Section 15.268, Sec. 8(h) to discuss Village Attorney's legal opinion. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: excused, Kim: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 6 yeas 0 nays 1 excused.

The Council entered into Closed Session at 7:21 pm.

The Council left Closed Session at 7:29 pm.

MOTION# 2023.9.25-15

MOTION by Trustee Leeson, Supported by Trustee Griesing, to return to the Regular Meeting. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: excused, Kim: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 6 yeas 0 nays 1 excused.

The Council returned to the Regular Meeting at 7:30 pm.

MOTION# 2023.9.25-16

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to authorize the Village Manager, Debbie Powell, and the Village Attorney to proceed with discussions with the proposed buyer for revisions to terms and conditions. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: excused, Kim: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 6 yeas 0 nays 1 excused.

MOTION# 2023.9.25-17

MOTION by Trustee Benkelman, Supported by Trustee Leeson, to appoint Debbie Powell as Village of Cass City Voting Delegate at the Michigan Municipal League (MML) Annual Conference. MOTION CARRIED 6 yeas 0 nays (Attached)

MOTION# 2023.9.25-18

MOTION by Trustee Benkelman, Supported by Trustee Kim, to approve purchase offer from the Village of Gagetown/Gagetown Police Department for the 2018 Ford Utility Vehicle in the amount of \$14,000. MOTION CARRIED 6 yeas 0 nays

Chief Jim Freeman introduced the newly hired full time Police Officer Danielle Booms.

MOTION# 2023.9.25-19

MOTION by Trustee Benkelman, Supported by Trustee Leeson, to approve setting Tuesday, October 31, 2023, from 5:30 to 7:00 pm as authorized Trick or Treat hours, and have these hours be published. MOTION CARRIED 6 yeas 0 nays

MOTION# 2023.9.25-20

MOTION by Trustee Dorland, Supported by Trustee Kirn, to receive and file the minutes of the Cass City Downtown Development Authority (**DDA**) held on August 8, 2023. MOTION CARRIED 6 years 0 nays.

MOTION# 2023.9.25-21

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to receive and file the minutes of the Cass City Economic Development Corporation (**EDC**) held on August 8, 2023. MOTION CARRIED 6 years 0 nays.

MOTION# 2023.9.25-22

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to receive and file the minutes of the Cass City Planning Commission held on August 16, 2023 as amended: "Motion by Tamlyn, supported by Gray Barnes, to defer the recommendation to the Village Council to appointment an individual to the Cass City Planning Commission." MOTION CARRIED 6 years 0 nays.

MOTION# 2023.9.25-23

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to receive and file the minutes of the Cass City Planning Commission held on August 22, 2023, as amended: "During Citizen's Comments, Eric Geslin Oslund, 6676 Seed Street, introduced himself as a candidate for the Planning Commission and spoke his appreciation for consideration to be appointed to the board". MOTION CARRIED 6 years 0 nays.

MOTION# 2023.9.25-24

MOTION by Trustee Leeson, Supported by Trustee Griesing, to appoint Barbara Kirn to the Cass City Planning Commission with a term ending May 1, 2026. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: excused, Kirn: abstain, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 years, 0 nays, 1 abstain, 1 excused.

MOTION# 2023.9.25-25

MOTION by Trustee Leeson, Supported by Trustee Kirn, to appoint Eric Oslund to the Cass City Planning Commission with a term ending May 1, 2026. MOTION CARRIED 6 years 0 nays.

The Manager's Report was reviewed.

MOTION# 2023.9.25-26

MOTION by Trustee Kirn, Supported by Trustee Griesing, to adopt the 2024 Village of Cass City Meeting Schedule. MOTION CARRIED 6 years 0 nays. (Attached)

MOTION# 2023.9.25-27

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to adjourn the meeting at 7:54 pm. MOTION CARRIED 6 years 0 nays.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MCAT

Village of Cass City Resolution
TO OPT OUT OF THE PUBLICLY FUNDED HEALTH
INSURANCE CONTRIBUTION ACT
(MICHIGAN SENATE BILL 2011-7)

At a regular Cass City Village Council Meeting held at the Cass City Municipal offices, 6506 Main Street, Cass City, Michigan, Tuscola County, Michigan on **September 25, 2023**:

Motion By: *Leeson*

Supported By: *Kinn*

WHEREAS, the "Publicly Funded Health Insurance Contribution Act" also known as Senate Bill 7, was passed by the Michigan Legislature and signed by Governor Snyder on September 27th, 2011; and

WHEREAS, although the new law imposes a maximum that public employers may contribute to employee health care costs, it also provides a mechanism for Villages and other "local units of government" to OPT OUT of the Act's requirements for a one (1) year period by a two-thirds vote of the Village Council, allowing the Village to determine, on its own, how much it contributes to employee health insurance without reference to hard caps or the 80/20 plan in the Act. A new two-thirds vote would be required to extend the exemption in each subsequent year.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village Council of Cass City, has, by at least a two-thirds vote, has indicated its intention to OPT OUT of the requirements of the "Publicly Funded Health Insurance Contribution Act" also known as Senate Bill 7, for the

2024 Village of Cass City Fiscal Year.

2. All Resolutions and parts of Resolutions, insofar as they conflict with the provisions of this Resolution be and they, hereby, are rescinded.

AYES: *Benkelman, Dorland, Griesing, Kinn, Leeson, Paskowski*

NAYS: *None*

RESOLUTION DECLARED ADOPTED.



Clerk, Village of Cass City

Village of Cass City

RESOLUTION TO ADOPT 2024 STRATEGIC PLANNING GOALS FOR THE
VILLAGE OF CASS CITY

WHEREAS; at the September 13, 2023 Village Council Committee of the Whole meeting, the goals for 2023 were discussed for the Village Council for their consideration in determining the goals for 2024; and

WHEREAS; the September 13, 2023 Committee of the Whole meeting was held with the following members present: President Rob Piaskowski, Trustees: Jeffrey Benkelman, Dustin Griesing, Bill Hartzell, Michael Kirn, and Joe Leeson, and with Trustee Kevven Dorland excused.

NOW THEREFORE, BE IT RESOLVED, that the Cass City Village Council hereby sets the 2024 Strategic Planning Goals as:

- 1) Municipal Park Lighting and Expanded Festival Vendor Electrical Outlets
- 2) Street Forestry Management
- 3) Downtown Street Parking Options
- 4) Branding and Marketing Cass City
- 5) Update Transportation Asset Management Plan (TAMP)

Present at September 25, 2023 Village Council meeting:
President Piaskowski, Trustees: Benkelman, Dorland, Griesing, Kirn, Leeson.
Excused: Hartzell.

ROLL CALL:


AYE: Benkelman, Dorland, Griesing, Kirn, Leeson, Piaskowski

NAY: None

ABSENT: Hartzell

ABSTAIN: None

RESOLUTION DECLARED ADOPTED

 9-25-2023
Village Clerk Date

VILLAGE OF CASS CITY

TITLE VI

NON-DISCRIMINATION PLAN

6506 Main Street
Cass City, MI 48726
Phone: 989-872-2911
Fax: 989-872-4855
Website: www.casscity.org

Title VI Coordinator:
Deboria L. Powell, Village Manager
Phone: 989-872-2911
Fax: 989-872-4855
Email: ccmanager@casscity.org

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INTRODUCTION

Cass City is located on M-81 in the northeast quadrant of Tuscola County. The Village is within a short driving distance of a number of metropolitan areas such as Saginaw, Bay City, Port Huron, and Flint. Village and area residents experience American small town living while enjoying high quality recreational facilities, schools, residential neighborhoods, and health services, making it an attractive area for residences and businesses alike. Because of these benefits, Cass City is one of Tuscola County's largest communities by population. The Village of Cass City serves all people, including minority populations, low-income populations, the elderly, persons with disabilities, and those who traverse the Village. The Village of Cass City recognizes its responsibility to provide fairness and equity in all of its programs, services, and activities, and that it must abide by and enforce federal and state civil rights legislation.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law which prohibits discrimination based on race, color, or national origin, in any program, service or activity that receives federal assistance. Specifically, Title VI assures that, "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance." Title VI has been broadened by related statutes, regulations and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)," provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, the Village of Cass City must provide access to individuals with limited ability to speak, write, or understand the English language. The Village will not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under its programs or

projects. Individuals may not be subjected to criteria or methods of administration which cause adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of race, color or national origin. Therefore, the primary goals and objectives of the Village of Cass City's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;
2. To ensure that people affected by the Village's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;
3. To prevent discrimination in the Village of Cass City's programs and activities, whether those programs and activities are federally funded or not;
4. To establish procedures for identifying impacts in any program, service, or activity that may create illegal adverse discrimination on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, and all interested persons and affected Title VI populations;
5. To establish procedures to annually review Title VI compliance within specific program areas within the Village;
6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in the Village's services, programs or activities.

As a sub-recipient of federal transportation funds, the Village of Cass City must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The Village of Cass City shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts, assurances that the sub-recipient must comply with Title VI and other related statutes. The Village of Cass City, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the Village will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

Discrimination under Title VI

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is “disparate treatment.” Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is “disparate impact.” Disparate impact discrimination occurs when a “neutral procedure or practice” results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The Village of Cass City’s efforts to prevent such discrimination must address, but not be limited to, a program’s impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The Village of Cass City has developed this Title VI Plan to assure that services, programs, and activities of the Village are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).

**VILLAGE OF CASS CITY
NON-DISCRIMINATION POLICY STATEMENT**


The Village of Cass City reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In applying this policy, the Village and its sub-recipients of federal funds shall not:

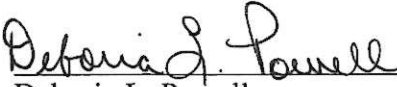
1. Deny any individual with any service, opportunity, or other benefit for which such individual is otherwise qualified;
2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;
3. Subject any individual to segregated or disparate treatment in any manner related to such individual's receipt of services or benefits;
4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;
5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;
6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;
7. Permit discriminatory activity in a facility built in whole or in part with federal funds;
8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;
9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English speaking ability, when requested and as appropriate;
10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;
11. Locate a facility in any way, which would limit or impede access to a federally-funded service or benefit.

The Village of Cass City will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The Village of Cass City designates Deboria L. Powell, Village Manager as the Title VI Coordinator. The Village Manager will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the Village of Cass City complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the Village of Cass City and Title VI may be directed to the Village Manager, Village of Cass City, 6506 Main Street, Cass City, MI 48726, Phone 989-872-2911, Fax 989-872-4855, ccmanager@casscity.org

 10-6-23

Robert Piaskowski Date
Village President

 10/6/23

Deboria L. Powell Date
Village Manager / Title VI Coordinator

**VILLAGE OF CASS CITY
TITLE VI ASSURANCES**

The Village of Cass City (hereinafter referred to as the "Recipient") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs for the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form in all proposals for negotiated agreements:

"The (Recipient), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Highway Program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom it delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

Village of Cass City



Robert Piaskowski, President

10-6-23
Date

AUTHORITIES

Title VI of the Civil Rights Act of 1964, 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h);

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin (including Limited English Proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance (please refer to 23 CFR 200.9 and 49 CFR 21). Related statutes have broadened the grounds to include age, sex, low income, and disability.

The Civil Rights Restoration Act of 1987 also broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S. 557] March 22, 1988).

Federal Aid Highway Act of 1973, 23 USC 324: No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under this title or carried on under this title.

Age Discrimination Act of 1975, 42 USC 6101: No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

Americans With Disabilities Act of 1990 PL 101-336: No qualified individual with a disability shall, by reason of his/her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination by a department, agency, special purpose district or other instrumentality of a state or local government.

Section 504 of the Rehabilitation Act of 1973: No qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance.

USDOT Order 1050.2: Standard Title VI Assurances

EO12250: Department of Justice Leadership and coordination of Non-discrimination Laws.

EO12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

28 CFR 50.3: Guidelines for the enforcement of Title VI of the Civil Rights Act of 1964.

EO13166: Improving Access to Services for Persons with Limited English Proficiency.

DEFINITIONS

Adverse Effects – The totality of significant individual or cumulative human health or environmental effects including interrelated social and economic effects, which may include, but are not limited to: (See Appendix E for additional discussion of “significant”)

- Bodily impairment, infirmity, illness or death
- Air, noise and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or community’s economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person’s businesses, farms or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of the Village programs, policies and activities

Federal Assistance – Includes grants and loans of federal funds; the grant or donation of federal property and interests in property; the detail of federal personnel, federal property or any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement or other contract which has, as one of its purposes, the provision of assistance.

Limited English Proficiency - Individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the Village.

Low-Income – A person whose median household income is at or below the Department of Health and Human Service Poverty guidelines (see <http://aspe.hhs.gov/poverty/>).

Low-Income Population – Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed Village program, policy or activity.

Minority – A person who is:

- a. Black – A person having origins in any of the black racial groups of Africa;
- b. Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
- c. Asian American – A person having origins in any of the original people of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or

- d. American Indian and Alaskan Native – A person having origins in any of the original people of North America and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population – Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed Village program, policy or activity.

Non-Compliance – A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons – Where designation of persons by race, color or national origin is required, the following designation ordinarily may be used; “White not of Hispanic origin”, “Black not of Hispanic origin”, “Hispanic”, “Asian or Pacific Islander”, “American Indian or Alaskan Native”. Additional sub-categories based on national origin of primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program – Includes any road or park project including planning or any activity for the provision of services financial aid or other benefits to individuals. This includes education or training, work opportunities, health welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient - Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Significant Adverse effects on Minority and Low-Income Populations – An adverse effect that:

- a. is predominantly borne by a minority population and/or a low-income population, or
- b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population.

Sub-Recipient – Any agency such as a council of governments, regional planning agency, or educational institution, for example, that received Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

ADMINISTRATION – GENERAL

The Village of Cass City designates Deboria L. Powell, Village Manager, as the Title VI Coordinator (hereinafter referred to as the “Title VI Coordinator”). Ms. Powell shall have lead responsibility for coordinating the administration of the Title VI and related statutes, programs, plans, and assurances.

Complaints: If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or disability, he/she may exercise his/her right to file a complaint with the Village. Complaints may be filed with the Title VI Coordinator. Every effort will be made to resolve complaints informally at the lowest level.

Data Collection: Statistical data on race, color, national origin, English language ability and sex of participants in and beneficiaries of the Village programs; e.g., impacted citizens and affected communities will be gathered and maintained by the Village. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews: Special emphasis program reviews will be conducted based on the annual summary of Title VI activities, accomplishments, and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure the equal participation in all their programs and activities at all levels. The Village does have special emphasis programs at this time.

Title VI Reviews on Sub-Recipients: Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the Act. The reviews will entail examination of the recipients’ adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of the annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Program Unit via the Sub-Recipient Annual Certification Form (MDOT form #0179) by October 5th.

Title VI Plan Updates: If updated, a copy of Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The Village will disseminate Title VI Program information to the Village employees and to the general public. Title VI Program information will be submitted to sub-recipients, contractors and beneficiaries. Public dissemination will include inclusions of Title VI

language in contracts and publishing the Village's Title VI Plan within 90 days of approval on the main page of the Village of Cass City's internet website, at www.casscity.org.

Remedial Action: The Village, through the Title VI Coordinator, will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

LIMITED ENGLISH PROFICIENCY (LEP)

On August 11, 2000, President William J. Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiencyⁱ, to clarify Title VI of the Civil Rights Act of 1964. It had as its purpose, to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write and speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounterⁱⁱ. These individuals are referred to as being limited in their ability to speak, read, write, or understand English, hence the designation, "LEP," or Limited English Proficient. The Executive Order states that:

"Each federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance, and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency's programs and activities."

Not only do all federal agencies have to develop LEP plans as a condition of receiving federal financial assistance, recipients have to comply with Title VI and LEP guidelines of the federal agency from which funds are provided as well.

Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies, to nonprofits and organizations. Title VI covers a recipient's entire program or activity. This means all parts of a recipient's operations are covered, even if only one part of a recipient's organization receives the federal assistance. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order.

The Village of Cass City receives funds from the US Department of Transportation via the Federal Highway Administration.

The US Department of Transportation published *Policy Guidance Concerning Recipients' responsibilities to Limited English Proficient Person* in the December 14th, 2005 Federal Register.ⁱⁱⁱ

The Guidance implies that the Village of Cass City is an organization that must follow this guidance:

This guidance applies to all DOT funding recipients, which include state departments of transportation, state motor vehicle administrations, airport operators, metropolitan planning organizations, and regional, state, and local transit operators, among many others. Coverage extends to a recipient's entire program or activity, i.e., to all parts of a recipient's operations. This is true even if only one part of the recipient receives the Federal assistance. For example, if DOT provides assistance to a state department of transportation to rehabilitate a particular highway on the National Highway System, all of the operations of the entire state department of transportation—not just the particular highway program or project—are covered by the DOT guidance.

Elements of an Effective LEP Policy

The US Department of Justice, Civil Rights Division has developed a set of elements that may be helpful in designing an LEP policy or plan. These elements include:

1. Identifying LEP persons who need language assistance
2. Identifying ways in which language assistance will be provided
3. Training Staff
4. Providing notice to LEP persons
5. The recommended method of evaluating accessibility to available transportation services is the Four-Factor Analysis identified by the USDOT.

These recommended plan elements have been incorporated into this plan.

Methodology for Assessing Needs and Reasonable Steps for an Effective LEP Policy

The DOT guidance outlines four factors recipients should apply to the various kinds of contacts they have with the public to assess language needs and decide what reasonable steps they should take to ensure meaningful access for LEP persons:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.
2. The frequency with which LEP individuals come in contact with the program.
3. The nature and importance of the program, activity, or service provided by the recipient to the LEP Community.
4. The resources available to the Village of Cass City and overall cost.

The greater the number or proportion of eligible LEP persons, the greater the frequency with which they have contact with a program, activity, or service and the greater the importance of that program, activity, or service, the more likely enhanced language services will be needed. The intent of DOT’s guidance is to suggest a balance that ensures meaningful access by LEP persons to critical services while not imposing undue burdens on small organizations and local governments.

Smaller recipients with more limited budgets are typically not expected to provide the same level of language service as larger recipients with larger budgets.

The DOT guidance is modeled after the Department of Justice’s guidance and requires recipients and sub-recipients to take steps to ensure meaningful access to their programs and activities to LEP persons. More information for recipients and sub-recipients can be found at <http://www.lep.gov>.

The Four-Factor Analysis

This plan uses the recommended four-factor analysis of an individualized assessment considering the four factors outlined above. Each of the following factors is examined to determine the level and extent of language assistance measures required to sufficiently ensure meaningful access to Village of Cass City services and activities that may affect their quality of life. Recommendations are then based on the results of the analysis.

Factor 1: The Proportion, Numbers and Distribution of LEP Persons

The Census Bureau has a range for four classifications of how well people speak English. The classifications are: ‘very well,’ ‘well,’ ‘not well,’ and ‘not at all.’ For our planning purposes, we are considering people that speak English less than ‘very well’ as Limited English Proficient persons.

As seen in Table #1, the Census 2021 Data for the Village of Cass City shows a small number of the population that speak English less than ‘very well.’

TABLE #1

LANGUAGE SPOKEN AT HOME	# of Individuals	Percentage
Population 5 years and over English only	2,342	100%
Language other than English	33	1.4%
Spanish	14	0.6%
Other Indo-European languages	19	0.8%
Asian and Pacific Islander languages	0	0.0%
Other languages	0	0.0%

Factor 2: Frequency of Contact with LEP Individuals

The Village has conducted an informal survey of our employees with regard to whether they have had encounters with LEP individuals in the performance of their job functions and found that they have not had any encounters with LEP individuals. We have offices accessible to the public and therefore accessible to LEP individuals. We also have staff that work in the field that could encounter LEP individuals. Additionally, regular Council meetings are held once per month, which would potentially bring LEP individuals to these meetings. Given the number of LEP individuals, as displayed in Table #1 (above), the probability of our employees to encounter an LEP individual is low.

Factor 3: The Nature and Importance of the Program, Activity, or Service to LEP

The Village of Cass City serves individuals throughout the Village in a variety of ways including managing roads, water, sewer, police, fire, elections, and other services to residents and other individuals, such as visitors and those traversing the state. The nature of the services that the Village provides is very important to an individual's day-to-day life. Therefore the denial of services to an LEP individual could have a significant detrimental effect. Given the number of LEP individuals in the Village, we will ensure accessibility to all of our programs, services, and activities.

Factor 4: The Resources Available to the Village of Cass City and Overall Cost

US Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons published in the Federal Register: December 14, 2005 (Volume 70, Number 239) states:

"Certain DOT recipients, such as those serving very few LEP persons or those with very limited resources, may choose not to develop a written LEP plan."

The Village of Cass City serves very few LEP persons and has very limited resources. However, it has decided to include a LEP section in its Title VI Plan in order to comply with the Executive Order and to ensure access and reasonable accommodations for LEP persons who may be unknown at this time.

Safe Harbor Stipulation

Federal law provides a “Safe Harbor” situation so that recipients can ensure with greater certainty that they comply with their obligation to provide written translations in languages other than English. A “Safe Harbor” means that if a recipient provides written translation in certain circumstances, such action will be considered strong evidence of compliance with the recipient’s written-translation obligations under Title VI.

The failure to provide written translations under the circumstances does not mean there is non-compliance, but rather provides a guide for recipients that would like greater certainty of compliance than can be provided by a fact-intensive, four factor analysis. For example, even if a Safe Harbor is not used, if written translation of a certain document(s) would be so burdensome as to defeat the legitimate objectives of its program, it is not necessary. Other ways of providing meaningful access, such as effective oral interpretation of certain vital documents, might be acceptable under such circumstances.

Strong evidence of compliance with the recipient’s written translation obligations under “Safe Harbor” includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be affected or encountered. Translation of other documents, if needed, can be provided orally.

This “Safe Harbor” provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable.

Given the small number of LEP language group members, the Village of Cass City’s budget and number of staff, it is deemed that written translations of vital documents would be so burdensome as to defeat the legitimate objectives of our programs. It is more appropriate for the Village of Cass City to proceed with oral interpretation options for compliance with LEP regulations.

Providing Notice to LEP Persons

USDOT LEP guidance says:

Once an agency has decided, based on the four factors, that it will provide language service, it is important that the recipient notify LEP persons of services available free of charge. Recipients should provide this notice in languages LEP persons would understand.

The guidance provides several examples of notification including:

1. Signage, in languages that an LEP individual would understand that free language assistance is available with advance notice.
2. Stating in outreach documents that free language services are available from the agency.
3. Working with community-based organizations and other stakeholders to inform LEP individuals of the recipient's services, including the availability of language assistance services.

Statements in languages that an LEP individual would understand will be placed in public information and public notices informing LEP individuals that those requiring language assistance and/or special accommodations will be provided the requested service free of charge, with reasonable advance notice to the Village of Cass City.

Options and Proposed Actions

Options:

Federal fund recipients have two (2) main ways to provide language services: oral interpretation either in person or via telephone interpretation service and written translation. The correct mix should be based on what is both necessary and reasonable in light of the four-factor analysis.^{iv}

The Village of Cass City is defining an interpreter as a person who translates spoken language orally, as opposed to a translator, who translates written language or who transfers the meaning of written text from one language into another. The person who translates orally is not a translator, but an interpreter.^v

Considering the relatively small size of the Village, the small number of LEP individuals in the service area, and limited financial resources, it is necessary to limit language aid to the most basic and cost-effective services. However, when requested appropriate assistance will be provided.

What the Village of Cass City will do. What actions will the Village of Cass City take?

- Notify the public that interpreter services are available upon request, with seven day advance notice.
- With advance notice of seven calendar days, the Village will provide interpreter services at public meetings, including language translation and signage for the hearing impaired.
- The Village will utilize the *Translators Resource List* as provided by MDOT for translation services and verbal interpretation.

- The Census Bureau “I-speak” Language Identification Card will be distributed to all employees that may potentially encounter LEP individuals.
- Once the LEP individual’s language has been identified, an agency from the *Translators Resource List* will be contacted to provide interpretation services.
- Publications of the Village’s complaint form will be made available online and upon request.
- In the event that a Village employee encounters a LEP individual, they will follow the procedure listed below:

OFFICE ENCOUNTER

1. Provide an I-speak language identification card to determine the language spoken of the LEP individual.
2. Once the foreign language is determined, provide information to Title VI Coordinator who will contact an interpreter from MDOT’s *Translators Resource List*.
3. If the need is for a document to be translated, the Title VI Coordinator will have the document translated and provided to the requestor as soon as possible.

ROAD ENCOUNTER

1. Road crew employee will immediately contact the Title VI Coordinator for assistance, and provide an I-speak language identification card to the LEP individual to determine the language spoken of the individual.
2. Once the foreign language is determined, provide information to Title VI Coordinator who will contact an interpreter from MDOT’s *Translators Resource List* to provide telephonic interpretation.
3. If the need is for a document to be translated, the Title VI Coordinator will have the document translated and provided to the requestor as soon as possible.

IN WRITING

1. Once a letter has been received it will be immediately forwarded to the Title VI Coordinator.
2. The Title VI Coordinator will contact a translator from the MDOT’s *Translators Resource List* to determine the specifics of the letter request information.
3. The Title VI Coordinator will work with the selected agency to provide the requested service to the individual in a timely manner.

OVER THE PHONE

1. If someone calls into our office speaking another language every attempt will be made to keep that individual on the line until an interpreter can be conferenced into the line and if possible determine the language spoken of the caller.
2. Once the language spoken by the caller has been identified, we will proceed with providing the requested assistance to the LEP individual.

The Village of Cass City's Staff Training

The Village of Cass City's staff will be provided training on the requirements for providing meaningful access to services for LEP persons.

ENVIRONMENTAL JUSTICE (EJ)

Compliance with Title VI includes ensuring that no minority or low income population suffers "disproportionately high and adverse human health or environmental effect" due to any "programs, policies and activities" undertaken by any agency receiving federal funds. This obligation will be met by the Village in the following ways:

- When planning specific programs or projects, identifying those populations that will be affected by a given program or project.
- If a disproportionate effect is anticipated, following mitigation procedures.
- If mitigation options do not sufficiently eliminate the disproportionate effect, discussing and, if necessary, implementing reasonable alternatives.

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The Village will use U.S. Census data to identify low income and minority populations.

Where a project impacts a small number or area of low income or minority populations, the Village will document that:

- Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment; etc.
- The project's impact is unavoidable;
- The benefits of the project far out-weigh the overall impacts; and
- Mitigation measures are being taken to reduce the harm to low income or minority populations.

If it is concluded that no minority and/or low income population groups are present in the project area, the Village will document how the conclusion was reached. If it is determined that one or more of these population groups are present in the area, the Village will administer a potential disproportionate effects test.

The following steps will be taken to assess the impact of projects on minorities and/or low income population groups:

STEP ONE: Determine if a minority or low income population is present within the project area. If the conclusion is that no minority and/or low income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority population groups and/or low income population groups present, proceed to Step Two.

STEP TWO: Determine whether project impacts associated with the identified low income and minority populations are disproportionately high and adverse. In doing so, refer to the list of potential impacts and questions contained in Appendix E. If it is determined that there are disproportionately high and adverse impacts to minority and low income populations, proceed to Step Three.

STEP THREE: Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods and individuals affected by proposed project.

STEP FOUR: If after mitigation, enhancements and offsetting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low income populations, then the following questions must be considered:

Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low income population?

Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority populations?

Question 3: Considering the overall public interest, is there a substantial need for the project?

Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social economic or environmental impacts that are more severe than those of the proposed action (b) have increased costs of extraordinary magnitude?

STEP FIVE: Include all findings, determinations or demonstrations in the environmental document prepared for the project.

FILING A TITLE VI COMPLAINT

I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the Village programs, activities, and services as required by statute.

II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the Village for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

III. Roles and Responsibilities

The Title VI Coordinator has overall responsibility for the discrimination complaint process and procedures. The Title VI Coordinator may, at his/her discretion assign a capable person to investigate the complaint.

The designated investigator will conduct an impartial and objective investigation, collect factual information and prepare a fact-finding report based upon information obtained from the investigation.

IV. Filing a Complaint

The complainant shall make himself/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

Applicability: The complaint procedures apply to the beneficiaries of Village programs, activities, and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

Eligibility: Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the Village or its sub-recipients, consultants, and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

Time Limitation on Filing Complaints: Title VI complaints may be filed with the Title VI Coordinator's office. In all situations, the employees of the Village must contact the Title VI Coordinator immediately upon receipt of Title VI related complaints.

Complaints must be filed within 180 days of the alleged discrimination. If the complainant could not reasonably be expected to know that the act was discriminatory within the 180 day period, he/she will have 60 additional days after becoming aware of the illegal discrimination to file the complaint.

Complaints must be in writing, and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative.

Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information
2. Inquiries seeking advice or information
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

V. Investigation

Investigation Plan: The investigator shall prepare a written plan, which includes, but is not limited to the following:

- Names of the complainant(s) and respondent(s)
- Basis for complaint
- Issues, events or circumstances that caused the person to believe that he/she has been discriminated against
- Information needed to address the issue
- Criteria, sources necessary to obtain the information
- Identification of key people
- Estimated investigation time line
- Remedy sought by the complainant(s)

Conducting the Investigation:

- The investigation will address only those issues relevant to the allegations in the complaint.
- Confidentiality will be maintained as much as possible.
- Interviews will be conducted to obtain facts and evidence regarding the allegations in the complaint. The investigator will ask questions to elicit information about aspects of the case.
- A chronological contact sheet is maintained in the case file throughout the investigation.
- If a Title VI complaint is received on a MDOT related contract against the Village of Cass City, MDOT will be responsible for conducting the investigation of the complaint. Upon receipt of a Title VI complaint filed against the Village of Cass City, the complaint and any pertinent information should immediately be forwarded to the MDOT, Civil Rights Program Unit.

Investigation Reporting Process:

- Complaints made against a Village of Cass City sub-recipient should be investigated by the Village following the internal complaint process.

- Within 40 days of receiving the complaint, the investigator prepares an investigative report and submits the report and supporting documentation to the office of Deboria L. Powell for review.
- The Title VI Coordinator reviews the file and investigative report. Subsequent to the review, the Title VI Coordinator makes a determination of “probable cause” or “no probable cause” and prepares the decision letter.

Retaliation:

The laws enforced by this Village prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

Deboria L. Powell, Village Manager
Village of Cass City
6506 Main Street
Cass City, MI 48726
Phone: 989-872-2911
Fax: 989-872-4855
Email: ccmanager@casscity.org

Reporting Requirements to an External Agency

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit within 60 days of the date the complaint was received.

Records

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

APPENDIX A - [TO BE INSERTED IN ALL FEDERAL-AID CONTRACTS]

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees, as follows:

1. **Compliance with Regulations:** The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the contractor under the contract until the contractor complies and/or

b. Cancellation, termination or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include provisions of paragraphs (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B - TRANSFER OF PROPERTY

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the State of Michigan, will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4) does hereby remise, release, quitclaim and convey unto the State of Michigan all the right, title and interest of the Department of Transportation in and to said lands described Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)*

TO HAVE AND TO HOLD said lands and interests therein unto the State of Michigan, and its successors forever, subject, however, the covenant, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the State of Michigan, its successors and assigns.

The State of Michigan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over, or under such lands hereby conveyed (,) (and)*(2) that the State of Michigan shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and

the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

APPENDIX C - PERMITS, LEASES AND LICENSES

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Michigan Department of Transportation, pursuant to the provisions of Assurance 7(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representative, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases, add, "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to terminate the license, lease, permit, etc., and to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to re-enter lands and facilities hereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Michigan Department of Transportation and its assigns.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of the Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

APPENDIX D - TITLE VI COMPLAINT FORM

VILLAGE OF CASS CITY
TITLE VI COMPLAINT FORM

Title VI of the Civil Rights Act of 1964 states that "No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance."

This form may be used to file a complaint with the Village of Cass City based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within 180 day period, you have 60 days after you became aware to file your complaint.**

If you need assistance completing this form, please contact Deboria L. Powell by phone at 989-872-2911 or via e-mail at cmanager@casscity.org.

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Please explain your relationship with the individual(s) indicated above: _____

Name of agency and department or program that discriminated:

Agency or department name: _____

Name of individual (if known): _____

Address: _____

City: _____ State: _____ Zip: _____

Date(s) of alleged discrimination:
Date discrimination began _____ Last or most recent date _____

ALLEGED DISCRIMINATION:

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

____ Race _____ Income

____ Color _____ National Origin

____ Age _____ Sex

____ Disability

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

Signature: _____ Date: _____

Please return completed form to: Deboria L. Powell, Village Manager, 6506 Main Street, Cass City, MI 48726, Fax 989-872-4855, ccmanager@casscity.org

Note: *The Village of Cass City prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the Village. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.*

APPENDIX E - DETERMINE/DISTINGUISH SIGNIFICANT/NON-SIGNIFICANT EFFECTS

“Significant” requires considerations of both context and intensity:

- (a) *Context.* This means that the significance of an action must be analyzed in several contexts such as society as a whole (human, nation), the affected region, the affected interests, and the locality. Significance varies with the setting of the proposed action. For instance, in the case of a site-specific action, significance would usually depend upon the effects in the local area rather than in the world as a whole. Both short-and long-term effects are relevant.
- (b) *Intensity.* This refers to the severity of impact. Responsible officials must bear in mind that more than one agency may make decisions about partial aspects of a major action. The following should be considered in evaluating intensity:
 - (1) Impacts that may be both beneficial and adverse. A significant effect may exist even if, on balance, the effect would be beneficial.

“Non-significant effect” means no substantial change to an environmental component and this has no material bearing on the decision-making process.

Scientific, technical, institutional, the public’s value, and the local economic conditions influence the meaning of significant effect.

If an alternative would provide a beneficial effect, then the alternative would cause no significant adverse effect. If an alternative would provide an adverse effect, the effect might be significant or the effect might be non-significant.

Determinations of “significant” and “non-significant” effects will be made by the Village Manager.

APPENDIX F - PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT PLAN YEAR

1. The Village of Cass City's Title VI Plan will be communicated to each Village Department Head who will review the plan with departmental employees. All Village of Cass City employees will be trained or made aware of the Title VI and LEP policies and complaint procedures.
2. The Village of Cass City's Title VI Plan will be published on the main page of the Village's website www.casscity.org , within 90 days of approval.
3. Appendix A will be included in all Village contracts as outlined in the Title VI Plan.
4. The language in Number 2 of the Village of Cass City's Title VI Assurances will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
5. The procedure(s) for responding to individuals with Limited English Proficiency will be implemented.
6. A review of Village facilities will be conducted in reference to compliance with the American Disabilities Act.
7. The following data will be collected and reviewed by the Title VI Coordinator and included, where appropriate, in the annual report submitted to MDOT.
 - a. **Boards and Commissions:** The number of vacancies; how vacancies are advertised and filled; the number of applicants; the representation of minorities will be evaluated.
 - b. **Public Meetings:** The number of open meetings; how meeting dates and times are communicated to the general public and to individuals directly affected by the meeting.
 - c. **Construction Projects:** The number of construction projects and minority contractors bidding and the number selected; verification that Title VI language was included in bids and contracts for each project.
 - d. **LEP Needs:** The number of requests for language assistance that were requested or required; the outcome of these requests.
 - e. **Complaints:** The number of Title VI complaints received; nature of the complaints; resolution of the complaints.
 - f. **Timeliness of Services:** The number of requests for services; amount of time from request to when service was delivered; number of requests denied.
 - g. **Right of Way/Eminent Domain:** The number of such actions and diversity of individual(s) affected.
 - h. **Program Participants:** Racial data of program participants where possible.

ⁱ The executive order verbatim can be found online at <http://www.usdoj.gov/crt/cor/Pubs/colep.htm>.

ⁱⁱ Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons. Federal Register: December 14, 2005 (Volume 70, Number 239)

ⁱⁱⁱ The DOT has also posted an abbreviated version of this guidance on their website at <http://www.dotcr.ost.dot.gov/asp/lep.asp>.

^{iv} <http://www.dotcr.ost.dot.gov/asp/lep.asp>

^v Department of Justice Final LEP Guidelines, Federal Register June 18, 2002-Vol. 67-Number 117.

VILLAGE OF CASS CITY RESOLUTION

A RESOLUTION TO DESIGNATE A VOTING DELEGATE FOR THE VILLAGE OF CASS CITY AT THE 2023 MICHIGAN MUNICIPAL LEAGUE (MML) CONFERENCE

MOTION by: *Benkelman* Supported by: *Leeson*

WHEREAS: The Michigan Municipal League (MML) requests that the Village of Cass City designate by action of the governing body one of our officials who will attend the Convention as our official representative to cast the vote of the municipality at the annual meeting, and

WHEREAS: The MML Annual Convention will be held from October 18-20, 2023 in Traverse City, MI, and

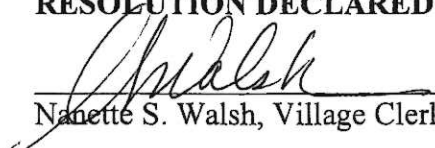
WHEREAS: The only village official scheduled to attend the convention is the Village Manager,

NOW, THEREFORE, BE IT RESOLVED that it is recommended that the Village of Cass City delegate Deboria L. Powell, Village Manager, as the official representative to cast the vote of the municipality at the MML Annual Meeting to be held October 18, 2023.

FURTHER, directs that the village clerk forward this resolution to Michigan Municipal League.

Ayes: *Benkelman, Dorland, Griesing, Kirn, Leeson, Piaskowski*, Nays: *None*

RESOLUTION DECLARED ADOPTED



Nanette S. Walsh, Village Clerk/Treasurer

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village of Cass City, Tuscola County, Michigan, at a Regular Meeting held on _____.

_____, Clerk

2024 Village of Cass City Council Regular Meetings

Monday, January 29, 2024

Monday, February 26, 2024

Monday, March 25, 2024

Monday, April 29, 2024

Monday, May 20, 2024*

Monday, June 24, 2024

Monday, July 29, 2024

Monday, August 26, 2024

Monday, September 30, 2024

Monday, October 28, 2024

Monday, November 25, 2024

Monday, December 9, 2024 **

Monday, December 9, 2024 Public Hearing on Proposed 2025 Budget

*Third Monday of the month because of the Holiday

** Second Monday of the month because of the Holidays

2024 Committee of the Whole (2nd Wednesday)

January 10, 2024

March 13, 2024

May 8, 2024

July 10, 2024

September 11, 2024

November 13, 2024

Adopted September 25, 2023

Village of Cass City

Financial Statements

Month Ending 9/30/23

75% of Fiscal Year

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

User: NAN

DB: Cass City

ACTIVITY FOR
MONTH 09/30/23
INCR (DECR)

YTD BALANCE
09/30/2023
NORM (ABNORM)

ENCUMBERED
YEAR-TO-DATE

UNENCUMBERED
BALANCE

% BDTG
USED

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 101 - GENERAL FUND							
101-000-402.000	REAL PROPERTY TAXES	629,975.00	335,040.43	626,356.55	0.00	3,618.45	99.43
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTIONS)	35,301.00	18,357.20	34,318.74	0.00	982.26	97.22
101-000-410.000	PERSONAL PROPERTY TAXES	64,523.00	11,715.80	60,689.98	0.00	3,833.02	94.06
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	3,536.00	641.99	3,325.72	0.00	210.28	94.05
101-000-445.000	PENALTIES & INTEREST TAXES	144.00	73.38	73.38	0.00	70.62	50.96
101-000-447.000	COLLECTION FEES TAXES	10,278.00	5,028.30	9,963.10	0.00	314.90	96.94
101-000-451.000	LIQUOR LICENSE FEES	2,030.00	2,464.00	2,464.00	0.00	(434.00)	121.38
101-000-543.000	STATE GRANT-PA 302 FUNDS	900.00	0.00	810.30	0.00	89.70	90.03
101-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	194,231.00	0.00	112,632.07	0.00	81,598.93	57.99
101-000-574.000	STATE SHARED REVENUE	308,430.00	0.00	125,780.00	0.00	182,650.00	40.78
101-000-575.000	STATE SHARED REV, EVIP	56,052.00	0.00	28,030.00	0.00	28,022.00	50.01
101-000-581.000	REVENUES, CCPS: SCHOOL.RESOURCE.OFFICER	65,500.00	6,792.48	41,177.06	0.00	24,322.94	62.87
101-000-584.000	RESTITUTION FUNDS, CCPD	100.00	0.00	0.00	0.00	100.00	0.00
101-000-607.000	CABLE FRANCHISE FEES	35,000.00	0.00	17,361.16	0.00	17,638.84	49.60
101-000-608.000	ZONING PERMIT FEES	3,000.00	60.00	1,498.75	0.00	1,501.25	49.96
101-000-609.000	RENTAL REGISTRATION FEES	5,000.00	70.00	5,810.00	0.00	(810.00)	116.20
101-000-625.000	MISCELLANEOUS REVENUES	2,600.00	155.00	1,591.00	0.00	1,009.00	61.19
101-000-640.000	REFUSE FEES	165,980.00	12,486.34	100,089.25	0.00	65,890.75	60.30
101-000-651.000	SWIMMING FEES	49,600.00	225.00	53,266.00	0.00	(3,666.00)	107.39
101-000-652.000	ARTS / CRAFTS FEES	10,000.00	0.00	9,413.00	0.00	587.00	94.13
101-000-653.000	OTHER RECREATION FEES	2,700.00	110.00	2,230.00	0.00	470.00	82.59
101-000-655.000	ORDINANCE FINES	1,500.00	105.60	1,581.63	0.00	(81.63)	105.44
101-000-662.000	REFUSE PENALTIES	3,348.00	232.41	2,037.29	0.00	1,310.71	60.85
101-000-664.000	INTEREST & DIVIDENDS	15,000.00	1,548.64	9,917.45	0.00	5,082.55	66.12
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	4,500.00	775.52	2,064.33	0.00	2,435.67	45.87
101-000-674.000	POOL DONATIONS/SPONSORSHIPS	250.00	0.00	200.00	0.00	50.00	80.00
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	20,024.00	0.00	16,238.29	0.00	3,785.71	81.09
101-000-676.000	DOG PARK DONATIONS	32,263.00	0.00	32,262.90	0.00	0.10	100.00
101-000-678.000	DONATIONS, MUSIC IN THE PARK	2,500.00	0.00	1,750.00	0.00	750.00	70.00
101-000-699.000	TRANSFERS IN, ADMIN CHRG	193,967.00	0.00	0.00	0.00	193,967.00	0.00
101-000-699.100	TRANSFER IN FROM FUND BALANCE	80,000.00	0.00	0.00	0.00	80,000.00	0.00
101-000-699.200	TRANSFER IN FROM FB, POLICE	7,000.00	0.00	0.00	0.00	7,000.00	0.00

Fund 101 - GENERAL FUND:

TOTAL REVENUES 2,005,232.00 395,882.09 1,302,931.95 0.00 702,300.05 64.98

EXPENDITURE REPORT
 PERIOD ENDING 09/30/2023
 % Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDCGT USED
Fund 101 - GENERAL FUND							
101 - COUNCIL		7,500.00	0.00	422.42	0.00	7,077.58	5.63
172 - ADMINISTRATIVE		162,133.00	11,173.88	113,383.48	0.00	48,749.52	69.93
215 - CLERK STAFF		189,076.00	12,251.97	123,746.49	0.00	65,329.51	65.45
223 - FINANCE		23,300.00	0.00	18,640.00	0.00	4,660.00	80.00
261 - GENERAL GOVERNMENT		132,037.00	5,395.31	72,907.34	0.00	59,129.66	55.22
262 - ELECTIONS		100.00	0.00	0.00	0.00	100.00	0.00
265 - BUILDINGS & GROUNDS		35,193.00	1,387.94	20,409.84	0.00	14,783.16	57.99
291 - COMMUNITY PROMOTION (PA 359)		56,350.00	2,410.78	47,092.86	0.00	9,257.14	83.57
301 - POLICE DEPARTMENT		634,748.00	50,492.97	479,907.53	6,896.35	147,944.12	76.69
315 - CRIME & SAFETY		10,385.00	0.00	10,384.95	0.00	0.05	100.00
400 - MISC GOVERNMENT		10,000.00	0.00	10,000.00	0.00	0.00	100.00
441 - PUBLIC WORKS		24,080.00	1,248.55	11,616.42	1.00	12,462.58	48.25
520 - SOLID WASTE DISPOSAL		165,980.00	12,415.61	111,924.29	0.00	54,055.71	67.43
722 - PLANNING AND ZONING		68,313.00	3,843.14	19,644.70	0.00	48,668.30	28.76
752 - SWIMMING POOL		157,013.00	6,864.41	121,230.57	1,801.65	33,980.78	78.36
754 - PARKS DEPARTMENT		303,307.00	22,808.91	200,722.78	16,132.05	86,452.17	71.50
758 - RECREATION / DAYCAMP		17,488.00	1,253.97	16,065.69	0.00	1,422.31	91.87
Fund 101 - GENERAL FUND:							
TOTAL EXPENDITURES		1,997,003.00	131,547.44	1,378,099.36	24,831.05	594,072.59	70.25

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 202 - MAJOR STREET							
202-000-402.000	MJ ST REAL PROPERTY TAXES	26,600.00	24,814.90	24,814.90	0.00	1,785.10	93.29
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	2,554.00	2,404.44	2,404.44	0.00	149.56	94.14
202-000-553.000	MJ ST GAS & WEIGHT	276,199.00	29,704.09	175,957.84	0.00	100,241.16	63.71
202-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	6,882.00	0.00	4,229.51	0.00	2,652.49	61.46
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	13,665.00	0.00	13,627.68	0.00	37.32	99.73
202-000-664.000	INTEREST & DIVIDENDS	4,500.00	525.40	2,566.91	0.00	1,933.09	57.04
202-000-671.000	MJ ST MISC. REIMBURSEMENT	6,545.00	0.00	96.27	0.00	6,448.73	1.47
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	48,148.00	0.00	15,728.30	0.00	32,419.70	32.67
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	31,386.00	0.00	31,386.00	0.00	0.00	100.00

Fund 202 - MAJOR STREET:

TOTAL REVENUES	416,479.00	57,448.83	270,811.85	0.00	145,667.15	65.02
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 202 - MAJOR STREET							
463 - STREET MAINTENANCE		91,785.00	6,669.68	40,581.76	2,175.00	49,028.24	46.58
470 - R. O. W. MAINTENANCE		12,475.00	4,750.00	9,500.00	0.00	2,975.00	76.15
474 - SIGNS		7,834.00	0.00	1,228.41	0.00	6,605.59	15.68
478 - SNOW		95,858.00	0.00	14,324.01	0.00	81,533.99	14.94
486 - TRUNKLINE MAINTENANCE		2,327.00	4,174.22	5,688.17	0.00	(3,361.17)	244.44
488 - TRUNKLINE SWEEPING/FLUSHING		11,294.00	244.69	6,332.85	0.00	4,961.15	56.07
493 - STATE MONUMENT PROPERTY T.L.		1,223.00	129.50	483.33	0.00	739.67	39.52
494 - TRUNKLINE UTILITIES		11,483.00	41.09	6,256.21	0.00	5,226.79	54.48
497 - TRUNKLINE SNOW REMOVAL		40,364.00	0.00	34,839.76	0.00	5,524.24	86.31
502 - TRUNKLINE FRINGE BENEFITS		8,191.00	441.03	5,261.23	0.00	2,929.77	64.23
51							
Fund 202 - MAJOR STREET:							
TOTAL EXPENDITURES		282,834.00	16,450.21	124,495.73	2,175.00	156,163.27	44.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 203 - LOCAL STREET							
203-000-402.000	REAL PROPERTY TAXES	229,374.00	107,920.59	223,333.60	0.00	6,040.40	97.37
203-000-410.000	PERSONAL PROPERTY TAXES	23,009.00	2,237.13	21,639.86	0.00	1,369.14	94.05
203-000-553.000	GAS & WEIGHT	108,786.00	11,465.68	67,831.60	0.00	40,954.40	62.35
203-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	61,982.00	0.00	38,065.62	0.00	23,916.38	61.41
203-000-664.000	INTEREST & DIVIDENDS	8,000.00	1,075.47	7,729.88	0.00	270.12	96.62
203-000-671.000	MISC REIMBURSEMENTS	2,545.00	0.00	96.27	0.00	2,448.73	3.78
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	45,371.00	0.00	45,354.19	0.00	16.81	99.96
203-000-699.000	TRANSFER IN, LOCAL STREET FUND BALANCE	100,000.00	0.00	0.00	0.00	100,000.00	0.00
<hr/>							
Fund 203 - LOCAL STREET:		579,067.00	122,698.87	404,051.02	0.00	175,015.98	69.78
TOTAL REVENUES							

EXPENDITURE REPORT

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

ACTIVITY FOR
 MONTH 09/30/23
 2023

GL NUMBER	DESCRIPTION	AMENDED BUDGET	INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 203 - LOCAL STREET							
463	STREET MAINTENANCE	341,918.00	99,022.65	217,482.75	6,554.60	117,880.65	65.52
470	R. O. W. MAINTENANCE	17,060.00	13,250.00	19,808.60	0.00	(2,748.60)	116.11
474	SIGNS	9,761.00	155.00	2,285.15	0.00	7,475.85	23.41
478	SNOW	63,293.00	0.00	11,687.74	0.00	51,605.26	18.47
494	TRUNKLINE UTILITIES	83,410.00	6,194.44	42,409.71	0.00	41,000.29	50.84

Fund 203 - LOCAL STREET:

TOTAL EXPENDITURES

515,442.00 118,622.09 293,673.95 6,554.60 215,213.45 58.25

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

YTD BALANCE
 09/30/2023

ACTIVITY FOR
 MONTH 09/30/23

2023
 AMENDED BUDGET

DESCRIPTION

ENCUMBERED
 YEAR-TO-DATE

UNENCUMBERED
 BALANCE

% BDC
 USED

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 244 - ECONOMIC DEVELOPMENT							
244-000-664.000	INTEREST & DIVIDENDS	312.00	21.31	244.84	0.00	67.16	78.47
244-000-691.000	APPROPRIATION FROM FUND BALANCE	18,525.00	0.00	0.00	0.00	18,525.00	0.00

Fund 244 - ECONOMIC DEVELOPMENT:

TOTAL REVENUES		18,837.00	21.31	244.84	0.00	18,592.16	1.30
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PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 244 - ECONOMIC DEVELOPMENT							
001 - ADMINISTRATION		18,837.00	1,125.18	9,941.44	0.00	8,895.56	52.78

Fund 244 - ECONOMIC DEVELOPMENT:

TOTAL EXPENDITURES

18,837.00 1,125.18 9,941.44 0.00 8,895.56 52.78

ACTIVITY FOR
MONTH 09/30/23
INCR (DECR)

2023
MONTH 09/30/23
INCR (DECR)

2023
MONTH 09/30/23
INCR (DECR)

YTD BALANCE
09/30/2023
NORM (ABNORM)

ENCUMBERED
YEAR-TO-DATE

UNENCUMBERED
BALANCE

% BDT
USED

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2023 MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 248 - D.D.A.							
248-000-402.000	CAPTURED TAXES	14,815.00	0.00	0.00	0.00	14,815.00	0.00
248-000-403.000	CAPTURE TOWNSHIP TAXES	3,108.00	0.00	3,106.84	0.00	1.16	99.96
248-000-404.000	CAPTURE COUNTY TAXES	7,100.00	0.00	7,099.67	0.00	0.33	100.00
248-000-625.000	MISC FEES	260.00	0.00	0.00	0.00	260.00	0.00
248-000-664.000	INTEREST & DIVIDENDS	350.00	11.25	75.41	0.00	274.59	21.55
248-000-675.000	TRANSFER FROM FUND BALANCE	10,000.00	0.00	0.00	0.00	10,000.00	0.00
248-000-691.000	TRANSFER FROM GENERAL FUND	10,000.00	0.00	10,000.00	0.00	0.00	100.00
TOTAL REVENUES		45,633.00	11.25	20,281.92	0.00	25,351.08	44.45

Fund 248 - D.D.A.:

EXPENDITURE REPORT

PERIOD ENDING 09/30/2023
 % Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 248 - D.D.A.							
001 - ADMINISTRATION		31,665.00	231.33	22,363.44	0.00	9,301.56	70.63
005 - THORP PROPERTY		4,182.00	0.00	1,286.48	0.00	2,895.52	30.76
008 - DDA DEBT SERVICE		9,521.00	0.00	6,346.80	0.00	3,174.20	66.66

Fund 248 - D.D.A.:

TOTAL EXPENDITURES

45,368.00 231.33 29,996.72 0.00 15,371.28 66.12

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDCGT USED
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT							
401-000-501.000	OTHER LOAN PROCEEDS - USDA/RD	190,050.00	0.00	180,000.00	0.00	10,050.00	94.71
401-000-502.000	OTHER LOCAL REVENUES/MATCH	350.00	0.00	339.58	0.00	10.42	97.02
401-000-664.000	INTEREST & DIVIDENDS	20.00	0.00	10.93	0.00	9.07	54.65

Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:

TOTAL REVENUES 190,420.00 0.00 180,350.51 0.00 10,069.49 94.71

EXPENDITURE REPORT

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDG USED
Fund 401 - CAPITAL PROJECTS:	SEEGER STREET PROJECT						
001 - ADMINISTRATION		190,420.00	0.00	180,140.29	0.00	10,279.71	94.60

Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:

TOTAL EXPENDITURES

190,420.00	0.00	180,140.29	0.00	10,279.71	94.60
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 408 - WATER RECREATION FUND							
408-000-664.000	INTEREST & DIVIDENDS	100.00	0.00	0.00	0.00	100.00	0.00
408-000-675.000	DONATIONS, SPLASH PARK PROJECT	500.00	0.00	0.00	0.00	500.00	0.00
Fund 408 - WATER RECREATION FUND:		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL REVENUES							

EXPENDITURE REPORT

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
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Fund 408 - WATER RECREATION FUND
 001 - ADMINISTRATION

600.00	0.00	0.00	0.00	0.00	600.00	0.00
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Fund 408 - WATER RECREATION FUND:

TOTAL EXPENDITURES

600.00	0.00	0.00	0.00	0.00	600.00	0.00
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 590 - WASTEWATER TREATMENT							
590-000-609.000	SEWER MISC REVENUES	27,000.00	2,135.00	19,955.00	0.00	7,045.00	73.91
590-000-628.000	SEWER OMR FEES	295,832.00	25,035.29	200,754.29	0.00	95,077.71	67.86
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	514,937.00	43,499.44	353,513.03	0.00	161,423.97	68.65
590-000-636.000	SEWER CONNECTIONS	1,071.00	0.00	0.00	0.00	1,071.00	0.00
590-000-662.000	SEWER SERVICE PENALTIES	14,461.00	961.95	9,575.84	0.00	4,885.16	66.22
590-000-664.000	INTEREST & DIVIDENDS	13,500.00	1,542.57	12,806.87	0.00	693.13	94.87
590-000-699.000	TRANSFERS FROM FUND BALANCE	38,300.00	0.00	0.00	0.00	38,300.00	0.00
Fund 590 - WASTEWATER TREATMENT:		905,101.00	73,174.25	596,605.03	0.00	308,495.97	65.92
TOTAL REVENUES							

EXPENDITURE REPORT

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 590 - WASTEWATER TREATMENT							
001	- ADMINISTRATION	231,228.00	9,986.63	93,894.57	0.00	137,333.43	40.61
002	- TREATMENT AND PUMPING	319,104.00	28,826.47	214,054.89	13,424.90	91,624.21	71.29
003	- COLLECTIONS	202,522.00	5,993.13	146,813.39	24,503.25	31,205.36	84.59
004	- MAINTENANCE	147,166.00	14,608.22	129,641.24	0.00	17,524.76	88.09

Fund 590 - WASTEWATER TREATMENT:

TOTAL EXPENDITURES

900,020.00 59,414.45 584,404.09 37,928.15 277,687.76 69.15

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 591 - WATER SYSTEM							
591-000-544.000	STATE GRANT - DWAM	121,660.00	14,629.21	14,629.21	0.00	107,030.79	12.02
591-000-628.000	WATER OMR FEES	307,085.00	26,473.53	235,273.57	0.00	71,811.43	76.62
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	372,765.00	27,650.45	204,883.58	0.00	167,881.42	54.96
591-000-636.000	CONNECTIONS	1,071.00	0.00	0.00	0.00	1,071.00	0.00
591-000-646.000	BULK WATER SALES REVENUE	2,142.00	0.00	1,347.00	0.00	795.00	62.89
591-000-662.000	SERVICE PENALTIES	11,109.00	659.42	6,255.96	0.00	4,853.04	56.31
591-000-664.000	INTEREST & DIVIDENDS	15,000.00	1,457.88	11,134.45	0.00	3,865.55	74.23
591-000-665.000	BUILDING LEASE REVENUES	50,475.00	0.00	0.00	0.00	50,475.00	0.00
591-000-671.000	MISC. REIMBURSEMENTS	6,427.00	274.41	5,799.40	0.00	627.60	90.23
Fund 591 - WATER SYSTEM:		887,734.00	71,144.90	479,323.17	0.00	408,410.83	53.99
TOTAL REVENUES							

EXPENDITURE REPORT

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 591 - WATER SYSTEM							
001	- ADMINISTRATION	209,265.00	9,564.38	98,025.59	595.00	110,644.41	47.13
002	- TREATMENT AND PUMPING	220,339.00	23,807.74	107,537.83	1,712.50	111,088.67	49.58
003	- COLLECTIONS	148,278.00	7,528.40	67,674.38	0.00	80,603.62	45.64
004	- MAINTENANCE	22,417.00	695.14	9,610.63	0.00	12,806.37	42.87
011	- DWAM GRANT	121,660.00	666.97	27,095.76	0.00	94,564.24	22.27
TOTAL EXPENDITURES		721,959.00	42,262.63	309,944.19	2,307.50	409,707.31	43.25

Fund 591 - WATER SYSTEM:

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTT USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
651-000-654.000	DPW CONTRACTING REVENUES	1,500.00	77.18	603.49	0.00	896.51	40.23
651-000-664.000	INTEREST & DIVIDENDS	9,000.00	894.94	7,969.83	0.00	1,030.17	88.55
651-000-670.000	INTERDEPARTMENT RENTALS	364,513.00	25,789.76	240,204.71	0.00	124,308.29	65.90
651-000-671.000	MISC REIMBURSEMENTS	400.00	0.00	0.00	0.00	400.00	0.00
651-000-699.000	TRANSFER FROM FUND BALANCE	77,530.00	0.00	0.00	0.00	77,530.00	0.00

Fund 651 - MOTOR VEHICLE & EQUIPMENT:

TOTAL REVENUES	452,943.00	26,761.88	248,778.03	0.00	204,164.97	54.92
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TOTAL REVENUES - ALL FUNDS

TOTAL REVENUES - ALL FUNDS	5,502,046.00	747,143.38	3,503,378.32	0.00	1,998,667.68	63.67
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PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 74.79

YTD BALANCE
 09/30/2023

ACTIVITY FOR
 MONTH 09/30/23

2023
 AMENDED BUDGET

ENCUMBERED
 YEAR-TO-DATE

UNENCUMBERED
 BALANCE

% BDGT
 USED

GL NUMBER	DESCRIPTION	AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
001 - ADMINISTRATION		449,691.00	8,682.00	221,772.03	681.44	227,237.53	49.47

Fund 651 - MOTOR VEHICLE & EQUIPMENT:

TOTAL EXPENDITURES		449,691.00	8,682.00	221,772.03	681.44	227,237.53	49.47
TOTAL EXPENDITURES - ALL FUNDS		5,122,174.00	378,335.33	3,132,467.80	74,477.74	1,915,228.46	62.61

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% B DGT USED
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		2,005,232.00	395,882.09	1,302,931.95	0.00	702,300.05	64.98
TOTAL EXPENDITURES		1,997,003.00	131,547.44	1,378,099.36	24,831.05	594,072.59	70.25
NET OF REVENUES & EXPENDITURES		8,229.00	264,334.65	(75,167.41)	(24,831.05)	108,227.46	
Fund 202 - MAJOR STREET							
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		416,479.00	57,448.83	270,811.85	0.00	145,667.15	65.02
TOTAL EXPENDITURES		282,834.00	16,450.21	124,495.73	2,175.00	156,163.27	44.79
NET OF REVENUES & EXPENDITURES		133,645.00	40,998.62	146,316.12	(2,175.00)	(10,496.12)	
Fund 203 - LOCAL STREET							
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		579,067.00	122,698.87	404,051.02	0.00	175,015.98	69.78
TOTAL EXPENDITURES		515,442.00	118,622.09	293,673.95	6,554.60	215,213.45	58.25
NET OF REVENUES & EXPENDITURES		63,625.00	4,076.78	110,377.07	(6,554.60)	(40,197.47)	
Fund 244 - ECONOMIC DEVELOPMENT							
Fund 244 - ECONOMIC DEVELOPMENT:							
TOTAL REVENUES		18,837.00	21.31	244.84	0.00	18,592.16	1.30
TOTAL EXPENDITURES		18,837.00	1,125.18	9,941.44	0.00	8,895.56	52.78
NET OF REVENUES & EXPENDITURES		0.00	(1,103.87)	(9,696.60)	0.00	9,696.60	
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT							
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:							
TOTAL REVENUES		45,633.00	11.25	20,281.92	0.00	25,351.08	44.45
TOTAL EXPENDITURES		45,368.00	231.33	29,996.72	0.00	15,371.28	66.12
NET OF REVENUES & EXPENDITURES		265.00	(220.08)	(9,714.80)	0.00	9,979.80	
Fund 408 - WATER RECREATION FUND							
Fund 408 - WATER RECREATION FUND:							
TOTAL REVENUES		190,420.00	0.00	180,350.51	0.00	10,069.49	94.71
TOTAL EXPENDITURES		190,420.00	0.00	180,140.29	0.00	10,279.71	94.60
NET OF REVENUES & EXPENDITURES		0.00	0.00	210.22	0.00	(210.22)	
Fund 590 - WASTEWATER TREATMENT							
Fund 590 - WASTEWATER TREATMENT:							
TOTAL REVENUES		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL EXPENDITURES		600.00	0.00	0.00	0.00	600.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	
Fund 591 - WATER SYSTEM							
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		905,101.00	73,174.25	596,605.03	0.00	308,495.97	65.92
TOTAL EXPENDITURES		900,020.00	59,414.45	584,404.09	37,928.15	277,687.76	69.15
NET OF REVENUES & EXPENDITURES		5,081.00	13,759.80	12,200.94	(37,928.15)	30,808.21	
Fund 591 - WATER SYSTEM							
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		887,734.00	71,144.90	479,323.17	0.00	408,410.83	53.99
TOTAL EXPENDITURES		721,959.00	42,262.63	309,944.19	2,307.50	409,707.31	43.25
NET OF REVENUES & EXPENDITURES		165,775.00	28,882.27	169,378.98	(2,307.50)	(1,296.48)	

PERIOD ENDING 09/30/2023

GL NUMBER	DESCRIPTION	2023		ACTIVITY FOR MONTH 09/30/23 INCR (DECR)	YTD BALANCE 09/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
		AMENDED BUDGET	2023					
Fund 651 - MOTOR VEHICLE & EQUIPMENT								
Fund 651 - MOTOR VEHICLE & EQUIPMENT:								
TOTAL REVENUES		452,943.00		26,761.88	248,778.03	0.00	204,164.97	54.92
TOTAL EXPENDITURES		449,691.00		8,682.00	221,772.03	681.44	227,237.53	49.47
NET OF REVENUES & EXPENDITURES		3,252.00		18,079.88	27,006.00	(681.44)	(23,072.56)	
TOTAL REVENUES - ALL FUNDS		5,502,046.00		747,143.38	3,503,378.32	0.00	1,998,667.68	63.67
TOTAL EXPENDITURES - ALL FUNDS		5,122,174.00		378,335.33	3,132,467.80	74,477.74	1,915,228.46	62.61
NET OF REVENUES & EXPENDITURES		379,872.00		368,808.05	370,910.52	(74,477.74)	83,439.22	



Moving Forward Working Together

To: Village President and Council

From: Nanette Walsh, Clerk/Treasurer

Date: October 30, 2023

**RE: Third Quarter, 2023 Amendment to the Village of Cass City
2023 Financial Budget**

At this point in the year, it is appropriate to analyze and amend our budget. After review of the Third Quarter 2023 Financial reports, a budget amendment is presented, focusing on:

General Fund (101)

- Recognize the realignment of Local Community Stabilization (LCAS) Revenues
- Recognize Increase revenue for swimming lessons/fees
- Recognize utilization of Community Promotion Fund Balance
- Recognize increase Police Training/Uniforms/New Hire costs
- Realign expenses to current activity

Major Streets (202)

- Recognize Increase expenses for trunkline costs
- Realign expenses to current activity

Local Streets (203)

- Recognize Increase expenses for Part-time Staff Wages
- Increase 2023 Sidewalk Expenses
- Realign expenses to current activity

Downtown Development Authority (248)

- Recognize the Business Builders revenues and expenses

WWTP (590)

- Recognize use of ARPA funds for engineering of plant upgrades
- Realign expenses to current activity

Water (591)

- Recognize increase in interest earnings
- Realign expenses to current activity

Motor Vehicle Fund (651)

- Recognize revenues from Sale of Police Vehicle

Therefore, we request the following:

MOTION: Approve Third Quarter 2023 Amendment of the 2023 Village of Cass City Financial Budget.

VILLAGE OF CASS CITY
THIRD QUARTER 2023 BUDGET AMENDMENT 3
 FOR THE PERIOD ENDING 9/30/2023

FUND: GENERAL FUND		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 101 - GENERAL FUND					
101-000-402.000	REAL PROPERTY TAXES	629,975.00	626,356.55		629,975.00
101-000-403.000	REAL PROPERTY TAX - LANDFILL	0.00	0.00		0.00
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTIONS)	35,301.00	34,318.74		35,301.00
101-000-410.000	PERSONAL PROPERTY TAXES	64,523.00	60,689.98		64,523.00
101-000-410.100	LOCAL COMM STABILIZATION PPT REIMBURSE	0.00	0.00		0.00
101-000-417.000	PERSONAL PROP TAX - LANDFILL	0.00	0.00		0.00
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	3,536.00	3,325.72		3,536.00
101-000-420.000	DELINQUENT PERSONAL TAX COLLECTIONS	0.00	0.00		0.00
101-000-441.100	PPT LOCAL STABILIZATION FUNDS	0.00	0.00		0.00
101-000-445.000	PENALTIES & INTEREST TAXES	144.00	73.38		144.00
101-000-447.000	COLLECTION FEES TAXES	10,278.00	9,963.10		10,278.00
101-000-451.000	LIQUOR LICENSE FEES	2,030.00	2,464.00	450.00	2,480.00
101-000-501.000	FEDERAL GRANT	0.00	0.00		0.00
101-000-528.000	OTHER FEDERAL GRANTS - CARES ACT	0.00	0.00		0.00
101-000-528.100	OTHER FEDERAL, CARES ACT, PSPHPR	0.00	0.00		0.00
101-000-543.000	STATE GRANT-PA 302 FUNDS	900.00	1,760.10	861.00	1,761.00
101-000-544.000	STATE GRANT - RRC	0.00	0.00		0.00
101-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	194,231.00	185,165.51	(9,065.00)	185,166.00
101-000-574.000	STATE SHARED REVENUE	308,430.00	125,780.00		308,430.00
101-000-575.000	STATE SHARED REV, EVIP	56,052.00	28,030.00		56,052.00
101-000-580.000	CONTRIBUTIONS FROM TUSCOLA COUNTY	0.00	0.00		0.00
101-000-581.000	REVENUES, CCPS: SCHOOL.RESOURCE.OFFICER	65,500.00	48,724.26		65,500.00
101-000-582.000	YOUTH ASSISTANCE GRANTS	0.00	0.00		0.00
101-000-584.000	RESTITUTION FUNDS, CCPD	100.00	0.00		100.00
101-000-585.000	OTHER GRANTS, CCPD	0.00	0.00		0.00
101-000-607.000	CABLE FRANCHISE FEES	35,000.00	17,361.16		35,000.00
101-000-608.000	ZONING PERMIT FEES	3,000.00	1,498.75		3,000.00
101-000-609.000	RENTAL REGISTRATION FEES	5,000.00	5,845.00	1,000.00	6,000.00
101-000-625.000	MISCELLANEOUS REVENUES	2,600.00	1,801.00		2,600.00
101-000-626.000	MEDICAL MARIJUANA ANNUAL PERMIT FEE	0.00	0.00		0.00
101-000-640.000	REFUSE FEES	165,980.00	112,618.70		165,980.00
101-000-650.000	SWIM SHOP REVENUES	0.00	0.00		0.00
101-000-651.000	SWIMMING FEES	49,600.00	53,266.00	3,667.00	53,267.00
101-000-652.000	ARTS / CRAFTS FEES	10,000.00	9,413.00		10,000.00
101-000-653.000	OTHER RECREATION FEES	2,700.00	2,730.00	30.00	2,730.00
101-000-654.000	P & R CONTRACTING REVENUES	0.00	0.00		0.00
101-000-655.000	ORDINANCE FINES	1,500.00	1,666.44	500.00	2,000.00
101-000-662.000	REFUSE PENALTIES	3,348.00	2,255.83		3,348.00
101-000-663.000	GF, INSURANCE PROCEEDS	0.00	0.00		0.00
101-000-664.000	INTEREST & DIVIDENDS	15,000.00	9,917.45		15,000.00
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	4,500.00	2,064.33		4,500.00
101-000-673.000	SALE OF ASSETS	0.00	0.00		0.00
101-000-674.000	POOL DONATIONS/SPONSORSHIPS	250.00	200.00		250.00
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	20,024.00	16,238.29		20,024.00
101-000-676.000	DOG PARK DONATIONS	32,263.00	32,262.90		32,263.00
101-000-678.000	DONATIONS, MUSIC IN THE PARK	2,500.00	1,750.00		2,500.00
101-000-679.000	REVENUES, DTE ESCROW	0.00	0.00		0.00
101-000-694.000	OVER/SHORT CASH	0.00	0.00		0.00
101-000-699.000	TRANSFERS IN -ADMIN ALLOCATION	193,967.00	193,967.00		193,967.00
101-000-699.100	TRANSFER IN FROM FUND BALANCE	80,000.00	0.00		80,000.00
101-000-699.200	TRANSFER IN FROM FB, POLICE	7,000.00	0.00		7,000.00
101-000-699.300	TRANSFER IN FROM FB, COMM PROMO	0.00	0.00	7,500.00	7,500.00
Total General Fund Revenues		2,005,232.00	1,591,507.19	4,943.00	2,010,175.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 101 - COUNCIL					
101-101-703.000	COUNCIL SALARIES	3,500.00	0.00		3,500.00
101-101-740.000	SUPPLIES	500.00	139.50		500.00
101-101-807.000	MEMBERSHIP/DUES	0.00	0.00		0.00
101-101-860.000	TRAVEL/MEALS/LODGING	1,100.00	15.17		1,100.00
101-101-960.000	PROFESSIONAL DEVELOPMENT	2,400.00	267.75		2,400.00
Total Dept 101 - COUNCIL		7,500.00	422.42	-	7,500.00
Dept 172 - ADMINISTRATIVE					
101-172-706.000	SALARIES & WAGES	93,732.00	70,701.62		93,732.00
101-172-714.000	FRINGE BENEFITS	30,670.00	23,593.21		30,670.00
101-172-715.000	FICA/MEDICARE	7,171.00	5,888.23		7,171.00
101-172-722.000	RETIREMENT	9,373.00	7,350.00		9,373.00
101-172-726.000	CAR/VEHICLE ALLOWANCE	4,200.00	3,500.00		4,200.00
101-172-740.000	SUPPLIES	1,680.00	363.32		1,680.00
101-172-800.000	ADMINISTRATION CONTRACTED SERVICES	0.00	0.00		0.00
101-172-807.000	MEMBERSHIPS & DUES	1,700.00	1,520.53		1,700.00
101-172-853.000	COMMUNICATIONS/DIGITAL	2,280.00	1,900.00		2,280.00
101-172-860.000	TRAVEL/MEALS/LODGING	2,500.00	1,677.46		2,500.00
101-172-874.000	RETIREE'S FRINGE BENEFITS	4,127.00	3,349.50		4,127.00
101-172-943.000	EQUIPMENT RENTAL	0.00	0.00		0.00
101-172-960.000	PROFESSIONAL DEVELOPMENT	3,200.00	4,535.18	1,336.00	4,536.00
101-172-977.000	EQUIPMENT, UNDER \$5,000	1,500.00	1,367.10		1,500.00
Total Dept 172 - ADMINISTRATIVE		162,133.00	125,746.15	1,336.00	163,469.00
Dept 215 - CLERK STAFF					
101-215-706.000	SALARIES & WAGES	91,771.00	74,715.90		91,771.00
101-215-707.000	SALARIES & WAGES - PART-TIME	18,125.00	14,462.56		18,125.00
101-215-714.000	FRINGE BENEFITS	54,955.00	30,497.19		54,955.00
101-215-715.000	FICA/MEDICARE	7,664.00	6,831.68		7,664.00
101-215-722.000	RETIREMENT	9,621.00	7,414.34		9,621.00
101-215-853.000	COMMUNICATIONS	1,440.00	400.00		1,440.00
101-215-860.000	TRAVEL/MEALS/LODGING	2,000.00	820.02	(1,000.00)	1,000.00
101-215-960.000	CLERK STAFF PROFESSIONAL DEV.	2,500.00	349.00	(1,000.00)	1,500.00
101-215-977.000	EQUIPMENT UNDER \$5000	1,000.00	0.00		1,000.00
Total Dept 215 - CLERK STAFF		189,076.00	135,490.69	(2,000.00)	187,076.00
Dept 223 - FINANCE					
101-223-807.000	AUDIT FEES	15,500.00	15,500.00		15,500.00
101-223-808.000	CPA SERVICES	5,000.00	3,140.00		5,000.00
101-223-809.000	FINANCIAL SOFTWARE/SUPPORT	2,800.00	0.00	(2,000.00)	800.00
Total Dept 223 - FINANCE		23,300.00	18,640.00	(2,000.00)	21,300.00
Dept 261 - GENERAL GOVERNMENT					
101-261-740.000	SUPPLIES	6,800.00	4,497.23		6,800.00
101-261-741.000	POSTAGE	11,000.00	8,766.43		11,000.00
101-261-807.000	MEMBERSHIPS/DUES	2,900.00	2,890.00		2,900.00
101-261-826.000	LEGAL FEES	37,000.00	7,332.00		37,000.00
101-261-827.000	INSURANCE & BONDS	15,000.00	14,962.15		15,000.00
101-261-853.000	TELEPHONE	4,887.00	4,843.82		4,887.00
101-261-900.000	PRINTING & PUBLISHING	6,000.00	4,898.19		6,000.00
101-261-933.000	MAINTENANCE CONTRACTS EQUIPMENT	38,185.00	36,966.01	2,000.00	40,185.00
101-261-956.000	MISC EXPENSE BANK/PENSION CHG	2,500.00	980.95		2,500.00
101-261-965.000	TAXES ABATED	765.00	763.89		765.00
101-261-969.000	BAD DEBT EXPENSE	0.00	0.00		0.00
101-261-970.000	CAPITAL OUTLAY	6,000.00	0.00		6,000.00
101-261-970.100	CAPITAL OUTLAY, GIS SYSTEM	0.00	0.00		0.00
101-261-977.000	EQUIPMENT, UNDER \$5,000	1,000.00	0.00		1,000.00
Total Dept 261 - GENERAL GOVERNMENT		132,037.00	86,900.67	2,000.00	134,037.00
Dept 262 - ELECTIONS					
101-262-703.000	ELECTION SALARIES	100.00	0.00		100.00
101-262-900.000	ELECTION PRINTING	0.00	0.00		0.00
Total Dept 262 - ELECTIONS		100.00	0.00	-	100.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 265 - BUILDINGS & GROUNDS					
101-265-706.000	SALARIES & WAGES	2,500.00	971.55		2,500.00
101-265-707.000	SALARIES & WAGES - PART-TIME	14,265.00	13,341.30		14,265.00
101-265-714.000	FRINGE BENEFITS	2,500.00	812.81		2,500.00
101-265-715.000	FICA/MEDICARE	1,094.00	1,040.46		1,094.00
101-265-722.000	RETIREMENT	425.00	97.93		425.00
101-265-740.000	SUPPLIES	2,008.00	1,076.68		2,008.00
101-265-800.000	CONTRACTED SERVICES	3,300.00	1,851.62		3,300.00
101-265-920.000	UTILITIES	6,262.00	2,482.73	(1,300.00)	4,962.00
101-265-933.000	REPAIR AND MAINTENANCE	2,184.00	563.87		2,184.00
101-265-943.000	EQUIPMENT RENTAL	655.00	13.28		655.00
101-265-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
Total Dept 265 - BUILDINGS & GROUNDS		35,193.00	22,252.23	(1,300.00)	33,893.00
Dept 291 - COMMUNITY PROMOTION (PA 359)					
101-291-706.000	SALARIES & WAGES	9,160.00	8,429.34	1,500.00	10,660.00
101-291-707.000	SALARIES & WAGES - PART-TIME	3,146.00	3,305.06		3,146.00
101-291-714.000	FRINGE BENEFITS	1,938.00	2,359.74		1,938.00
101-291-715.000	FICA/MEDICARE	1,190.00	894.73		1,190.00
101-291-722.000	RETIREMENT	914.00	619.62		914.00
101-291-740.000	OPERATING SUPPLIES	3,350.00	2,506.19		3,350.00
101-291-741.000	POSTAGE	0.00	0.00		0.00
101-291-800.000	CONTRACTED SERVICES	6,000.00	4,091.25		6,000.00
101-291-807.000	MEMBERSHIPS & DUES	130.00	0.00		130.00
101-291-853.000	TELEPHONE EXPENSE	0.00	0.00		0.00
101-291-880.000	COMMUNITY PROMOTION	4,820.00	3,000.00		4,820.00
101-291-881.000	MARKETING/STRATEGIC PLANNING	7,000.00	0.00	(6,000.00)	1,000.00
101-291-900.000	PRINTING AND PUBLISHING	4,000.00	918.76		4,000.00
101-291-943.000	EQUIPMENT RENTAL	3,402.00	3,970.33	4,500.00	7,902.00
101-291-960.000	PROFESSIONAL DEVELOPMENT	0.00	0.00		0.00
101-291-965.000	TUSCOLA COUNTY EDC	7,500.00	15,000.00	7,500.00	15,000.00
101-291-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
101-291-977.000	EQUIPMENT UNDER 5K	3,800.00	3,693.71		3,800.00
Total Dept 291 - COMMUNITY PROMOTION (PA 359)		56,350.00	48,788.73	7,500.00	63,850.00
Dept 301 - POLICE DEPARTMENT					
101-301-706.000	SALARIES & WAGES	276,289.00	223,717.64		276,289.00
101-301-707.000	SALARIES & WAGES - PART-TIME	52,860.00	57,899.02	18,300.00	71,160.00
101-301-708.000	SALARIES, S.R.O.	38,000.00	28,522.31		38,000.00
101-301-714.000	FRINGE BENEFITS	102,041.00	86,957.75	8,200.00	110,241.00
101-301-715.000	FICA/MEDICARE	28,156.00	23,697.14		28,156.00
101-301-722.000	RETIREMENT	30,630.00	22,987.50		30,630.00
101-301-740.000	OPERATING SUPPLIES	2,000.00	1,092.70		2,000.00
101-301-768.000	UNIFORMS	7,900.00	7,847.12	3,000.00	10,900.00
101-301-800.000	ADMINISTRATION CONTRACTED SERVICES	1,000.00	900.00		1,000.00
101-301-807.000	MEMBERSHIP & DEVELOPMENT	300.00	260.00		300.00
101-301-827.000	INSURANCE & BONDS	0.00	0.00		0.00
101-301-851.000	RADIO MAINTENANCE	500.00	0.00		500.00
101-301-853.000	COMMUNICATIONS	11,150.00	8,970.89	1,500.00	12,650.00
101-301-860.000	TRAVEL/MEALS/LODGING	1,800.00	1,467.59		1,800.00
101-301-933.000	EQUIPMENT MAINTENANCE	1,000.00	341.63		1,000.00
101-301-943.000	EQUIPMENT RENTAL POLICE	67,398.00	56,165.00		67,398.00
101-301-956.000	GRANT EXPENSES, OTHER EXPENSES	0.00	0.00		0.00
101-301-957.000	EQUIPMENT EXPENSE, CCPD SEIZED FUND	0.00	0.00		0.00
101-301-960.000	PROFESSIONAL DEVELOPMENT	3,000.00	3,007.22	250.00	3,250.00
101-301-960.100	PA 302 TRAINING FUND	900.00	0.00		900.00
101-301-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
101-301-977.000	EQUIPMENT UNDER \$5000	9,824.00	7,199.79	1,500.00	11,324.00
Total Dept 301 - POLICE DEPARTMENT		634,748.00	531,033.30	32,750.00	667,498.00
Dept 315 - CRIME & SAFETY					
101-315-701.000	CROSSING GUARDS	10,385.00	10,384.95		10,385.00
Total Dept 315 - CRIME & SAFETY		10,385.00	10,384.95	-	10,385.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 440 - MISC GOVERNMENT					
101-440-965.000	TRANSFER TO OTHERS (DDA)	10,000.00	10,000.00		10,000.00
Total Dept 440 - MISC GOVERNMENT		10,000.00	10,000.00	-	10,000.00
Dept 441 - PUBLIC WORKS					
101-441-706.000	SALARIES & WAGES	2,484.00	566.10		2,484.00
101-441-707.000	SALARIES & WAGES - PART-TIME	1,966.00	1,536.26		1,966.00
101-441-714.000	FRINGE BENEFITS	1,033.00	210.32		1,033.00
101-441-715.000	FICA/MEDICARE	298.00	157.59		298.00
101-441-722.000	RETIREMENT	261.00	58.15		261.00
101-441-740.000	SUPPLIES	4,368.00	3,158.88		4,368.00
101-441-800.000	CONTRACTED SERVICES	8,500.00	6,942.88		8,500.00
101-441-802.000	VACANT LOT CLEARANCE	0.00	0.00		0.00
101-441-926.000	STREET LIGHTING	0.00	0.00		0.00
101-441-943.000	EQUIPMENT RENTAL	2,720.00	1,863.68		2,720.00
101-441-945.000	BUILDING LEASE FEE	2,450.00	2,450.00		2,450.00
101-441-960.000	PROFESSIONAL DEVELOPMENT	0.00	0.00		0.00
101-441-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
Total Dept 441 - PUBLIC WORKS		24,080.00	16,943.86	-	24,080.00
Dept 520 - SOLID WASTE DISPOSAL					
101-520-706.000	SALARIES & WAGES	0.00	0.00		0.00
101-520-707.000	SALARIES & WAGES - PART-TIME	0.00	0.00		0.00
101-520-710.000	COVID-19 WAGES	0.00	0.00		0.00
101-520-714.000	FRINGE BENEFITS	0.00	0.00		0.00
101-520-715.000	FICA/MEDICARE	0.00	0.00		0.00
101-520-722.000	RETIREMENT	0.00	0.00		0.00
101-520-740.000	OPERATING SUPPLIES	0.00	0.00		0.00
101-520-800.100	CONTRACTED SERV, LANDFILL MT/ENGINEERING	0.00	0.00		0.00
101-520-801.000	CONTRACTED SERV - REFUSE/RECYC CONTRACT	165,980.00	124,385.00		165,980.00
101-520-802.000	TESTING LANDFILL, WWTP LAB SERV	0.00	0.00		0.00
101-520-943.000	EQUIPMENT RENTAL	0.00	0.00		0.00
Total Dept 520 - SOLID WASTE DISPOSAL		165,980.00	124,385.00	-	165,980.00
Dept 722 - PLANNING AND ZONING					
101-722-706.000	SALARIES & WAGES	31,590.00	15,899.11	(3,100.00)	28,490.00
101-722-707.000	SALARIES & WAGES - PART-TIME	3,000.00	381.10		3,000.00
101-722-714.000	FRINGE BENEFITS	13,212.00	128.22		13,212.00
101-722-715.000	FICA/MEDICARE	792.00	1,245.27	1,500.00	2,292.00
101-722-722.000	RETIREMENT	886.00	1,480.67	1,500.00	2,386.00
101-722-740.000	SUPPLIES	437.00	70.10		437.00
101-722-800.000	CONTRACTED SERVICES	17,000.00	2,433.25	(5,000.00)	12,000.00
101-722-801.000	CONTRACTUAL, RENTAL INSPECTIONS	0.00	0.00		0.00
101-722-807.000	MEMBERSHIP & DUES	218.00	258.17	100.00	318.00
101-722-960.000	PROFESSIONAL DEVELOPMENT	1,178.00	1,038.18		1,178.00
Total Dept 722 - PLANNING AND ZONING		68,313.00	22,934.07	(5,000.00)	63,313.00
Dept 752 - SWIMMING POOL					
101-752-706.000	SALARIES & WAGES	6,792.00	4,623.63	(1,500.00)	5,292.00
101-752-707.000	SALARIES & WAGES - PART-TIME	62,209.00	52,323.83	(9,500.00)	52,709.00
101-752-714.000	FRINGE BENEFITS	2,200.00	2,502.76	500.00	2,700.00
101-752-715.000	FICA/MEDICARE	4,702.00	4,344.08		4,702.00
101-752-722.000	RETIREMENT	713.00	442.99		713.00
101-752-740.000	OPERATING SUPPLIES	5,483.00	5,562.36	2,000.00	7,483.00
101-752-743.000	CHEMICALS	21,600.00	14,460.75	(7,000.00)	14,600.00
101-752-800.000	CONTRACTED SERVICES	3,200.00	229.00	(2,000.00)	1,200.00
101-752-827.000	INSURANCE & BONDS	315.00	274.71		315.00
101-752-853.000	TELEPHONE	499.00	429.19		499.00
101-752-900.000	PRINTING & PUBLISHING	546.00	57.00		546.00
101-752-920.000	UTILITIES	15,212.00	15,702.53	1,000.00	16,212.00
101-752-933.000	REPAIR & MAINTENANCE	9,450.00	1,416.66	(7,500.00)	1,950.00
101-752-943.000	EQUIPMENT RENTAL	1,092.00	186.95		1,092.00
101-752-970.000	CAPITAL OUTLAY	23,000.00	22,650.00		23,000.00
Total Dept 752 - SWIMMING POOL		157,013.00	125,206.44	(24,000.00)	133,013.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 754 - PARKS DEPARTMENT					
101-754-706.000	SALARIES & WAGES	83,040.00	34,881.80	(10,000.00)	73,040.00
101-754-707.000	SALARIES & WAGES - PART-TIME	40,419.00	32,043.35		40,419.00
101-754-714.000	FRINGE BENEFITS	17,219.00	25,714.10	10,000.00	27,219.00
101-754-715.000	FICA/MEDICARE	5,447.00	5,061.83		5,447.00
101-754-722.000	RETIREMENT	3,954.00	3,431.98		3,954.00
101-754-740.000	SUPPLIES	11,943.00	10,762.81		11,943.00
101-754-778.000	EXPENSES, MUSIC IN THE PARK	3,000.00	2,800.00		3,000.00
101-754-779.000	EXPENSES, DOG PARK	56,815.00	49,243.50		56,815.00
101-754-800.000	CONTRACTED SERVICES	7,900.00	6,505.00		7,900.00
101-754-827.000	INSURANCE & BONDS	573.00	561.34		573.00
101-754-853.000	TELEPHONE	1,290.00	920.00		1,290.00
101-754-860.000	TRAVEL/MEALS/LODGING	260.00	514.77	500.00	760.00
101-754-920.000	UTILITIES	3,276.00	4,318.85	2,000.00	5,276.00
101-754-933.000	REPAIR & MAINTENANCE	10,850.00	3,871.58		10,850.00
101-754-943.000	EQUIPMENT RENTAL	22,976.00	29,575.71	10,000.00	32,976.00
101-754-970.000	CAPITAL OUTLAY	30,500.00	13,705.26	(15,000.00)	15,500.00
101-754-977.000	EQUIPMENT UNDER \$5000	3,845.00	280.68	(1,500.00)	2,345.00
Total Dept 754 - PARKS DEPARTMENT		303,307.00	224,192.56	(4,000.00)	153,182.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 758 - RECREATION / DAYCAMP					
101-758-706.000	SALARIES & WAGES	210.00	153.00		210.00
101-758-707.000	SALARIES & WAGES - PART-TIME	11,393.00	12,609.27	1,217.00	12,610.00
101-758-714.000	FRINGE BENEFITS	152.00	316.64	175.00	327.00
101-758-715.000	FICA/MEDICARE	870.00	975.41	125.00	995.00
101-758-722.000	RETIREMENT	53.00	15.30		53.00
101-758-740.000	OTHER RECREATION SUPPLIES	935.00	552.42	(300.00)	635.00
101-758-741.000	ARTS AND CRAFTS SUPPLIES	172.00	0.00	(172.00)	0.00
101-758-741.100	DAY CAMP SUPPLIES, FIELD TRIPS	2,237.00	1,422.35	(800.00)	1,437.00
101-758-827.000	INSURANCE & BONDS	0.00	0.00		0.00
101-758-853.000	COMMUNICATIONS	416.00	133.55		416.00
101-758-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
101-758-977.000	EQUIPMENT UNDER \$5000	1,050.00	0.00	(717.00)	333.00
Total Dept 758 - RECREATION DEPARTMENT		17,488.00	16,177.94	(472.00)	17,016.00

TOTAL EXPENDITURES	1,997,003.00	1,519,499.01	4,814.00	1,855,692.00
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Fund 101 - GENERAL FUND:

TOTAL REVENUES	2,005,232.00	1,591,507.19	4,943.00	2,010,175.00
TOTAL EXPENDITURES	1,997,003.00	1,519,499.01	4,814.00	2,001,817.00
NET OF REVENUES & EXPENDITURES	8,229.00	72,008.18	129.00	8,358.00

FUND: MAJOR STREETS		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 202 - MAJOR STREET					
202-000-402.000	MJ ST REAL PROPERTY TAXES	26,600.00	24,814.90		26,600.00
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	2,554.00	2,404.44		2,554.00
202-000-420.000	DELINQUENT TAX REVENUE	0.00	0.00		0.00
202-000-441.100	PPT LOCAL STABILIZATION FUNDS	0.00	0.00		0.00
202-000-546.000	FEDERAL PORTION, S. SEEGER ST	0.00	0.00		0.00
202-000-547.000	MDOT PORTION, S. SEEGER ST	0.00	0.00		0.00
202-000-553.000	MJ ST GAS & WEIGHT	276,199.00	199,446.41		276,199.00
202-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	6,882.00	6,953.26	72.00	6,954.00
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	13,665.00	13,627.68		13,665.00
202-000-664.000	INTEREST & DIVIDENDS	4,500.00	2,566.91		4,500.00
202-000-671.000	MJ ST MISC. REIMBURSEMENT	6,545.00	96.27		6,545.00
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	48,148.00	15,728.30		48,148.00
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	31,386.00	31,386.00		31,386.00
202-000-691.000	APPROPRIATION FROM GENERAL FUND	0.00	0.00		0.00
202-000-699.000	APPROP FROM FUND BALANCE	0.00	0.00		0.00
TOTAL Revenues - Major Street		416,479.00	297,024.17	72.00	416,551.00

Expenditures		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
Dept	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Dept 463 - STREET MAINTENANCE					
202-463-706.000	SALARIES & WAGES	18,061.00	5,902.64		18,061.00
202-463-707.000	SALARIES & WAGES - PART-TIME	1,092.00	381.90		1,092.00
202-463-714.000	FRINGE BENEFITS	6,410.00	2,654.09		6,410.00
202-463-715.000	FICA/MEDICARE	1,361.00	477.82		1,361.00
202-463-722.000	RETIREMENT	1,867.00	580.69		1,867.00
202-463-740.000	SUPPLIES	2,598.00	1,225.74		2,598.00
202-463-800.000	CONTRACTED SERVICES	18,000.00	13,846.49		18,000.00
202-463-827.000	INSURANCE & BONDS	174.00	170.95		174.00
202-463-853.000	TELEPHONE EXPENSE	764.00	681.30		764.00
202-463-933.000	MAINTENANCE CONTRACTS EQUIPMENT	563.00	202.50		563.00
202-463-943.000	EQUIPMENT RENTAL	15,689.00	14,534.68		15,689.00
202-463-963.000	ADMIN. CHARGE G.F.	24,114.00	24,114.00		24,114.00
202-463-970.100	CAPITAL OUTLAY, GIS SYSTEM	0.00	0.00		0.00
202-463-977.000	EQUIPMENT, LESS THAN \$5000	1,092.00	0.00		1,092.00
Total Dept 463 - STREET MAINTENANCE		91,785.00	64,772.80	-	91,785.00

Dept 470 - R. O. W. MAINTENANCE					
202-470-706.000	SALARIES & WAGES	465.00	0.00		465.00
202-470-714.000	FRINGE BENEFITS	581.00	0.00		581.00
202-470-715.000	FICA/MEDICARE	214.00	0.00		214.00
202-470-722.000	RETIREMENT	165.00	0.00		165.00
202-470-740.000	SUPPLIES, SIDEWALKS	1,050.00	0.00		1,050.00
202-470-800.000	CONTRACTED SERVICES, SIDEWALKS	10,000.00	9,500.00		10,000.00
202-470-943.000	EQUIPMENT RENTAL	0.00	0.00		0.00
Total Dept 470 - R. O. W. MAINTENANCE		12,475.00	9,500.00	-	12,475.00

Dept 474 - SIGNS					
202-474-706.000	SALARIES & WAGES	1,050.00	407.50		1,050.00
202-474-714.000	FRINGE BENEFITS	559.00	169.35		559.00
202-474-715.000	FICA/MEDICARE	109.00	30.87		109.00
202-474-722.000	RETIREMENT	128.00	40.20		128.00
202-474-740.000	MJ ST SUPPLIES	2,759.00	460.19		2,759.00
202-474-800.000	CONTRACTED SERVICES	1,092.00	0.00		1,092.00
202-474-943.000	EQUIPMENT RENTAL	2,137.00	120.30		2,137.00
Total Dept 474 - SIGNS		7,834.00	1,228.41	-	7,834.00

Dept 478 - SNOW					
202-478-706.000	SALARIES & WAGES	17,855.00	2,756.98		17,855.00
202-478-707.000	SALARIES & WAGES - PART-TIME	1,911.00	551.05		1,911.00
202-478-714.000	FRINGE BENEFITS	9,359.00	1,175.74		9,359.00
202-478-715.000	FICA/MEDICARE	1,434.00	251.78		1,434.00
202-478-722.000	RETIREMENT	1,874.00	131.27		1,874.00
202-478-740.000	SUPPLIES ICE CONTROL	20,475.00	2,365.87		20,475.00
202-478-943.000	EQUIPMENT RENTAL	42,950.00	7,091.32		42,950.00
Total Dept 478 - SNOW		95,858.00	14,324.01	-	95,858.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 484 - LOCAL STREET					
202-484-999.000	TRANSFERS OUT	0.00	0.00		0.00
Total Dept 484 - LOCAL STREET		0.00	0.00	-	0.00
Dept 486 - TRUNKLINE MAINTENANCE					
202-486-706.000	SALARIES & WAGES	1,617.00	4,506.32	4,000.00	5,617.00
202-486-715.000	FICA/MEDICARE	0.00	0.00		0.00
202-486-722.000	RETIREMENT	0.00	0.00		0.00
202-486-943.000	EQUIPMENT RENTAL TRUNKLINE	710.00	7,883.20	10,000.00	10,710.00
Total Dept 486 - TRUNKLINE MAINTENANCE		2,327.00	12,389.52	14,000.00	16,327.00
Dept 488 - TRUNKLINE SWEEPING/FLUSHING					
202-488-706.000	SALARIES & WAGES	3,677.00	1,525.42		3,677.00
202-488-715.000	FICA/MEDICARE	0.00	0.00		0.00
202-488-722.000	RETIREMENT	0.00	0.00		0.00
202-488-943.000	EQUIPMENT RENTAL-TRUNKLINE	7,617.00	4,778.05		7,617.00
Total Dept 488 - TRUNKLINE SWEEPING/FLUSHING		11,294.00	6,303.47	-	11,294.00
Dept 493 - STATE MONUMENT PROPERTY T.L.					
202-493-706.000	SALARIES & WAGES	275.00	214.20		275.00
202-493-707.000	SALARIES & WAGES - PART-TIME	328.00	0.00		328.00
202-493-715.000	FICA/MEDICARE	0.00	0.00		0.00
202-493-722.000	RETIREMENT	0.00	0.00		0.00
202-493-943.000	EQUIPMENT RENTAL-TRUNKLINE	620.00	313.39		620.00
Total Dept 493 - STATE MONUMENT PROPERTY T.L.		1,223.00	527.59	-	1,223.00
Dept 494 - TRUNKLINE SIGNS					
202-494-920.000	UTILITIES-TRUNKLINE	11,483.00	6,296.55		11,483.00
Total Dept 494 - TRUNKLINE SIGNS		11,483.00	6,296.55	-	11,483.00
Dept 497 - TRUNKLINE SNOW REMOVAL					
202-497-706.000	SALARIES & WAGES	11,226.00	8,601.86		11,226.00
202-497-707.000	SALARIES & WAGES - PART-TIME	1,392.00	1,302.95		1,392.00
202-497-715.000	FICA/MEDICARE	0.00	0.00		0.00
202-497-722.000	RETIREMENT	0.00	0.00		0.00
202-497-784.000	ICE CONTROL-TRUNKLINE	6,300.00	2,365.87		6,300.00
202-497-943.000	EQUIPMENT RENTAL-TRUNKLINE	21,446.00	21,102.06		21,446.00
Total Dept 497 - TRUNKLINE SNOW REMOVAL		40,364.00	33,372.74	-	40,364.00
Dept 502 - TRUNKLINE FRINGE BENEFITS					
202-502-966.000	LEAVE & BENEFITS-TRUNKLINE	8,191.00	7,639.26		8,191.00
Total Dept 502 - TRUNKLINE FRINGE BENEFITS		8,191.00	7,639.26	-	8,191.00
TOTAL EXPENDITURES		282,834.00	156,354.35	14,000.00	296,834.00
Fund 202 - MAJOR STREET:					
TOTAL REVENUES		416,479.00	297,024.17	72.00	416,551.00
TOTAL EXPENDITURES		282,834.00	156,354.35	14,000.00	296,834.00
NET OF REVENUES & EXPENDITURES		133,645.00	140,669.82	(13,928.00)	119,717.00

FUND: LOCAL STREETS		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 203 - LOCAL STREET					
203-000-402.000	REAL PROPERTY TAXES	229,374.00	223,333.60		229,374.00
203-000-410.000	PERSONAL PROPERTY TAXES	23,009.00	21,639.86		23,009.00
203-000-441.100	PPT LOCAL STABILIZATION FUNDS	0.00	0.00		0.00
203-000-553.000	GAS & WEIGHT	108,786.00	76,898.11		108,786.00
203-000-555.000	PA 207 OF 2018 REVENUES	0.00	0.00		0.00
203-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	61,982.00	62,579.33	598.00	62,580.00
203-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	0.00	0.00		0.00
203-000-625.000	DELINQUENT TAX REVENUE	0.00	0.00		0.00
203-000-664.000	INTEREST & DIVIDENDS	8,000.00	7,729.88		8,000.00
203-000-671.000	MISC REIMBURSEMENTS	2,545.00	96.27		2,545.00
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	45,371.00	45,354.19		45,371.00
203-000-692.000	CONTRIBUTION FROM MAJOR STREETS	0.00	0.00		0.00
203-000-693.000	TRANSFER FROM GF TO LOCAL STREETS	0.00	0.00		0.00
203-000-699.000	TRANSFER IN FROM FUND BALANCE	100,000.00	0.00		100,000.00
Total Dept 000		579,067.00	437,631.24	598.00	579,665.00

Expenditures		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
		BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Dept 463 - STREET MAINTENANCE					
203-463-706.000	SALARIES & WAGES	63,185.00	44,670.87	(7,500.00)	55,685.00
203-463-707.000	SALARIES & WAGES - PART-TIME	2,121.00	5,939.95	7,500.00	9,621.00
203-463-714.000	FRINGE BENEFITS	30,679.00	20,954.91		30,679.00
203-463-715.000	FICA/MEDICARE	6,613.00	3,854.58		6,613.00
203-463-722.000	RETIREMENT	7,282.00	4,241.51		7,282.00
203-463-740.000	SUPPLIES	3,822.00	1,673.37		3,822.00
203-463-800.000	CONTRACTED SERVICES	110,000.00	98,877.83		110,000.00
203-463-827.000	INSURANCE & BONDS	174.00	170.95		174.00
203-463-828.000	FEES AND PERMITS	0.00	0.00		0.00
203-463-853.000	TELEPHONE EXPENSE	573.00	539.70		573.00
203-463-933.000	MAINTENANCE CONTRACTS EQUIPMENT	1,403.00	0.00		1,403.00
203-463-943.000	EQUIPMENT RENTAL	104,784.00	60,120.87		104,784.00
203-463-963.000	ADMIN. CHARGE G.F.	10,190.00	10,190.00		10,190.00
203-463-970.100	CAPITAL OUTLAY, DTE BEECHWOOD LIGHTS	0.00	0.00		0.00
203-463-977.000	EQUIPMENT, LESS THAN \$5000	1,092.00	0.00		1,092.00
Total Dept 463 - STREET MAINTENANCE		341,918.00	251,234.54	-	341,918.00

Dept 470 - R. O. W. MAINTENANCE					
203-470-706.000	SALARIES & WAGES	546.00	130.75		546.00
203-470-714.000	FRINGE BENEFITS	322.00	1,654.78	1,500.00	1,822.00
203-470-715.000	FICA/MEDICARE	50.00	10.00		50.00
203-470-722.000	RETIREMENT	50.00	13.07		50.00
203-470-740.000	SUPPLIES	1,092.00	0.00		1,092.00
203-470-800.000	CONTRACTUAL SERVICES, SIDEWALKS	15,000.00	18,000.00	3,000.00	18,000.00
203-470-943.000	EQUIPMENT RENTAL	0.00	0.00		0.00
Total Dept 470 - R. O. W. MAINTENANCE		17,060.00	19,808.60	4,500.00	21,560.00

Dept 474 - SIGNS					
203-474-706.000	SALARIES & WAGES	1,638.00	407.50		1,638.00
203-474-714.000	FRINGE BENEFITS	1,413.00	343.21		1,413.00
203-474-715.000	FICA/MEDICARE	269.00	30.97		269.00
203-474-722.000	RETIREMENT	353.00	38.68		353.00
203-474-740.000	SUPPLIES	3,276.00	1,344.49		3,276.00
203-474-800.000	CONTRACTED SERVICES	0.00	0.00		0.00
203-474-943.000	EQUIPMENT RENTAL	2,812.00	120.30		2,812.00
Total Dept 474 - SIGNS		9,761.00	2,285.15	-	9,761.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 478 - SNOW					
203-478-706.000	SALARIES & WAGES	15,733.00	2,398.13		15,733.00
203-478-707.000	SALARIES & WAGES - PART-TIME	2,196.00	489.25		2,196.00
203-478-714.000	FRINGE BENEFITS	8,818.00	925.36		8,818.00
203-478-715.000	FICA/MEDICARE	1,350.00	219.91		1,350.00
203-478-722.000	RETIREMENT	1,767.00	145.81		1,767.00
203-478-740.000	SUPPLIES ICE CONTROL	7,350.00	835.02		7,350.00
203-478-800.000	ADMINISTRATION CONTRACTED SERVICES	0.00	0.00		0.00
203-478-943.000	EQUIPMENT RENTAL	26,079.00	6,674.26		26,079.00
Total Dept 478 - SNOW		63,293.00	11,687.74	-	63,293.00
Dept 494 - TRUNKLINE SIGNS					
203-494-920.000	UTILITIES	83,410.00	48,472.54		83,410.00
Total Dept 494 - TRUNKLINE SIGNS		83,410.00	48,472.54	-	83,410.00
TOTAL EXPENDITURES		515,442.00	333,488.57	4,500.00	519,942.00
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		579,067.00	437,631.24	598.00	579,665.00
TOTAL EXPENDITURES		515,442.00	333,488.57	4,500.00	519,942.00
NET OF REVENUES & EXPENDITURES		63,625.00	104,142.67	(3,902.00)	59,723.00

FUND: ECONOMIC DEVELOPMENT CORPORATION		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 244 - ECONOMIC DEVELOPMENT					
244-000-664.000	INTEREST & DIVIDENDS	312.00	244.84		312.00
244-000-671.000	MISC REVENUES, LAND SALE	0.00	0.00		0.00
244-000-691.000	APPROPRIATION FROM FUND BALANCE	18,525.00	0.00		18,525.00
Total Dept 000		18,837.00	244.84	0.00	18,837.00
Expenditures		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
Dept 001 - ADMINISTRATION		BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
244-001-707.000	SALARIES & WAGES - PART-TIME	0.00	0.00		0.00
244-001-714.000	FRINGE BENEFITS	0.00	0.00		0.00
244-001-715.000	FICA/MEDICARE	0.00	0.00		0.00
244-001-722.000	RETIREMENT	0.00	0.00		0.00
244-001-740.000	SUPPLIES	1,122.00	940.00		1,122.00
244-001-800.000	CONTRACTED SERVICES	725.00	0.00		725.00
244-001-801.000	ALL EXPENSES	52.00	0.00	-	52.00
244-001-853.000	TELEPHONE	0.00	0.00		0.00
244-001-960.000	PROFESSIONAL DEVELOPMENT	0.00	0.00		0.00
244-001-991.000	LOAN PAYMENT: PRINCIPAL	10,162.00	6,073.55		10,162.00
244-001-996.000	NOTE PAYMENT: INTEREST EXP	6,776.00	4,053.07		6,776.00
Total Dept 001 - ADMINISTRATION		18,837.00	11,066.62	-	18,837.00
Fund 244 - ECONOMIC DEVELOPMENT:					
TOTAL REVENUES		18,837.00	244.84	-	18,837.00
TOTAL EXPENDITURES		18,837.00	11,066.62	-	18,837.00
NET OF REVENUES & EXPENDITURES		0.00	(10,821.78)	-	0.00

FUND: DOWNTOWN DEVELOPMENT AUTHORITY		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 248 - D.D.A.					
248-000-402.000	CAPTURED TAXES	14,815.00	0.00		14,815.00
248-000-403.000	CAPTURE TOWNSHIP TAXES	3,108.00	3,106.84		3,108.00
248-000-404.000	CAPTURE COUNTY TAXES	7,100.00	7,099.67		7,100.00
248-000-624.000	REVENUES, BUSINESS BLDRS	0.00	0.00	10,000.00	10,000.00
248-000-625.000	MISC FEES	260.00	0.00		260.00
248-000-664.000	INTEREST & DIVIDENDS	350.00	75.41		350.00
248-000-665.200	RENTALS AND LEASES, THORP PRPTY	0.00	0.00		0.00
248-000-675.000	TRANSFER FROM FUND BALANCE	10,000.00	0.00		10,000.00
248-000-691.000	TRANSFER FROM GENERAL FUND	10,000.00	10,000.00		10,000.00
Total Dept 000		45,633.00	20,281.92	10,000.00	55,633.00
Expenditures					
Dept 001 - ADMINISTRATION					
248-001-706.000	SALARIES & WAGES	5,886.00	5,818.84		5,886.00
248-001-707.000	SALARIES & WAGES - PART-TIME	1,965.00	1,337.15		1,965.00
248-001-707.100	PT WAGES, THORP HOUSE MAINT	100.00	0.00		100.00
248-001-714.000	FRINGE BENEFITS	2,278.00	2,300.20		2,278.00
248-001-714.100	FRINGES, THORP HOUSE MAINT	0.00	0.00		0.00
248-001-715.000	FICA/MEDICARE	553.00	553.11		553.00
248-001-722.000	RETIREMENT	627.00	586.08		627.00
248-001-740.000	OPERATING SUPPLIES	540.00	189.00		540.00
248-001-800.000	CONTRACTED SERVICES	9,036.00	3,700.00		9,036.00
248-001-900.000	PRINTING AND PUBLISHING	0.00	0.00		0.00
248-001-943.000	EQUIPMENT RENTAL	9,160.00	8,004.74		9,160.00
248-001-956.000	MISC EXPENSES	1,000.00	0.00		1,000.00
248-001-960.000	PROFESSIONAL DEVELOPMENT	520.00	282.92		520.00
248-001-970.000	CAPITAL IMPROVEMENT	0.00	0.00		0.00
248-001-977.000	EQUIPMENT UNDER \$5000	0.00	0.00		0.00
248-001-990.000	FACADE INT REIMBURSEMENTS	0.00	0.00		0.00
Total Dept 001 - ADMINISTRATION		31,665.00	22,772.04	-	31,665.00
Dept 005 - THORP PROPERTY					
248-005-706.000	SALARIES & WAGES	0.00	0.00		0.00
248-005-707.000	SALARIES & WAGES - PART-TIME	2,037.00	166.15	(1,000.00)	1,037.00
248-005-714.000	FRINGE BENEFITS	645.00	41.54		645.00
248-005-715.000	FICA/MEDICARE	0.00	0.00		0.00
248-005-722.000	RETIREMENT	0.00	0.00		0.00
248-005-740.000	OPERATING SUPPLIES, THORP MT	1,100.00	1,078.79		1,100.00
248-005-800.000	CONTRACTED SERVICES, THORP MAINT	400.00	0.00		400.00
248-005-827.000	INSURANCE, THORP PRPTY	0.00	0.00		0.00
248-005-920.000	UTILITIES, THORP PROPERTY	0.00	0.00		0.00
Total Dept 005 - THORP PROPERTY		4,182.00	1,286.48	(1,000.00)	3,182.00
Dept 006 - BUSINESS BLDRS PROGRAM					
248-006-740.000	OPERATING SUPPLIES, BUSINESS BLDRS	0.00	642.40	1,000.00	1,000.00
248-006-800.000	CONTRACTUAL SERVICES, BUSINESS BLDRS	0.00	0.00	10,000.00	10,000.00
Net - Dept 006 - BUSINESS BLDRS PROGRAM		-	642.40	11,000.00	11,000.00
Dept 008 - DDA DEBT SERVICE					
248-008-991.000	LOAN PRINCIPAL PAYMENT	9,103.00	5,785.76		9,103.00
248-008-996.000	LOAN INTEREST EXPENSE	418.00	561.04		418.00
Total Dept 008 - DDA DEBT SERVICE		9,521.00	6,346.80	-	9,521.00
TOTAL EXPENDITURES		45,368.00	31,047.72	10,000.00	55,368.00
Fund 248 - D.D.A.:					
TOTAL REVENUES		45,633.00	20,281.92	10,000.00	55,633.00
TOTAL EXPENDITURES		45,368.00	31,047.72	10,000.00	55,368.00
NET OF REVENUES & EXPENDITURES		265.00	(10,765.80)	-	265.00

FUND - CAPITAL PROJECTS: SEEGER STREET PROJECT		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT					
401-000-501.000	OTHER LOAN PROCEEDS - USDA/RD	190,050.00	180,000.00		190,050.00
401-000-502.000	OTHER LOAN PROCEEDS - LOCAL	350.00	339.58		350.00
401-000-664.000	INTEREST & DIVIDENDS	20.00	10.93		20.00
401-000-699.000	TRANSFER FROM OTHER FUNDS	0.00	0.00		0.00
Total Dept 000		190,420.00	180,350.51	-	190,420.00
Expenditures					
Dept 001 - ADMINISTRATION					
401-001-800.000	CONTRACTED SERV - ENGINEERING	2,700.00	2,695.00		2,700.00
401-001-801.000	ENGINEERING - DESIGN	-	0.00		0.00
401-001-826.000	LEGAL EXPENSES	-	0.00		0.00
401-001-963.000	ADMIN EXPENSES	50.00	75.00		50.00
401-001-970.000	CONSTRUCTION EXPENSES	187,670.00	177,370.29		187,670.00
401-001-996.000	BOND INTEREST EXPENSE	-	0.00		0.00
401-001-999.000	TRANSFER TO WATER FUND	-	0.00		0.00
Total Dept 001 - ADMINISTRATION		187,720.00	180,140.29	-	190,420.00
TOTAL REVENUES		190,420.00	180,350.51	0.00	190,420.00
TOTAL EXPENDITURES		187,720.00	180,140.29	0.00	190,420.00
NET OF REVENUES & EXPENDITURES		2,700.00	210.22	0.00	0.00

FUND: WATER RECREATION FUND		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 408 - WATER RECREATION FUND					
408-000-585.000	OTHER GRANTS, WRF	0.00	0.00		0.00
408-000-664.000	INTEREST & DIVIDENDS	100.00	0.00		100.00
408-000-674.000	POOL RENOVATION DONATIONS	500.00	0.00		500.00
408-000-675.000	SPLASH PARK DONATIONS	0.00	0.00		0.00
408-000-691.000	APPROPRIATION FROM FUND BAL	0.00	0.00		0.00
408-000-699.100	TRANSFER IN FROM GENERAL FUND	0.00	0.00		0.00
Total Dept 000		600.00	0.00	-	600.00
Expenditures					
Dept 001 - ADMINISTRATION					
408-001-740.000	SUPPLIES	600.00	0.00		600.00
408-001-977.000	EQUIPMENT UNDER \$5000	0.00	0.00		0.00
408-001-986.000	POOL CAPITAL RENOVATIONS	0.00	0.00		0.00
Total Dept 001 - ADMINISTRATION		600.00	0.00	-	600.00
Dept 002 - SPLASH PAD					
408-002-986.000	SPLASH PAD CAPITAL IMPROVEMENTS	0.00	0.00		0.00
Net - Dept 002 -SPLASH PAD		0.00	0.00	0.00	0.00
Fund 408 - WATER RECREATION FUND:					
TOTAL REVENUES		600.00	0.00	0.00	600.00
TOTAL EXPENDITURES		600.00	0.00	0.00	600.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00

FUND: WASTEWATER TREATMENT FUND		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 590 - WASTEWATER TREATMENT					
590-000-528.000	OTHER FEDERAL GRANTS - ARPA	0.00	0.00	245,000.00	245,000.00
590-000-609.000	SEWER MISC REVENUES	27,000.00	23,070.00		27,000.00
590-000-628.000	SEWER OMR FEES	295,832.00	225,798.03		295,832.00
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	514,937.00	397,538.35		514,937.00
590-000-636.000	SEWER CONNECTIONS	1,071.00	0.00		1,071.00
590-000-662.000	SEWER SERVICE PENALTIES	14,461.00	10,939.95		14,461.00
590-000-664.000	INTEREST & DIVIDENDS	13,500.00	12,806.87	1,500.00	15,000.00
590-000-699.000	TRANSFERS FROM FUND BALANCE	38,300.00	0.00	60,000.00	98,300.00
Total Dept 000		905,101.00	670,153.20	306,500.00	1,211,601.00
Expenditures					
Dept 001 - ADMINISTRATION					
590-001-706.000	SALARIES & WAGES	77,012.00	49,863.32	(6,500.00)	70,512.00
590-001-707.000	SALARIES & WAGES - PART-TIME	1,050.00	0.00		1,050.00
590-001-714.000	FRINGE BENEFITS	19,035.00	23,332.14	6,500.00	25,535.00
590-001-715.000	FICA/MEDICARE	4,354.00	4,111.82		4,354.00
590-001-722.000	RETIREMENT	6,083.00	5,349.87		6,083.00
590-001-726.000	CAR/VEHICLE ALLOWANCE	0.00	0.00		0.00
590-001-740.000	OPERATING SUPPLIES	4,847.00	1,467.42		4,847.00
590-001-800.000	ADMINISTRATION CONTRACTED SERVICES	819.00	0.00		819.00
590-001-803.000	FEES	3,348.00	99.08		3,348.00
590-001-807.000	MEMBERSHIP & DUES	1,339.00	0.00		1,339.00
590-001-826.000	SEWER LEGAL FEES	3,200.00	122.50		3,200.00
590-001-826.100	LEGAL FEES, USDA BOND PROJECT	0.00	0.00		0.00
590-001-827.000	INSURANCE & BONDS	9,719.00	7,066.89		9,719.00
590-001-853.000	TELEPHONE	3,913.00	3,109.08		3,913.00
590-001-860.000	TRAVEL/MEALS/LODGING	1,300.00	232.97		1,300.00
590-001-933.000	MAINTENANCE CONTRACTS EQUIPMENT	2,249.00	1,429.00		2,249.00
590-001-943.000	SEWER EQUIPMENT RENTAL	6,071.00	1,404.98		6,071.00
590-001-960.000	PROFESSIONAL DEVELOPMENT	5,250.00	2,042.20		5,250.00
590-001-963.000	ADMIN. CHARGE G.F.	81,639.00	77,874.00		81,639.00
590-001-968.000	SEWER DEPRECIATION	0.00	0.00		0.00
590-001-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
Total Dept 001 - ADMINISTRATION		231,228.00	177,505.27	-	231,228.00
Dept 002 - TREATMENT AND PUMPING					
590-002-706.000	SALARIES & WAGES	70,660.00	55,951.42		70,660.00
590-002-707.000	SALARIES & WAGES - PART-TIME	1,339.00	1,493.34	1,000.00	2,339.00
590-002-714.000	FRINGE BENEFITS	26,716.00	26,660.15		26,716.00
590-002-715.000	FICA/MEDICARE	6,739.00	4,946.59		6,739.00
590-002-722.000	RETIREMENT	6,823.00	5,611.29		6,823.00
590-002-740.000	OPERATING SUPPLIES	16,800.00	9,177.15		16,800.00
590-002-743.000	CHEMICALS	19,950.00	20,523.58	1,500.00	21,450.00
590-002-800.000	CONTRACTED SERVICES	27,791.00	20,731.24		27,791.00
590-002-800.100	CONTRACTUAL ENGINEERING, ARPA	0.00	0.00	280,000.00	280,000.00
590-002-853.000	COMMUNICATIONS	1,092.00	0.00		1,092.00
590-002-920.000	UTILITIES	89,832.00	70,155.70		89,832.00
590-002-933.000	REPAIR & MAINTENANCE	5,624.00	3,575.04		5,624.00
590-002-943.000	EQUIPMENT RENTAL	1,638.00	0.00		1,638.00
590-002-965.000	INTEREST EXPENSE	1,100.00	1,026.48		1,100.00
590-002-970.000	CAPITAL OUTLAY	40,000.00	7,465.09		40,000.00
590-002-970.100	CAPITAL OUTLAY, GIS SYSTEM	0.00	0.00		0.00
590-002-977.000	EQUIPMENT UNDER \$5000	3,000.00	0.00		3,000.00
Total Dept 002 - TREATMENT AND PUMPING		319,104.00	227,317.07	282,500.00	601,604.00
Dept 003 - COLLECTIONS					
590-003-706.000	SALARIES & WAGES	17,575.00	17,591.21	6,000.00	23,575.00
590-003-707.000	SALARIES & WAGES - PART-TIME	1,575.00	1,290.85		1,575.00
590-003-714.000	FRINGE BENEFITS	8,431.00	7,912.62		8,431.00
590-003-715.000	FICA/MEDICARE	6,100.00	1,435.94	(3,000.00)	3,100.00
590-003-722.000	RETIREMENT	1,958.00	1,647.87		1,958.00
590-003-740.000	OPERATING SUPPLIES	6,500.00	3,311.17	(1,000.00)	5,500.00
590-003-800.000	CONTRACTED SERVICES	8,000.00	6,100.00		8,000.00
590-003-943.000	EQUIPMENT RENTAL	24,810.00	22,571.93		24,810.00
590-003-945.000	BUILDING LEASE EXPENSE	7,573.00	7,573.00		7,573.00
590-003-970.000	CAPITAL OUTLAY	120,000.00	86,445.49		120,000.00
590-003-975.000	RESERVE EXP, CAPITAL IMPROV	0.00	0.00		0.00
Total Dept 003 - COLLECTIONS		202,522.00	155,880.08	2,000.00	204,522.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 004 - MAINTENANCE					
590-004-706.000	SALARIES & WAGES	61,986.00	81,847.47	25,000.00	86,986.00
590-004-707.000	SALARIES & WAGES - PART-TIME	10,465.00	3,409.04	(6,000.00)	4,465.00
590-004-714.000	FRINGE BENFITS	28,368.00	35,112.40	10,000.00	38,368.00
590-004-715.000	FICA/MEDICARE	7,111.00	6,510.33		7,111.00
590-004-722.000	RETIREMENT	9,676.00	7,105.64		9,676.00
590-004-740.000	OPERATING SUPPLIES	9,883.00	2,274.03	(1,000.00)	8,883.00
590-004-800.000	CONTRACTED SERVICES	5,460.00	2,810.54		5,460.00
590-004-933.000	REPAIR & MAINTENANCE	13,125.00	509.56	(6,000.00)	7,125.00
590-004-943.000	EQUIPMENT RENTAL	0.00	0.00		0.00
590-004-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
590-004-977.000	EQUIPMENT UNDER \$5000	1,092.00	0.00		1,092.00
590-004-995.000	INTEREST AND PRINCIPAL EXPENSE	0.00	0.00		0.00
Total Dept 004 - MAINTENANCE		147,166.00	139,579.01	22,000.00	169,166.00
TOTAL EXPENDITURES		900,020.00	700,281.43	306,500.00	1,206,520.00
Fund 590 - WASTEWATER TREATMENT:					
TOTAL REVENUES		905,101.00	670,153.20	306,500.00	1,211,601.00
TOTAL EXPENDITURES		900,020.00	700,281.43	306,500.00	1,206,520.00
NET OF REVENUES & EXPENDITURES		5,081.00	(30,128.23)	-	5,081.00

FUND: WATER		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 591 - WATER SYSTEM					
591-000-544.000	STATE GRANT - DWAM	121,660.00	14,629.21		121,660.00
591-000-628.000	WATER OMR FEES	307,085.00	261,751.23		307,085.00
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	372,765.00	234,025.60		372,765.00
591-000-636.000	CONNECTIONS	1,071.00	0.00		1,071.00
591-000-642.000	METER CHARGES	0.00	0.00		0.00
591-000-646.000	BULK WATER SALES REVENUIE	2,142.00	1,959.00	500.00	2,642.00
591-000-662.000	SERVICE PENALTIES	11,109.00	7,111.83		11,109.00
591-000-663.000	WATER, INSURANCE PROCEEDS	0.00	0.00		0.00
591-000-664.000	INTEREST & DIVIDENDS	15,000.00	11,134.45		15,000.00
591-000-664.100	INTEREST INCOME - USDA WATER PROJECT	0.00	0.00		0.00
591-000-665.000	BUILDING LEASE REVENUES	50,475.00	51,459.00	984.00	51,459.00
591-000-671.000	MISC. REIMBURSEMENTS	6,427.00	6,277.81	500.00	6,927.00
591-000-679.000	REVENUES, WALBRO PROJ ESCROW	0.00	0.00		0.00
591-000-691.000	TRANSFER FROM USDA LOAN PROCEEDS	0.00	0.00		0.00
591-000-698.000	PROCEEDS FROM FIRST MERCHANT BANK	0.00	0.00		0.00
591-000-699.000	TRANSFERS FROM FUND BALANCE	0.00	0.00		0.00
Total Dept 000		887,734.00	588,348.13	1,984.00	889,718.00
Expenditures					
Dept 001 - ADMINISTRATION					
591-001-706.000	SALARIES & WAGES	77,012.00	53,515.72		77,012.00
591-001-707.000	SALARIES & WAGES - PART-TIME	0.00	0.00		0.00
591-001-708.000	SALARIES-SAMPLES	2,776.00	1,217.75		2,776.00
591-001-714.000	FRINGE BENEFITS	25,207.00	23,618.95		25,207.00
591-001-715.000	FICA/MEDICARE	5,162.00	4,467.41		5,162.00
591-001-722.000	RETIREMENT	6,119.00	5,945.69		6,119.00
591-001-726.000	CAR/VEHICLE ALLOWANCE	0.00	0.00		0.00
591-001-740.000	OPERATING SUPPLIES	2,184.00	2,349.27	750.00	2,934.00
591-001-800.000	ADMINISTRATION CONTRACTED SERVICES	627.00	0.00		627.00
591-001-800.100	CONTRACTUAL SERV, USDA BOND PROJECT	0.00	0.00		0.00
591-001-803.000	FEES	1,760.00	1,311.97		1,760.00
591-001-807.000	MEMBERSHIP & DUES	1,049.00	800.00		1,049.00
591-001-826.000	LEGAL EXPENSES	0.00	0.00		0.00
591-001-826.100	LEGAL FEES, USDA BOND PROJECT	0.00	0.00		0.00
591-001-827.000	INSURANCE & BONDS	4,040.00	1,670.86	(2,000.00)	2,040.00
591-001-853.000	COMMUNICATIONS	1,966.00	769.53		1,966.00
591-001-860.000	TRAVEL/MEALS/LODGING	1,100.00	0.00	(500.00)	600.00
591-001-933.000	MAINTENANCE CONTRACTS EQUIPMENT	4,000.00	996.26		4,000.00
591-001-943.000	EQUIPMENT RENTAL	6,776.00	2,490.44		6,776.00
591-001-960.000	PROFESSIONAL DEVELOPMENT	7,300.00	7,134.70		7,300.00
591-001-963.000	ADMIN. CHARGE G.F.	58,693.00	58,693.00		58,693.00
591-001-968.000	DEPRECIATION	0.00	0.00		0.00
591-001-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
591-001-977.000	EQUIPMENT UNDER \$5000	3,494.00	0.00		3,494.00
Total Dept 001 - ADMINISTRATION		209,265.00	164,981.55	(1,750.00)	207,515.00
Dept 002 - TREATMENT AND PUMPING					
591-002-706.000	SALARIES & WAGES	23,946.00	9,450.83		23,946.00
591-002-714.000	FRINGE BENEFITS	16,262.00	3,849.59		16,262.00
591-002-715.000	FICA/MEDICARE	1,794.00	720.57		1,794.00
591-002-722.000	RETIREMENT	1,994.00	960.77		1,994.00
591-002-740.000	OPERATING SUPPLIES	10,500.00	858.45		10,500.00
591-002-743.000	CHEMICALS	21,000.00	11,895.00		21,000.00
591-002-800.000	CONTRACTED SERVICES	16,288.00	10,008.62		16,288.00
591-002-802.000	WATER QUALITY TESTING FEES	2,625.00	0.00		2,625.00
591-002-826.000	LEGAL & PROFESSIONAL, FMB 2021 BONDS	0.00	0.00		0.00
591-002-853.000	TELEPHONE EXPENSE	3,389.00	1,734.99		3,389.00
591-002-920.000	UTILITIES	57,750.00	33,836.18		57,750.00
591-002-933.000	REPAIR AND MAINTENANCE	6,930.00	1,378.00		6,930.00
591-002-943.000	EQUIPMENT RENTAL	2,103.00	0.00		2,103.00
591-002-965.000	ATRP INTEREST EXPENSE	30,750.00	30,762.50	50.00	30,800.00
591-002-965.100	SEEGER ST INTEREST EXPENSE	20,913.00	14,448.08		20,913.00
591-002-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
591-002-970.100	CAPITAL OUTLAY, GIS SYSTEM	0.00	0.00		0.00
591-002-975.000	RESERVE EXP, MAJOR CAPITAL IMPROV	0.00	0.00		0.00
591-002-976.000	RESERVE EXP, REPAIR/REPLACEMENT	0.00	0.00		0.00
591-002-977.000	EQUIPMENT UNDER \$5000	4,095.00	0.00		4,095.00
Total Dept 002 - TREATMENT AND PUMPING		220,339.00	119,903.58	50.00	220,389.00

Dept 003 - COLLECTIONS				
591-003-706.000	SALARIES & WAGES	39,653.00	25,772.19	39,653.00
591-003-707.000	SALARIES & WAGES - PART-TIME	1,092.00	1,176.75	2,092.00
591-003-714.000	FRINGE BENEFITS	15,490.00	10,083.83	15,490.00
591-003-715.000	FICA/MEDICARE	4,426.00	2,155.06	4,426.00
591-003-722.000	RETIREMENT	5,083.00	2,551.23	4,767.00
591-003-740.000	OPERATING SUPPLIES	9,446.00	6,625.55	9,446.00
591-003-800.000	CONTRACTED SERVICES	33,930.00	18,902.50	33,930.00
591-003-800.100	CONTRACTUAL SERV, USDA PROJ ENG	0.00	0.00	0.00
591-003-800.200	CONTRACTUAL, WALBRO PROJ ENGINEERING	0.00	0.00	0.00
591-003-800.300	CONTRACTUAL, USDA PROJECT CONSTRUCTION	0.00	0.00	0.00
591-003-943.000	EQUIPMENT RENTAL	24,158.00	13,145.80	24,158.00
591-003-965.000	SSP LOAN INTEREST PAYMENT	0.00	0.00	0.00
591-003-970.000	CAPITAL OUTLAY	15,000.00	0.00	15,000.00
591-003-977.000	EQUIPMENT, UNDER 5K	0.00	0.00	0.00
Total Dept 003 - COLLECTIONS		148,278.00	80,412.91	148,962.00

GL NUMBER	DESCRIPTION	Amended BUDGET	YTD BALANCE 10/26/2023	ADD OR SUBTRACT FROM BUDGET	2023 THIRD QTR AMENDED BUDGET
Dept 004 - MAINTENANCE					
591-004-706.000	SALARIES & WAGES	3,749.00	3,990.01	1,500.00	5,249.00
591-004-707.000	SALARIES & WAGES - PART-TIME	0.00	575.30	1,000.00	1,000.00
591-004-714.000	FRINGE BENEFITS	1,681.00	1,433.87		1,681.00
591-004-715.000	FICA/MEDICARE	581.00	347.01		581.00
591-004-722.000	RETIREMENT	526.00	357.79		526.00
591-004-740.000	OPERATING SUPPLIES	1,328.00	1,564.43	500.00	1,828.00
591-004-800.000	CONTRACTED SERVICES	1,050.00	260.00		1,050.00
591-004-933.000	REPAIR & MAINTENANCE	9,450.00	788.52		9,450.00
591-004-943.000	EQUIPMENT RENTAL	1,427.00	293.70		1,427.00
591-004-970.000	CAPITAL OUTLAY	0.00	0.00		0.00
591-004-977.000	EQUIPMENT, UNDER 5K	2,625.00	0.00		2,625.00
Total Dept 004 - MAINTENANCE		22,417.00	9,610.63	3,000.00	25,417.00

Dept 011 - DWAM GRANT					
591-011-706.000	SALARIES & WAGES	3,500.00	3,601.43	500.00	4,000.00
591-011-707.000	SALARIES & WAGES - PART-TIME	0.00	209.20	750.00	750.00
591-011-714.000	FRINGE BENEFITS	1,250.00	1,448.97	500.00	1,750.00
591-011-715.000	FICA/MEDICARE	250.00	290.01	100.00	350.00
591-011-722.000	RETIREMENT	500.00	362.92		500.00
591-011-800.100	DWAM, CONTRACTUAL SERV, AMP	10,585.00	2,960.00		10,585.00
591-011-800.200	DWAM, CONTRACTUAL SERV, DSMI	83,925.00	0.00		83,925.00
591-011-943.000	EQUIPMENT RENTAL	6,500.00	7,472.27	1,500.00	8,000.00
591-011-970.000	DWAM, EQUIPMENT	15,150.00	10,750.96	(3,350.00)	11,800.00
Net - Dept 011 - DWAM GRANT		121,660.00	27,095.76	0.00	121,660.00

TOTAL EXPENDITURES		721,959.00	402,004.43	1,984.00	723,943.00
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Fund 591 - WATER SYSTEM:					
TOTAL REVENUES		887,734.00	588,348.13	1,984.00	889,718.00
TOTAL EXPENDITURES		721,959.00	402,004.43	1,984.00	723,943.00
NET OF REVENUES & EXPENDITURES		165,775.00	186,343.70	-	165,775.00

FUND: MOTOR VEHICLE FUND		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
GL NUMBER	DESCRIPTION	BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
Fund 651 - MOTOR VEHICLE & EQUIPMENT					
651-000-654.000	DPW CONTRACTING REVENUES	1,500.00	680.67		1,500.00
651-000-663.000	MVF, INSURANCE PROCEEDS	0.00	0.00		0.00
651-000-664.000	INTEREST & DIVIDENDS	9,000.00	7,969.83		9,000.00
651-000-670.000	INTERDEPARTMENT RENTALS	364,513.00	269,897.24	(14,000.00)	350,513.00
651-000-671.000	MISC REIMBURSEMENTS	400.00	0.00		400.00
651-000-673.000	SALE OF ASSETS	0.00	14,000.00	14,000.00	14,000.00
651-000-699.000	TRANSFER FROM FUND BALANCE	77,530.00	0.00		77,530.00
Total Dept 000		452,943.00	292,547.74	-	452,943.00

Expenditures		Amended	YTD BALANCE	ADD OR SUBTRACT	2023 THIRD QTR
Dept 001 - ADMINISTRATION		BUDGET	10/26/2023	FROM BUDGET	AMENDED BUDGET
651-001-706.000	SALARIES & WAGES	56,002.00	21,024.53		56,002.00
651-001-707.000	SALARIES & WAGES - PART-TIME	3,822.00	3,411.12		3,822.00
651-001-714.000	FRINGE BENEFITS	18,810.00	9,684.14		18,810.00
651-001-715.000	FICA/MEDICARE	3,459.00	2,023.12		3,459.00
651-001-722.000	RETIREMENT	4,346.00	2,405.67		4,346.00
651-001-740.000	SUPPLIES	15,750.00	1,989.56		15,750.00
651-001-751.000	GAS & OIL	57,225.00	30,109.35		57,225.00
651-001-827.000	VEHICLE INSURANCE	23,707.00	23,683.78		23,707.00
651-001-853.000	TELEPHONE EXPENSE	425.00	400.00		425.00
651-001-860.000	TRAVEL/MEALS/LODGING	563.00	0.00		563.00
651-001-933.000	REPAIR & MAINTENANCE	42,000.00	24,498.96		42,000.00
651-001-945.000	BUILDING LEASE EXPENSE	41,436.00	41,436.00		41,436.00
651-001-960.000	PROFESSIONAL DEVELOPMENT	150.00	130.75		150.00
651-001-963.000	ADMIN CHARGE GF	23,096.00	23,096.00		23,096.00
651-001-968.000	DEPRECIATION	0.00	0.00		0.00
651-001-970.000	CAPITAL OUTLAY	150,000.00	111,680.00		150,000.00
651-001-975.000	RESERVE EXP, MAJOR CAPITAL IMPROV	0.00	0.00		0.00
651-001-976.000	LOSS OF DISPOSAL OF FIXED ASSET	0.00	0.00		0.00
651-001-977.000	EQUIPMENT UNDER \$5000	8,900.00	0.00		8,900.00
651-001-996.000	INTEREST EXPENSE	0.00	0.00		0.00
651-001-999.000	TRANSFERS OUT	0.00	0.00		0.00
Total Dept 001 - ADMINISTRATION		449,691.00	295,572.98	-	449,691.00

Fund 651 - MOTOR VEHICLE & EQUIPMENT:					
TOTAL REVENUES		452,943.00	292,547.74	-	452,943.00
TOTAL EXPENDITURES		449,691.00	295,572.98	-	449,691.00
NET OF REVENUES & EXPENDITURES		3,252.00	(3,025.24)	-	3,252.00

IN SUMMARY:					
TOTAL VOCC REVENUES - ALL FUNDS		5,502,046.00	4,078,088.94	324,097.00	5,826,143.00
TOTAL VOCC EXPENDITURES - ALL FUNDS		5,122,174.00	3,629,455.40	341,798.00	5,463,972.00
NET OF REVENUES & EXPENDITURES		379,872.00	448,633.54	(17,701.00)	362,171.00



Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: October 30, 2023
RE: Approve Agreement with Abadata Connect for Voice Over Internet Protocol (VOIP) Phone System

The Village budgeted \$6,000 in our 2023 Capital Improvement budget for the replacement of our obsolete telephone system. The analog system and Panasonic phones are no longer supported and need to be replaced. The new technology, Voice Over Internet Protocol, will allow staff to transfer calls from one facility to another, have the capability to transfer work calls to a cell phone seamlessly, update call routing, and use soft phone technology allowing staff to call from their cell phones and have the Municipal number register on caller ID. This will be beneficial to all especially the police officers.

The Village did prepare bid specifications and bid out the new phone system. Only one bid was received from Abadata Connect. The Village did research other options online through three other providers; however, the customer service was provided online and the installation would have been done by staff or our contractor. As Abadata is our Information Technology contractor, they were not willing to learn and provide services for another company. Therefore, the sole bid from Abadata Connect as follows is recommended for your approval.

The Abadata Connect quote is broken into three parts: 1) One-time charges for set up and porting numbers to the new host; 2) the monthly fees associated with all of our phone lines; and 3) materials for all new phones and the labor to install and program them.

The one-time fee is \$298.25. The monthly fee for phone service will be \$463.29. The total of 20 phones and miscellaneous fees for materials, labor and installation is \$5,234.96. The initial total cost for the VOIP system is \$5,996.50 and is within our \$6,000 budget.

MOTION: Approve Quote from Abadata Connect for Voice Over Internet Protocol Phone System with a total initial investment of \$5,996.50, with a reoccurring monthly fee of \$463.29.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



Quoted To:

Village of Cass City
Nan Walsh
6506 Main ST
PO Box 123
Cass City, MI 48726
United States

Phone (989) 872-2911
Fax (989) 872-4855

Prepared By:

Kelli Roberts

kelli@abadata.com
989.883.3411

Description	Qty	Unit Price	Ext. Price
■ Yealink SIP-T46U - Dual-port Gigabit Ethernet, 4.3" color LCD (power supply not included)	14	\$172.20	\$2,410.80
■ Inn-phone Full Duplex Speaker Console Telephone- 5 Programmable Service Keys	6	\$47.67	\$286.02
■ INN PHONE WALLMOUNT BRKT FOR D5705 PHONE	6	\$7.99	\$47.94
■ Grandstream Powerful 8 Port FXS Gateway With Gigabit NAT Router	1	\$130.20	\$130.20
■ PARTNER PROGRAM 20 HRS	1	\$1,793.00	\$1,793.00
■ CAT6E WIRING DROP PLENUM	3	\$189.00	\$567.00

Prices are valid for 14 days

Price & availability subject to change without notice due to manufacturer restraints. Any items or labor that is not on the quote will be billed accordingly.

	Subtotal	\$5,234.96
	Tax	\$0.00
	Shipping	\$0.00
	Grand Total	\$5,234.96

ALL WIRING DROPS INCLUDE A MAXIMUM OF 1 HOUR OF LABOR. ADDITIONAL LABOR WILL BE BILLED FOR DROPS WHICH REQUIRE MORE THAN ONE HOUR OF LABOR

Accepted by: _____

Date: _____

Disclaimer

All quotes, work performed and goods sold are subject to Abadata Computer Corporation, Inc.'s Terms and Conditions of Sale which can be found on our website or is available upon request. "Any checks returned for "insufficient funds" will be assessed a \$35.00 processing fee, and any overdue balances (beyond 30 days from date of Invoice) shall be subject to interest at the rate of eighteen (18%) percent per annum. I also agree to pay for any and all costs of collection, including costs and reasonable attorneys fees incurred by Abadata Computer Corporation, Inc. before and including litigation."

Please contact me if I can be of further assistance.



Quote

AbadataConnect, Inc.
 567 Brunswick St.
 Sebewaing, MI 48759
 United States

T: 989-883-3411
 F: 989-883-9313

Quote # 1061 v6
 Date October 20, 2023
 Expires November 10, 2023
 Contact Jeff Herman

Prepared for Village of Cass City
 Nanette Walsh
 6506 Main St
 Cass City, MI 48726
 United States

T: 9898722911
 E: cctreasurer@casscity.org

ACCEPT QUOTE

ABADATA CONNECT Inc. Quote

One-Time Fees

Category	Item	Qty	Price	Total
Item	Instant-Fax ATA Device Code: 23703-0046	1	\$123.75	\$123.75
Item	e911 Activation Per DID - Address Registration Code: 23703-0042	3	\$4.00	\$12.00
Item	DID Setup Code: 23703-0039	10	\$4.25	\$42.50
Item	US & Canada LNP (Line Number Porting) Code: 23703-0057	10	\$12.00	\$120.00
Total One-Time				\$298.25 USD

Monthly Fees

Category	Item	Qty	Price	Total
Item	Hosted Voice Extension - Unlmted Calling to US & Canada - MTM term Code: 23703-0017	11	\$23.99	\$263.89
Item	Hosted Voice Extension - 500 Mins to US & Canada - .02 overage - MTM term Code: 23703-0016	9	\$16.99	\$152.91
Item	Instant-Fax ATA Service Code: 23703-0019	1	\$23.99	\$23.99
Item	e911 Monthly Access Per DID Code: 23703-0014	3	\$2.50	\$7.50

Category	Item	Qty	Price	Total
Item	DID - New US & Canada DID	10	\$1.50	\$15.00
	Code: 23703-0011			

Please contact us if you have any questions.

T: 989-883-3411 E: magic@abadata.com

Total Monthly \$463.29 USD

One-Time \$298.25

Recurring Up-front \$463.29*

Total Up-front \$761.54 USD

** Recurring fees billed monthly with 1 upfront payment(s).*

If applicable Shipping, Taxes, Surcharges, and Regulatory Fees will be added to total on monthly billing.

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees	Monthly Fees
Item	\$298.25	\$463.29
Total	\$298.25 USD	\$463.29 USD

Contract Term: Month to Month - Coterminous



Moving Forward Working Together

TO: Village President and Council

FROM: Deboria L. Powell, Village Manager
Nanette Walsh, Clerk/Treasurer

DATE: October 30, 2023

RE: Approve Special Allocation for the Demolition of the DDA Leach St. house in the amount of \$30,000.

At the September 12th DDA meeting, a motion was made to request from the Village a special allocation for the demolition of the Leach Street house. The DDA would like to demolish this house and garage due to the excessive repairs needed to make it habitable, and to use the space for more parking in the downtown area. The plan after demolition would be to first improve the area with millings from prior road projects. The ground would need to settle for a year at least before the parking lot would be paved and lined to maximize the parking spaces.

Included is a quote from T&T Excavating and Landscaping LLC in the amount of \$28,500 for the demolition of the house on the corner of Leach & Pine, which includes filling in the basement.

The DDA does not have the funds to pay for this building to be demolished. That is the reason they are requesting the Village fund the demolition to allow more downtown parking. The \$28,500 plus contingency was not included in the Village's 2023 budget. ***If the Village Council views this request favorably, the funds would have to come from the General Fund, Fund Balance.***

Upon further review, the current available unrestricted fund balance for the Village of Cass City is \$ 119,964.60, or three weeks of General Fund Expenses. Utilizing \$31,350 of unrestricted fund balance would bring the ratio down to two weeks of General Fund Expenses. Auditing standards recommend a healthy fund balance to allow for emergencies. Therefore, staff cannot recommend utilizing Fund Balance at this time, and recommends revisiting this project in six months.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



MOTION: Approve budget amendment in the amount of \$31,350, for the DDA Leach St. house demolition from General Fund: Fund Balance account #101-000-699.100 (Revenue) and 101-440-965.000, Transfers to DDA (Expense) -and- to DDA: Account # 248-000-691.000, Transfers from General Fund (Revenue) and 248-005-800.000, DDA Contracted Services (Expense)

MOTION: Approve Special Allocation for the Demolition of the DDA Leach St. house in the amount of \$28,500 plus a ten percent contingency, totaling \$31,350.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

Village of Cass City
 Summary of Fund Balances
 Thursday, October 26, 2023

	<u>General Fund</u>
Per Balance Sheet	577,188.88
Less Restricted: ARPA	(244,138.28)
Less Restricted: Police Fund Balance (60,784 - 7,000 Utilized in 2023)	(53,784.00)
Less Restricted: Comm Promo Fund Balance (57,802 - 7,500 Utilized in 2023)	(50,302.00)
<u>Subtotal:</u>	<u>228,964.60</u>
Less: Fixed Assets, Buildings, Equipment, Vehicles	
Less: Reserves per First Merchant Bond Requirements	
Less: Reserves per 2020 USDA/RD Bond Requirements	
Less: Repair/Replacement Reserve per 2020 USDA/RD Bond Requirements	
<u>Subtotal, Unrestricted Fund Balance:</u>	<u>228,964.60</u>
Add: 2023 Tax Receivable	-
<u>Subtotal, Unrestricted Fund Balance available to 2023 Budget:</u>	<u>228,964.60</u>
Less: Utilization of Fund Balance in 2023 Budget	(80,000.00)
Total Fund Balance Available after all restrictions/obligations	<u>148,964.60</u>
	10/24/2023

Available General Fund Balance	148,964.60
DDA Transfer	<u>31,350.00</u>
Allocation for 2024 Budget?	117,614.60

**Cass City Downtown Development Authority
Minutes
September 12, 2023**

The Meeting was brought to order at 1:30 p.m. by Chairman Kranz.

BOARD MEMBERS PRESENT: Tyler Erla, James Kranz, Amy Peters, Geraldine Prieskorn, David Weiler, Tuscola EDC Director Steve Erickson and Village President Robert Piaskowski

EXCUSED: Eric Brown, Jon Ligrow

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the August 8, 2023, meeting by Weiler and supported by Peters. Motion Carried.

No comments during Citizen Comments.

Motion to approve the August 31, 2023, Financial Report was made by Weiler and supported by Peters. Motion Carried.

Tuscola County DDA Report – Tuscola EDC Director said the \$500,000 grant contract came through last Friday and this will be on the agenda for the next Land Bank meeting in October. Erickson said you need to make sure you have representation at the Land Bank meeting, so they know you are interested in receiving this grant money for stabilization of the Cultural Center Building and the demolition of the 6473 Main Street building.

Chamber of Commerce: No report.

Leach Street Property: Rob Piaskowski did some research and prepared a handout showing the number of parking spaces that would be gained by demolishing the Leach Street house.



Motion to request from the Village a special allocation for the demolition of the Leach Street house was made by Erla and supported by Weiler. Motion carried.

Business Builders Project: Melanie Radabaugh, Director of Community Development, handed out an application and a flyer for the Business Builders Event scheduled for Thursday, November 9th.

Motion to accept with regret the resignation of Joey Kreeger was made by Peters and supported by Weiler. Motion carried.

Manager Powell mentioned the Village voted to accept a grant of \$35,000 from MEDC for Pre-development Marketing of Downtown Businesses. This grant goes from August to August and must be used. The Village is putting the 2024 Budget and Goals together and needs input from the DDA.

There was some discussion on the need for tree trimming and the future of the trees in the Downtown Business Area. Radabaugh will get some information on possible tree solutions.

By consensus, the meeting was adjourned at 2:35 p.m.

Respectfully submitted,

Linda W. Miller
Administrative Assistant

T&T Excavating and Landscaping LLC

4165 Koepfgen Rd, Cass City MI 48726
(989) 415-5919 (989) 415-6257

January 8, 2023

Village of Cass City
6506 Main St
Cass City, MI 48726

Proposal:

Demolition of house on the corner of Leach & Pine St, Cass City, MI 48726

Price includes equipment, dumpsters, material to backfill the basement, and labor for the demolition of the house on the corner of Leach & Pine St. according to the following agreed term's between the Village of Cass City and T&T Excavating and Landscaping, LLC.

We propose hereby to furnish the labor, material and equipment to complete the job in accordance with the above specifications for the sum of:


Twenty eight thousand, Five hundred (\$28,500)


Payment to be made as follows:

- 50% start of project (\$14,250.00)
- 50% upon completion (\$14,250.00)

All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

AUTHORIZED SIGNATURES


(Paul Thompson)


(Gunnar Thompson)

ACCEPTANCE OF PROPOSAL - The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

DATE OF ACCEPTANCE: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____



Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: October 30, 2023
RE: Approve Agreement with Cintas

The Village of Cass City uses the rental service Cintas for floor mats in the Municipal Building. The agreement attached is at a discounted rate through Omnia, a purchasing group for non-profits and government. Omnia requires the Village to sign a five-year contract, which would ultimately put the total cost over my \$5,000 purchasing limit for the entire contract term.

The service would be biweekly from November 1 through March 31, during the winter months, at a cost of \$68.74 per visit with a monthly fee of \$137.48. The monthly service fee for the period of April through October would be \$103.12. The Village may change the frequency of the service in the future if needed.

Keeping the Municipal Building clean has been a priority since Covid. Having floor mats to soak up the snow, salt and rain from shoes and footwear is important and prevents slip and fall accidents on the lobby slate floors. The Omnia prices and reducing our service schedule will save costs in the future. Staff recommends this agreement for approval. Funds are available for contracted services and cost allocated to the appropriate departmental budgets.

MOTION: Approve Facilities Solutions Agreement with Cintas for floor mats for the Municipal Building, for a term of five (5) years at the monthly fee of \$103.12 and twice-monthly fee of \$137.48.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

Facilities Solutions Agreement



Location #: 346
 Contract #: 210472786
 Customer #: 10616378

Main Corporate Code → New CC 13218

X Date: _____

Customer/Participating Agency: VILLAGE OF CASS CITY

Phone: 989-872-2911

Address: 6506 MAIN ST

City: CASS CITY

State: MI

Zip: 48726

UNIFORM PRODUCT RENTAL PRICING:

ITEM #	DESCRIPTION	UNIT PRICE

Space for additional entries provided on page 4

This agreement is effective as of the date of execution for a term of 60 months from the date of installation or renewal.			
Standard Name Emblem	\$	ea	Standard Agency Emblem
Custom Agency Emblem	\$	ea	Embroidery
Uniform Advantage	Item:	\$	ea per week
Premium Uniform Advantage	Item:	\$	ea per week
Emblem Advantage	Item:	\$	ea per week
Prep Advantage	Item:	\$	ea per week
Minimum Charge	\$35 per delivery		
Make-up Charge	\$	per garment	
Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium	\$	per garment	
Seasonal Sleeve Change	\$	per garment	
Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.			
Artwork Charge for Logo Mat	\$		
Payment Terms: 2% Discount Net 15, Standard terms are Net 30			
Size Change	Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ per garment will be assessed for employee's size changed within 4 weeks of installation.		
Other	B: weekly Service Nov 1 - March 31. Every 4 weeks for rest of year. G.D.		

FACILITY SERVICES PRODUCT PRICING:

ITEM #	DESCRIPTION	RENTAL FREQ.	INVENTORY	UNIT PRICE
X84035	3X10 BLACK MAT	2	ANY	10.274
X84035	3X10 BLACK MAT	4	ANY	15.413
X84335	3X5 BLACK MAT	2	ANY	7.875
X84335	3X5 BLACK MAT	4	ANY	11.813
X84401	4X6 LOGO MAT	2	ANY	10.921
X84401	4X6 LOGO MAT	4	ANY	16.382
X84601	LARGE LOGO MAT	2	ANY	19.125
X84601	LARGE LOGO MAT	4	ANY	28.688

Space for additional entries provided on page 4

Automatic Lost Replacement Charge	Item:	% of inventory	\$	ea
Automatic Lost Replacement Charge	Item:	% of inventory	\$	ea

	CHECKBOX	INITIALS	DATE
Initial and check box if Unlease. All Garments will be cleaned by customer.	<input type="checkbox"/>		
Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control.	<input type="checkbox"/>		
Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.	<input type="checkbox"/>		

Cintas Representative Initials: _____ Customer Initials: _____ - 118 -

OMNIA PARTICIPATING PUBLIC AGENCIES TERMS

- Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Prince William County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
- Master Agreement available at <https://www.omniapartners.com/publicsector>

SUPPLIER GENERAL SERVICE TERMS SECTION

- Prices. Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
- Buyback of Non-Standard Garments. Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
- Logo Mats. In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
- Adding Employees. Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one time preparation fee indicated on Exhibit A. Customer shall not pay Company any one time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
- Emblem Guarantee. Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
- FRC Warranty. Customer agrees it bears sole responsibility for selecting the flame resistant clothing and fabrics ("FRC") under this Agreement determining whether such items are appropriate for use by its employees and agents in their applicable work environment(s). CUSTOMER ACKNOWLEDGES THAT COMPANY HAS MADE NO REPRESENTATION, WARRANTY, OR COVENANT WITH RESPECT TO THE FLAME-RESISTANT QUALITIES OR OTHER CHARACTERISTICS OF THE FRC OR WITH RESPECT TO THEIR FITNESS OR SUITABILITY FOR THIS OR ANY OTHER PURPOSE. COMPANY MAKES NO REPRESENTATION WHETHER THE FRC CONSTITUTES APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT FOR THE ENVIRONMENT(S) TO WHICH CUSTOMER'S EMPLOYEES OR AGENTS MAY BE EXPOSED OR AS TO THE FRC'S ABILITY TO PROTECT USERS FROM INJURY OR DEATH. Customer agrees to notify all employees and other agents of Customer who may wear or will be wearing the FRC that it is not designed for substantial heat exposure or for use around open flames. Customer acknowledges that compliance with any and all OSHA or other similar regulations or requirements relating to personal protective equipment is the sole responsibility of Customer. Further, Customer releases Company from any and all liability that results or may result from the use of the garments, including but not limited to any alleged failure of the FRC to function as flame-resistant or provide protection against fire and/or heat. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this Agreement or resulting from Customer's or its employees' use of the FRC.
- High Visibility Garments. For high visibility garments, Customer bears sole responsibility for: (a) determining the level of visibility needed by wearers of the garments for their specific work conditions or uses; (b) identifying and selecting which garments meet the required level of visibility for any particular work conditions or uses; and (c) determining when garments require repair or replacement to meet the required level of visibility. If garment needs to be replaced outside of normal wear and tear, the customer will be charged the then current replacement value. Customer acknowledges and understands that the garments alone do not ensure visibility of the wearer. Customer further acknowledges that Company is relying upon Customer to determine whether any garments need repair or replacement to maintain the required level of visibility. Company represents only that the garments supplied satisfy certain ANSI/ISEA standards to the extent the garments are so labeled. Customer acknowledges that Company has made no other representations, covenants or warranties whether express or implied, related to the garments.
- In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
- Terminating Employees. Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.
- Replacement. In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
- Indemnification. To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, injury, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
- Additional Items. Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Company for non-payment by Customer at any time Customer will pay to Company, as termination charges and not as a penalty based upon the following schedule:
 If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 50 weeks of rental service.
 If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as termination charges equal to 36 weeks of rental service.
 If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as termination charges equal to 23 weeks of rental service.
 If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as termination charges of 10 weeks of rental service.
 Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.

Cintas Location #: _____

By: _____

Title: _____

Accepted-GM: _____

Cintas Enterprise Account Yes No

Cintas MAM Partners: _____

X

Customer Signature: _____

Print Name: _____

Print Title: _____

Email: _____

Customer Contact: _____

Customer Contact Email: _____

Cintas Representative Initials: _____

Customer Initials: _____

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Accounts Payable Contact Billing Information



How should the Business Name read on the invoice? _____

Do you have other sites/locations within your company that are set up for billing with Cintas? YES NO UNSURE

Are you Tax Exempt? YES NO If Yes, where can I get a copy of your tax-exempt form? _____

PAYER INFORMATION: This section covers the address where the person who pays the bills is and their contact information.

Account Payable Contact Name: _____

Account Payable Contact Phone #: _____

Account Payable Email: _____

Payer Street Address: _____

City: _____

ST/PROV: _____

ZIP/PC: _____

We will use the Payer address above as the address that is used for credit reference/credit check if it is different from service address.

BILL-TO INFORMATION: This section covers where the bill will be mailed/sent to.

Same as Payer OR Same as Sold-To OR Portal/Third Party

Bill-To Street Address: _____

City: _____

ST/PROV: _____

ZIP/PC: _____

WE CAN CUSTOMIZE HOW YOU RECEIVE YOUR BILL FOR PAYMENT PROCESSING

Invoice Delivery (choose one): Leave at Site and Email Email Only Physically Mail Leave at site after service

Do invoices require a purchase order? YES NO If yes, please provide PO# _____

Will the same PO need to appear on each invoice? YES NO Is there an expiration date? _____

Payment Terms: 2% Discount Net 15, Standard terms are Net 30

PAYMENT OPTIONS

Check

ACH/EFT - We will have our ACH/EFT team contact the AP contact above with ACH/EFT payment details

Credit Card - We will have our Payment Center contact the AP Contact above for credit card details

Unless noted below, your AP contact above will be automatically registered to manage your Cintas account online with myCintas Billing. myCintas allows you to conveniently access your account anytime using your computer, tablet, or mobile device!

Cintas Representative Initials: _____

Customer Initials: _____

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PRICING PROPOSAL &
 CUSTOM PROGRAM FOR: VILLAGE OF CASS CITY
 COMPANY

*Omnia
 Prices*



CUSTOMER #: _____

CONTRACT #: _____

FACILITY SERVICES PRODUCT PRICINGS:

ITEM #	DESCRIPTION	INV	RENTAL FREQ	PER PIECE PRICE		INVOICE TOTAL		WEEKLY SAVINGS
				CURRENT	NEW	CURRENT	NEW	
	SERVICE CHARGE	1	1	\$ 10.450	\$ -	\$ 10.45	\$ -	\$ (10.45)
X84035	3X10 BLACK	3	4	\$ 21.942	\$ 15.413	\$ 65.83	\$ 46.24	\$ (4.90)
X84335	3X5 BLACK	1	4	\$ 13.932	\$ 11.813	\$ 13.93	\$ 11.81	\$ (0.53)
X84401	4X6 LOGO	1	4	\$ 25.076	\$ 16.382	\$ 25.08	\$ 16.38	\$ (2.17)
X84601	LARGE LOGO	1	4	\$ 76.298	\$ 28.688	\$ 76.30	\$ 28.69	\$ (11.90)
						\$ 191.58	\$ 103.12	\$ (29.95)
	SWITCH TO EOW							
X84035	3X10 BLACK	3	2		\$ 10.274	\$ -	\$ 30.82	\$ 15.41
X84335	3X5 BLACK	1	2		\$ 7.875	\$ -	\$ 7.88	\$ 3.94
X84401	4X6 LOGO	1	2		\$ 10.921	\$ -	\$ 10.92	\$ 5.46
X84601	LARGE LOGO	1	2		\$ 19.125	\$ -	\$ 19.13	\$ 9.56
							\$ 68.74	
								137.48

monthly

*wkly
 every 4 weeks*

PREPARED BY: GARY PUVALOWSKI PHONE: 989-835-7709

DATE: Wednesday, September 27, 2023



Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: October 30, 2023
SUBJECT: Approve Quote from Hach

The current spectrophotometer that is used in the wastewater lab total phosphorus testing is past the useful life. It was purchased in 2008 and has become difficult to calibrate for accurate testing. The lab has looked at a couple of different manufacturers and considered some of the extra testing that will need to be done due to changes in our wastewater permit. The staff has determined that Hach's DR3900 is the best unit due to ease of calibration and will also run some of the extra testing that will be required, such as selenium, chloride, and sulfate. Hach

This unit will allow us to have more capability of running lab tests in-house versus sending them out to an outside lab that will cost much more with high testing fees and shipping.

Two quotes were received from vendors. Hach is the manufacturer and the distributor. USA Bluebook also quoted the unit, with all future services needed for the spectrophotometer being handled by Hach.

Hach:	\$9,219.00 –no additional shipping cost involved
USA Bluebook	\$9,280.26

Staff recommend the low quote from Hach for the purchase of a spectrophotometer for the wastewater laboratory.

Funds are available in account #590-002-970.

MOTION: TO APPROVE THE QUOTE BY HACH FOR THE PURCHASE OF A SPECTROPHOTOMETER, DIGITAL REACTOR BLOCK AND BENCH SERVICE IN THE AMOUNT OF \$9219.00.

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



Quotation

Quote Number: 100966463v1
 Use quote number at time of order to ensure
 that you receive prices quoted

Hach
 PO Box 608
 Loveland, CO 80539-0608
 Phone: (800) 227-4224
 Email: quotes@hach.com
 Website: www.hach.com

Quote Date: 04-Oct-2023

Quote Expiration: 03-Dec-2023

VILLAGE OF CASS CITY
 ACCTS PAYABLE
 PO BOX 123
 CASS CITY, MI 48726-0123

Name: RJ Klaus
 Phone: 989-798-8836
 Email: ccwater@casscity.org

Customer Account Number : 056903

Sales Contact: Greg Humitz Email: Gregory.Humitz@hach.com Phone: 248-770-2748

PRICING QUOTATION

Line	Part Number	Description	Qty	Net Unit Price	Extended Price
1	LPV440.99.00012	DR3900 Laboratory VIS Spectrophotometer with RFID* Technology. Standard lead time 5 days.	1	6,750.00	6,750.00
2	DRB200-01	DRB200 Digital Reactor Block for TNTplus: 9x13mm vial wells, 2x20 mm vial wells, 115 VAC. Standard lead time 5 days.	1	1,582.00	1,582.00
3	BSPDR3900	Bnch Svc-DR3900 (FRV1)	1	887.00	887.00
				Grand Total	\$ 9,219.00

TERMS OF SALE

Freight: Ground Prepay and Add

FCA: Hach's facility

ALL LEAD TIMES ARE ESTIMATED AND NOT GUARANTEED.

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the

Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract

from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. and/or applicable laws in force in Buyer's jurisdiction.

ORDER TERMS:

Terms are Subject to Credit Review

In order for Hach to process the order as quickly as possible, please provide the following information.

- Complete Billing address.
- Complete Shipping address.
- Part numbers and quantities of items being ordered.
- Please reference the quotation number on your purchase order

If the order is over \$25,000 Hach will also require the following additional information.

- Pricing
- Purchase Order Number
- Freight terms and INCO term FOB Origin or FCA Shipping Point
- Required delivery date
- Vendor name should specify "Hach Company" with the Loveland address:
 - o Hach, PO Box 389, Loveland, CO 80539
- Credit terms of payment. Default payment terms are Net 30.
- Indicate if order needs to ship complete or if it can ship partial.
- Tax status
- Special invoicing instructions

Sales tax is not included on quote. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

This Quote is good for a one time purchase

Virtual and/or on-site training must be scheduled/completed within 30 days of order, or the price will be subject to change.

Sales Contact:

Name: Greg Humitz
Title: Regional Sales Manager
Phone: 248-770-2748
Email: Gregory.Humitz@hach.com



Be Right™

Quotation Addendum

HACH COMPANY

Headquarters
P.O. Box 389
5600 Lindbergh Drive
Loveland, CO 80539-0389

Purchase Orders
PO Box 608
Loveland, CO 80539-0608

WebSite: www.hach.com

U.S.A.
Phone: 800-227-4224
Fax: 970-669-2932
E-Mail: orders@hach.com
quotes@hach.com
techhelp@hach.com

Export
Phone: 970-669-3050
Fax: 970-461-3939
Email: intl@hach.com

Remittance
2207 Collections Center Drive
Chicago, IL 60693

Wire Transfers
Bank of America
231 S. LaSalle St.
Chicago, IL 60604
Account: 8765602385
Routing (ABA): 071000039

ADVANTAGES OF WORKING WITH HACH

<p>Hach Service</p> <p><i>Protect your investment & peace of mind</i></p> <ul style="list-style-type: none"> ✓ A global partner who understands your needs ✓ Delivers timely, high-quality service you can trust ✓ Provides team of unique experts to help you maximize instrument uptime ✓ Ensure data integrity ✓ Maintain operational stability ✓ Reduce compliance risk <p>www.hach.com/service-contracts</p>	<p>Pick&Ship™</p> <p><i>Pick&Ship™ Program offers a better way to keep your supplies in stock</i></p> <ul style="list-style-type: none"> ✓ Convenience of one purchase order for the entire year ✓ Flexibility to change, cancel or create new orders ✓ Savings from locking in prices & thus avoiding price surges and rush charges ✓ Peace of mind with automatic, reliable shipments just as you need them <p>www.Hach.com/pickandship</p>	<p>Technical Support</p> <p><i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> ✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale. ✓ Available via phone, e-mail, or live online chat at Hach.com! ✓ Fast access to answers at https://support.hach.com ✓ Toll-free phone: 800-227-4224 ✓ E-mail: techhelp@hach.com <p>www.Hach.com</p>
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ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

<p>Safe & Fast Delivery</p> <ul style="list-style-type: none"> ✓ Receive tracking numbers on your order acknowledgement ✓ Hach will assist with claims if an order is lost or damaged in shipment 	<p>Save Time – Less Hassle</p> <ul style="list-style-type: none"> ✓ No need to set up deliveries for orders or to schedule pickup ✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used. 	<p>Save Money</p> <ul style="list-style-type: none"> ✓ No additional invoice to process – save on time and administrative costs ✓ Only pay shipping once, even if multiple shipments are required
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STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES ^{1, 2, 3, 4} Pricing Effective 6/3/2023						Collect ⁴ Handling Fee Effective 6/3/2023
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	
\$0.00 - \$49.99	\$10.00	\$25.01	\$46.64	\$40.14	\$76.30	\$8.00
\$50.00 - \$149.99	\$12.00	\$35.37	\$66.74	\$50.72	\$96.42	\$8.00
\$150.00 - \$349.99	\$14.00	\$37.35	\$76.08	\$51.51	\$98.85	\$8.00
\$350.00 - \$649.99	\$16.00	\$41.84	\$83.20	\$52.30	\$101.27	\$8.00
\$650.00 - \$949.99	\$16.00	\$50.69	\$104.55	\$61.58	\$119.19	\$8.00
\$950.00 - \$1,999.99	\$28.00	\$59.54	\$125.90	\$70.86	\$137.10	\$8.00
\$2,000.00 - \$3,999.99	\$28.00	\$73.62	\$153.60	\$84.76	\$164.64	\$8.00
\$4,000.00 - \$5,999.99	\$50.00	\$87.69	\$181.30	\$98.66	\$192.18	\$8.00
\$6,000.00 - \$7,999.99	\$60.00	\$101.39	\$209.64	\$110.51	\$213.06	\$8.00
\$8,000.00 - \$9,999.99	\$90.00	\$151.46	\$295.96	\$162.06	\$307.35	\$8.00
Over \$10,000	1.0% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	\$8.00

1 Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Pick&Ship Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.

2 Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.

3 Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.

4 Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.

Due to variations in component characteristics, regulatory transportation requirements and/or associated shipping and handling costs, individual kit components may or may not be packaged together in a single carton at time of final packaging and shipping.

SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided above address or fax number, attention of the Tax Dept.

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within thirty (30) days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). Legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit

card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% (one and one half percent) per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from settling off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [120](#) for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. Buyer is responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to negligence, misuse or misapplication of any goods or services, violations of law, or the breach of any provision of this Contract by the Buyer, its affiliates, or those employed by, controlled by or in privity with them. Buyer's workers' compensation immunity, if any, does not preclude or limit its indemnification obligations.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies



TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. TRADEMARKS AND OTHER LABELS: Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. SOFTWARE AND DATA. All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media and/or included as an Appendix to these Terms & Conditions of Sale. Except to the extent such express licenses conflict with the remainder of this paragraph, the following also applies relative to Hach's software: Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by all such license agreements. Title to software remains with the applicable licensor(s). In connection with Buyer's use of Products, Hach may obtain, receive, or collect data or information, including data produced by the Products. In such cases, Buyer grants Hach a non-exclusive, worldwide, royalty-free, perpetual, non-revocable license to use, compile, distribute, display, store, process, reproduce, or create derivative works of such data, or to aggregate such data for use in an anonymous manner, solely to facilitate marketing, sales and R&D activities of Hach and its affiliates.

12. PROPRIETARY INFORMATION; PRIVACY: "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. CHANGES AND ADDITIONAL CHARGES: Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site

prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE: In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. LIMITATIONS ON USE: Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Unless the "ship-to" address is in California, U.S.A., the Products are not intended for sale in California and may lack markings required by California Proposition 65; accordingly, unless Buyer has ordered Products specifying a California ship-to address, Buyer will not sell or deliver any Hach Products for use in California. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS: Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and www.danaherintegrity.com for a copy of the SOC and for access to our Helpline portal.

17. RELATIONSHIP OF PARTIES: Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to

TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

the extent it has been formally screened by Hach's compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

18. FORCE MAJEURE: Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

19. NON ASSIGNMENT AND WAIVER: Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

20. FUNDS TRANSFERS (PAYMENTS): Buyer and Hach both recognize that there is a risk of banking fraud when individuals impersonating a business demand payment under new banking or mailing instructions. To avoid this risk, Buyer must verbally confirm any new or changed bank transfer or mailing instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before mailing or transferring any monies using the new instructions. Both parties agree that they will not institute mailing or bank transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any payment instruction changes before any new or outstanding payments are due using the new instructions.

21. LIMITATION OF LIABILITY: None of the Hach Indemnified Parties will be liable to any Buyer Indemnified Parties under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of any Buyer Indemnified Parties' customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

22. APPLICABLE LAW AND DISPUTE RESOLUTION: The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

23. ENTIRE AGREEMENT, TERM & MODIFICATION: These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. Upon thirty (30) days prior written notice, Hach may, in its sole discretion, elect to terminate any order for the sale of Products and provide a pro-rated refund for any pre-payment of undelivered Products. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach

rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

24. APPENDICES: If checked, the following Appendices are attached hereto and incorporated by reference into these Terms & Conditions of Sale:

CLAROS SOFTWARE AS A SERVICE SUBSCRIPTION AGREEMENT

* * *

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QUOTE

DATE	10/27/2023
QUOTE	QUOT1035847-1
ACCOUNT NUMBER	914399
QUOTED TO	RJ Klaus
QUOTED BY	Kayla
PAGE NUMBER	1 of 1

USE THIS QUOTE# QUOT1035847-1 ON PO's!

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 USA

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
Verbal	11/26/2023	Daniel	Net 30 days	IL	FEDEXGRND

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
203706	(LI)DR3900 Spectrophotomer wit RFID, LPV440.99.00012	1	ea	\$6,750.00	\$6,750.00
37942	1 Year Service Contract for Hach DR 3900, BSPDR3900	1	ea	\$887.00	\$887.00
87084	Hach Digital Reactor Block 9x13mm;2x20mm, 230V,DRB200-05 Everything in stock @ time of quote	1	ea	\$1,582.00	\$1,582.00

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$9,219.00	\$ 0.00	\$ 61.26	\$0.00	\$9,280.26

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USABlueBook shall be governed exclusively by the Terms of Sale available at usabluebook.com/termsofsale

TO ORDER: For your convenience, you may simply sign and return via email to customerservice@usabluebook.com. We will process your order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

Thanks for choosing USABlueBook.



TO: Village Council
FROM: Debbie Powell, Village Manager
DATE: October 30, 2023
RE: October 2023 Manager's Report

It's been a busy month. The Fall newsletters have been mailed and should have been delivered to Cass City mailboxes. Plans are underway for a successful Business Builders program on November 9 to support a new or existing business in our downtown district. Another successful Pink-or-treat was held on October 12, and everyone is getting ready for Halloween on Tuesday, October 31.

This month we continue to work on our 2024 budget. The Transportation Asset Management Plan for our streets infrastructure for our six-year capital improvement plan has been completed. The 2024 project will be mill and pave Church Street from Sherman to Scotty McCullough Drive, and Huron Street from Seeger to Ale will receive a chip & seal coat with an ultrathin overlay applied at a projected cost of \$316,000.

The first week in November our consultant with Michigan Rural Water Association will be working with staff on the required rate changes to pay for our water and wastewater treatment systems. The proposed rates will be shared at the November 8th Committee of the Whole meeting. The rates are the last addition to preparing a new budget for your review for 2024.

I attended the Michigan Municipal League Convention in Traverse City October 18-20. There were many very good sessions, and I will share some key takeaways with you.

Placemaking was a dominant theme running throughout the conference. Michigan is experiencing a great loss in population. Creating places and spaces for people to enjoy themselves and have a good quality of life has become very important to attract residents. It was recommended to tell your story, what you love about your community. There's a cost to being boring and ugly. Suggestions were to hold events, have art such as murals in your community, use social media to post "love notes" about our Village, engage visitors and residents alike with scavenger hunts, chalk art messages, etc.

Human Trafficking is the second largest criminal enterprise in Michigan second to drugs. Michigan typically ranks in the top 10 states for it. Human Trafficking can take two forms – sexual or forced labor. There is a need to educate the public on how it manifests and what can be done to prevent it. Organized crime is changing from drug trafficking to sexual trafficking because it is more profitable.

Drugs can only be sold once, but sexual trafficking and selling a person or child is done 15-20 times per day.

So, what can be done to stop human trafficking? Employers can educate employees especially first responders, code officials and anyone who comes into contact with the public about victims and human trafficking. Homeland Security does offer training too. The Courts can target the “johns” and not the victims, and ensure the survivor is connected with social services support. Community Awareness is why I bring this to your attention. We must get the word out that human trafficking is happening here and now. There must be Awareness, Education, Training, and Resources. Social media can be used to get the message across so people know the signs of grooming for and/or human trafficking. The hotline is 1-888-373-7888. Websites are missingkids.org or soaproject.org.

A Legislative Update was provided by MML representatives. MML will focus on these four areas: 1) keep local control, 2) invest in human capital, 3) housing opportunities, and 4) modern local government structure.

The 2023/2024 top priorities are: 1) revenue sharing trust fund, 2) Disabled Veterans Property Tax Exemption and moving the financial burden to the State, 3) Headlee/Proposal A Reform, and 4) Investment in ARP resources. Energy Reform Legislation is in the forefront of matters for the limited sessions of the house in 2023 as they will adjourn early on November 9.

There is much discussion about transitioning the gas tax to miles traveled, not sure how that would work, but there continues to be dialogue. Statewide water affordability and SB 549-554 will require more research to understand what is being proposed and how it may affect the Village.

Housing and the lack of it is an important topic that the legislature is working on through Housing MI Coalition, TIF (SB 129), Placemaking & Revitalization Grants, Housing Ready Communities, Zoning and Planning Reform, and MSHDA grants.

MML continues to lobby for Local Control for short term rentals, aggregate mining (HB 4526-4528), Video Service Fee (HB 4965) which exempts streaming services from paying fees like the cable franchises. Cable franchises could then contest local franchise fees, which would eliminate revenue.

Michigan Voting Rights Acts, SB 401, 402, 403, and 404 are contentious. MML opposes SB 401 calling it the “keep attorneys employed act and how to sue local government”. Their stance is neutral on the other bills. SB 404 would allow for curbside voting for those 65 or older.

Finally, there will be in-person and virtual training offered to elected officials concerning Elected Officials Academy:

November 30, 2023 – In person in Lansing
December 13, 2023 – Virtual
January 25, 2024 – In person in Sterling Heights
February 10, 2024 – Virtual
April 6, 2024 – Virtual

This concludes my October 2023 Manager's Report.



Moving Forward Working Together

Office of the Clerk/Treasurer
October 2023

2024 Inflation Rate Increase on Taxable Value:

At their October 23, 2023, meeting, the State Tax Commission approved Bulletin 16 of 2023 Inflation Rate Multiplier for 2024. The calculation of the Inflation Rate Multiplier for annual increase/decrease in Taxable Value is dictated by the statutory requirements in MCL 211.34d.

For 2024, the inflation rate multiplier to be used is 1.05 (+5% of current value). The formula utilized **1.05** because the calculation inflation rate multiplier of 1.051 is higher than 1.05.

This only applies to those properties that did not have an ownership transfer and/or additions/deletions.

Changes to the Disabled Veterans Exemption (MCL 211.7b).

Michigan Senate Bills 176, 330 and 364 were approved by the Governor on October 19, 2023, and assigned Public Acts 150, 151, and 152 of 2023. The Acts make changes to the Disabled Veterans Exemption (MCL 211.7b).

SB 176 (PA 150) provides that the exemption will continue for the unremarried surviving spouse for any property used and owned **as a homestead** by the surviving spouse, including property acquired after the veteran's death. SB 176 also allows the assessor, not the Board of Review, to grant or deny an application for the exemption.

Beginning January 1, 2025, an approved exemption remains in effect without filing an application each subsequent year. It also amends the statute to provide specific provisions for proration of the property taxes based on either the closing documents or the number of days in the year **the disabled veteran or unremarried surviving spouse** will own and use the property as a homestead. SB 176 contains a definition of "own" that includes legal title by the disabled veteran or jointly with their spouse.

The State Tax Commission will be working to develop the necessary forms and updated guidance related to the changes to the Disabled Veterans Exemption. Local municipalities will be provided with the opportunity to submit requests for reimbursement of exempted local property taxes resulting from this Public Act.

Passport Updates

On October 4, 2023, the U.S. Department of State conducted their annual on-site review of the Passport Acceptance Agency for the Village of Cass City. Applications were increasing in volume this year, and current turnaround time for processing is decreasing to 8-11 weeks for Routine Service and 5-7 weeks for Expedited Service.



Investments

Currently, we are able to reinvest village funds at local financial institutions at negotiable interest rates of 5% for terms of 6 to 7 months whereas rates a year ago were less than 1%. Higher rates during 2023 have provided a higher level of income we haven't received in many years. Management aggressively monitors current trends and activities for the Village's resources.

The Village of Cass City Financial Budget Schedule continues to stay very aggressive this year to meet aggressive deadlines. The **updated** timeline is as follows:

- | | |
|----------------------------|---|
| November 1 | Water/Sewer Rate Study with MI Rural Water Association |
| November 9 | Proposed 2024 VOCC Financial Budget and Manager's Letter printed for final management review. |
| November 27
November 27 | Village Council Meeting: Introduction of 2023 VOCC Financial Budget
Public Notices of Proposed 2024 VOCC Financial Budget, Millage Rates |
| December 6 | Committee of the Whole Meeting, Council Review of Financial Budget |
| December 11 | Village Council Meeting: Adopt 2023 VOCC Financial Budget |

As you can see, trending data that affects the budget is received daily, which we incorporate for the best forecast for the upcoming years.

Nanette Walsh, Clerk/Treasurer

DEPARTMENT OF UTILITIES

VILLAGE COUNCIL SUMMARY REPORT PAGE 2

DEPARTMENT OF PUBLIC WORKS

WATER DEPARTMENT

- **The Bacti samples and Arsenic samples were completed, and Water Reports filed as required by the MDEQ.**
- Al checked on high water bills
- Al did miss digs for the month
- Kevin did water shut offs for the month
- Working on LCR inventories.
- Well #3 Surge Protection added to main
- **The month of September 2023: The wells pumped 9.022 million gallons of water**
- **The average daily pumpage for September 2023: 301,000 gallons**
- **The average daily pumpage for September 2022: 308,000 gallons**

PUBLIC WORKS

- Performed routine maintenance on the Village Trucks and equipment.
 - RJ is working on quotes for new salt truck and pickup truck
- Started leaf pickup throughout the village
- Sweeping streets throughout town
- Patched streets focused on Sherman near USPS
- Repaired 2 water services on Hospital Dr.
- Crews continued/completed with jetting all sanitary sewers throughout town
- Replaced 2 broken fire hydrants
 - 1 at Doerr Rd and Division St
 - 1 in cul-de-sac on Brenda Dr.

Submitted by,

RJ Klaus

Director of Public Utilities



Moving Forward, Working Together

PARKS & RECREATION SUMMARY OCTOBER 2023

SWIMMING POOL/SPLASH PAD:

- With assistance from DPW, closed the pool and Splash Pad effectively by mid-October.

BARK PARK:

- Arch entrance sign, and fence exterior sponsor plates installed.
- Phase II equipment installed 10-24-23.
- Equipment sponsor plaques ordered.
- Grand Opening, 10-30-23.

PARKS DEPARTMENT:

- Annual employee evaluations completed.
- Q4 staffing schedules and identify winter projects with Supervisor.
- Bathrooms/Day Camp building to be winterized and closed by the end of October.
- Submitted grants to TCCF, Pinney Foundation for concrete gaming equipment and day camp storage barn.
- Researching additional grants for 2024 recreational development (rail trail, etc.)
- Ongoing communication with Sanilac County Parks/DNR/Cass River Greenway regarding improvements on rustic kayak launch on Kelly Rd

COMMUNITY DEVELOPMENT SUMMARY OCTOBER 2023

- Continue preparation and implementation of the DDA/EDC "**Business Builders**" program, assist applicants & "pitch" event to be held 11-9-23.
- Continue to make connections in the business community through Chamber meetings/Christmas in the Village, DDA/EDC meeting, attended L.E.A.D. Tuscola orientation, and one-on-one business visits.
- Set up Mailchimp e-mail marketing program to maintain database of members of the business community to engage with more frequently.
- Develop working list of vacant commercial space, identify areas of opportunity for new businesses.

Submitted By: Melanie Radabaugh

Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: ccpdfreeman@casscity.org

October 26, 2023

Police Activity Report for October 2023

Calls for service in October 2023 (100 *complaints*) have *decreased* from September 2023 (141 *complaints*). It should be noted that the *monthly comparison* is 26 days to 30 days.

Calls for service have increased in 2023 (1431 *complaints*) from the same reporting period in 2022 (1197 *complaints*).

Officer Booms completed her field training and is now working alone. Officer Phillips is currently going through a training period.

Due to the start of sugar beet season, we have increased our presence and truck enforcement on Main Street.

Comparing the same reporting period in 2023 to 2022

- Assaults have *increased*.
- Burglary has *decreased*.
- Larceny has *decreased*.
- Damage to Property has *increased*.
- Fraud complaints have *increased*.
- Traffic Crashes have *increased*.
- Traffic and Parking Violations have *increased*.
- Family Offense-Other and Family-Child Abuse/Neglect have *decreased*.

Code/Ordinance Enforcement

Comparing the same YTD reporting period in 2023 to 2022

- **2023** (370 cases), **2022** (335 cases).
- The statistics/numbers below for 2023 do NOT include open code violations from previous years.
- 15 properties with *Blight/Rubbish* violations.
- 26 *Vacant Properties*. We are continually updating and registering properties.
- 43 *Animal Complaints*.
- 9 *Golf Carts/ORV/ATV* traffic stops for non-compliance of ordinance.
- 50 *Inoperable Vehicle Ordinance* violations.
- 27 *Recreational Vehicle Storage* violations.
- 158 properties in violation of the *Grass/Weed Ordinance*.

These numbers are the total number of complaints investigated. Attached is an Offense Report indicating violation, location, and status of the investigation.

Meetings

- Chief Freeman & Sgt Pierce attended the Village Council Meeting.
- Chief Freeman attended the Personnel & Public Safety Meeting.
- Sgt Pierce attended LEAD Tuscola.
- Sgt Pierce attended the Child Advocacy Center of Tuscola County Board Meeting.
- Officer Spangler & Sgt Pierce attended the Tuscola County SRO Meeting.
- Sgt Pierce attended the Midwest Motorcycle Intelligence Organization Meeting.

Training

Officer Spangler – Thumb Traffic Safety Network

Officer Wagner – TASER Instructor

The department held its annual firearms qualifications to meet MCOLES requirements: handguns, shotguns, rifles, and TASER.

Officers Booms & Phillips completed LEIN Security Awareness Training.

Significant Events

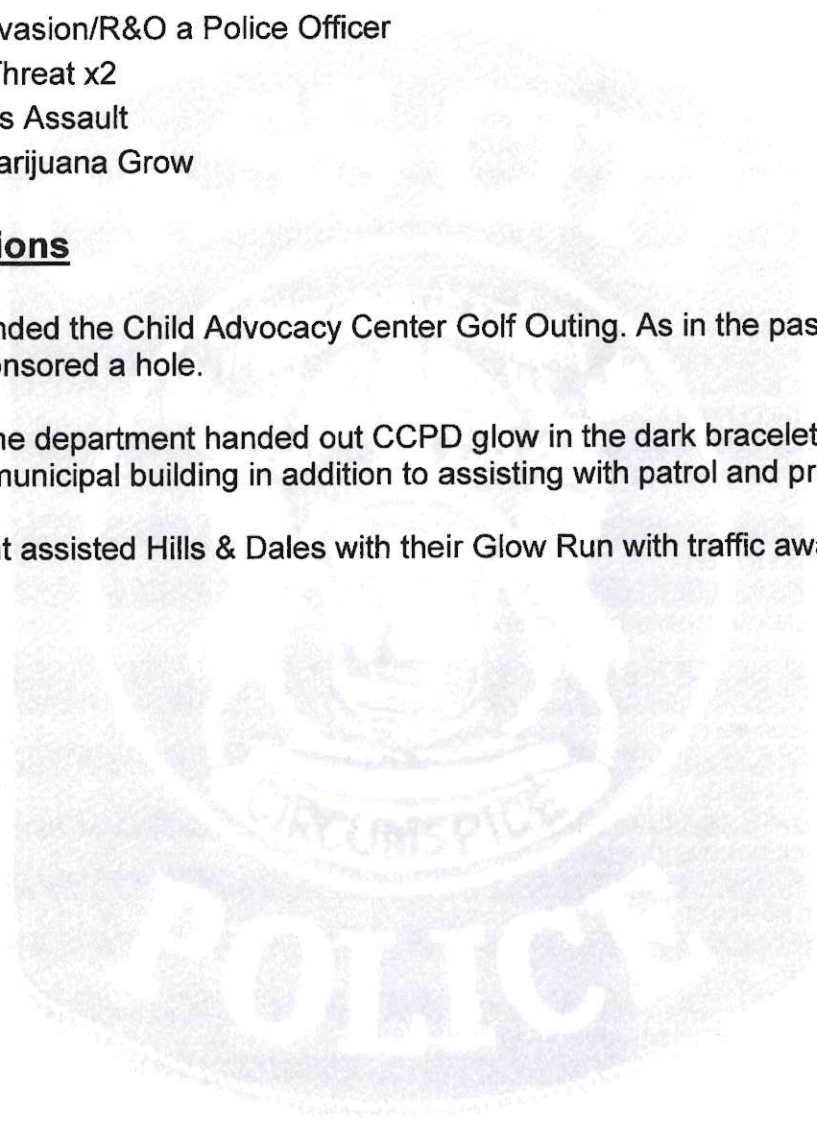
- Home Invasion/R&O a Police Officer
- School Threat x2
- Felonious Assault
- Illegal Marijuana Grow

Public Relations

Sgt Pierce attended the Child Advocacy Center Golf Outing. As in the past, the department sponsored a hole.

For Pinktober the department handed out CCPD glow in the dark bracelets and badge stickers at the municipal building in addition to assisting with patrol and presence.

The Department assisted Hills & Dales with their Glow Run with traffic awareness.



Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2023	2022	
01/01/2023-10/26/2023	01/01/2022-10/26/2022	

Offense	Description	2023	2022
11001	SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE	2	3
11003	SEXUAL PENETRATION ORAL/ANAL - CSC 1ST DEGREE	1	0
11007	SEXUAL CONTACT FORCIBLE - CSC 2ND DEGREE	1	2
11008	SEXUAL CONTACT FORCIBLE - CSC 4TH DEGREE	0	2
13001	NONAGGRAVATED ASSAULT	19	12
13002	AGGRAVATED/FELONIOUS ASSAULT	3	4
13003	INTIMIDATION/STALKING	10	20
21000	EXTORTION	2	1
22001	BURGLARY - FORCED	0	2
22003	BURGLARY - ENTRY WITHOUT AUTHORITY, WITH OR WITHOUT FORCE	1	7
23003	LARCENY - THEFT FROM A BUILDING	4	5
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	4
23006	LARCENY - THEFT OF MOTOR VEHICLE PARTS/ ACCESSORIES	0	1
23007	LARCENY - OTHER	10	12
24001	MOTOR VEHICLE THEFT	2	0
25000	FORGERY/COUNTERFEITING	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	7	1
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	2	1
26003	FRAUD - IMPERSONATION	2	0
26005	FRAUD - WIRE FRAUD	1	0
26006	FRAUD - BAD CHECKS	2	1
26007	FRAUD - IDENTITY THEFT	1	2
26008	FRAUD - HACKING/COMPUTER INVASION	1	0
27000	EMBEZZLEMENT	1	2
29000	DAMAGE TO PROPERTY	19	4
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	3	0
36004	SEX OFFENCE - OTHER	4	2
37000	OBSCENITY	1	0
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	4	4
38003	OTHER FAMILY OFFENSE	15	21
41001	LIQUOR LICENSE - ESTABLISHMENT	0	1
41002	LIQUOR VIOLATIONS - OTHER	2	0
48000	OBSTRUCTING POLICE	2	0
50000	OBSTRUCTING JUSTICE	21	18
52002	WEAPONS OFFENCE - EXPLOSIVES	1	0
52003	WEAPONS OFFENCE - OTHER	0	2
53001	DISORDERLY CONDUCT	6	9
53002	PUBLIC PEACE - OTHER	2	1
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	4	10
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	4	1
54003	TRAFFIC OFFENSE	43	15
55000	HEALTH AND SAFETY	8	11

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2023	2022	
01/01/2023-10/26/2023	01/01/2022-10/26/2022	

Offense	Description	2023	2022
57001	TRESPASS	6	3
70000	JUVENILE RUNAWAY	5	1
72000	ANIMAL CRUELTY	2	1
73000	MISCELLANEOUS CRIMINAL OFFENCE	6	2
89009	OTHER MOTOR CARRIER VIOLATION	1	0
91001	DELINQUENT MINORS	11	8
92002	INCAPACITATION	1	0
92003	WALKAWAY - MENTAL	0	2
92004	INSANITY	3	8
93001	TRAFFIC CRASH	17	18
93002	NONTRAFFIC CRASH	8	5
93003	TRAFFIC VIOLATION - CIVIL	114	22
93004	PARKING	87	31
93006	TRAFFIC POLICING	71	47
93007	TRAFFIC SAFETY	9	25
93008	BREATHALYZER INSPECTION	8	8
93009	BREATHALYZER TEST	3	0
94001	VALID ALARM ACTIVATION	1	0
94002	FALSE ALARM ACTIVATION	30	18
95001	ACCIDENTAL FIRE	0	1
98002	INVESTIGATION - VEHICLE	5	1
98003	PROPERTY INSPECTION	17	63
98004	OTHER INSPECTION	67	89
98005	UNFOUNDED ALARM	3	5
98006	CIVIL MATTER	45	31
98007	SUSPICIOUS SITUATION	62	64
98008	FOUND/LOST PROPERTY	20	23
98009	DRUG OVERDOSE	1	0
99001	SUICIDE OR ATTEMPT	9	6
99002	NATURAL DEATH	3	10
99003	MISSING PERSON	6	1
99007	PUBLIC RELATIONS	8	2
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	106	83
99009	GENERAL NON-CRIMINAL	28	26
99010	VILLAGE ORDINANCE VIOLATION	5	5
99010A	ANIMALS	43	38
99010B	BLIGHT	3	12
99010C	GOLF CARTS	2	10
99010D	BRUSH IN STREET	2	12
99010G	GRASS/WEEDS	158	88
99010H	RECREATIONAL VEHICLE STORAGE	27	34
99010J	INOPERABLE VEHICLE	50	61
99010K	RENTALS	14	0
99010L	LOITERING	1	0
99010N	UNNECESSARY NOISE	5	8
99010R	RUBBISH/GARBAGE IN YARD	12	23
99010S	SNOWMOBILES	1	1

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2023	2022	
01/01/2023-10/26/2023	01/01/2022-10/26/2022	

Offense	Description	2023	2022
99010T	ORV/ATV	7	6
99010V	VACANT PROPERTY	26	29
99010W	WASTE COLLECTION	1	2
99010Z	ZONING	10	5
99011	CURFEW VIOLATION	3	1
99013	ASSIST TO ANOTHER POLICE AGENCY	74	66
99014	ASSIST PAROLE/PROBATION AGENCY	0	1
99911	911 HANGUP CALL	13	9
Totals:		1431	1197

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
99010	99011	ALL
2023	2022	
01/01/2023-10/26/2023	01/01/2022-10/26/2022	

Offense	Description	2023	2022
99010	VILLAGE ORDINANCE VIOLATION	5	5
99010A	ANIMALS	43	38
99010B	BLIGHT	3	12
99010C	GOLF CARTS	2	10
99010D	BRUSH IN STREET	2	12
99010G	GRASS/WEEDS	158	88
99010H	RECREATIONAL VEHICLE STORAGE	27	34
99010J	INOPERABLE VEHICLE	50	61
99010K	RENTALS	14	0
99010L	LOITERING	1	0
99010N	UNNECESSARY NOISE	5	8
99010R	RUBBISH/GARBAGE IN YARD	12	23
99010S	SNOWMOBILES	1	1
99010T	ORV/ATV	7	6
99010V	VACANT PROPERTY	26	29
99010W	WASTE COLLECTION	1	2
99010Z	ZONING	10	5
99011	CURFEW VIOLATION	3	1
Totals:		370	335

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
OCTOBER	SEPTEMBER	
10/01/2023-10/26/2023	09/01/2023-09/30/2023	

Offense	Description	OCTOBER	SEPTEMBER
11001	SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE	0	2
13001	NONAGGRAVATED ASSAULT	0	1
13002	AGGRAVATED/FELONIOUS ASSAULT	0	2
13003	INTIMIDATION/STALKING	2	0
22003	BURGLARY - ENTRY WITHOUT AUTHORITY, WITH OR WITHOUT FORCE	0	1
23007	LARCENY - OTHER	2	3
24001	MOTOR VEHICLE THEFT	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	0
26003	FRAUD - IMPERSONATION	1	0
26005	FRAUD - WIRE FRAUD	0	1
26006	FRAUD - BAD CHECKS	1	0
29000	DAMAGE TO PROPERTY	0	1
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	1	0
37000	OBSCENITY	0	1
38003	OTHER FAMILY OFFENSE	0	1
50000	OBSTRUCTING JUSTICE	1	2
53001	DISORDERLY CONDUCT	0	1
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	0	1
54003	TRAFFIC OFFENSE	1	4
55000	HEALTH AND SAFETY	0	2
57001	TRESPASS	0	3
73000	MISCELLANEOUS CRIMINAL OFFENCE	1	2
93001	TRAFFIC CRASH	4	1
93002	NONTRAFFIC CRASH	1	1
93003	TRAFFIC VIOLATION - CIVIL	10	9
93004	PARKING	2	1
93006	TRAFFIC POLICING	7	2
93007	TRAFFIC SAFETY	1	2
93008	BREATHALYZER INSPECTION	0	1
94002	FALSE ALARM ACTIVATION	1	4
98002	INVESTIGATION - VEHICLE	0	2
98003	PROPERTY INSPECTION	1	4
98004	OTHER INSPECTION	7	7
98005	UNFOUNDED ALARM	0	1
98006	CIVIL MATTER	5	3
98007	SUSPICIOUS SITUATION	5	12
98008	FOUND/LOST PROPERTY	0	3
98009	DRUG OVERDOSE	0	1
99001	SUICIDE OR ATTEMPT	0	2
99007	PUBLIC RELATIONS	0	1
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	7	9
99009	GENERAL NON-CRIMINAL	3	2
99010	VILLAGE ORDINANCE VIOLATION	0	2
99010A	ANIMALS	8	5
99010C	GOLF CARTS	1	0

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
OCTOBER	SEPTEMBER	
10/01/2023-10/26/2023	09/01/2023-09/30/2023	

Offense	Description	OCTOBER	SEPTEMBER
99010D	BRUSH IN STREET	0	1
99010G	GRASS/WEEDS	3	9
99010H	RECREATIONAL VEHICLE STORAGE	7	9
99010J	INOPERABLE VEHICLE	2	3
99010R	RUBBISH/GARBAGE IN YARD	0	1
99010T	ORV/ATV	0	2
99010V	VACANT PROPERTY	2	0
99010W	WASTE COLLECTION	0	1
99010Z	ZONING	1	2
99013	ASSIST TO ANOTHER POLICE AGENCY	9	7
99911	911 HANGUP CALL	2	2
Totals:		100	141

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
99010	99011	ALL
OCTOBER	SEPTEMBER	
10/01/2023-10/26/2023	09/01/2023-09/30/2023	

Offense	Description	OCTOBER	SEPTEMBER
99010	VILLAGE ORDINANCE VIOLATION	0	2
99010A	ANIMALS	8	5
99010C	GOLF CARTS	1	0
99010D	BRUSH IN STREET	0	1
99010G	GRASS/WEEDS	3	9
99010H	RECREATIONAL VEHICLE STORAGE	7	9
99010J	INOPERABLE VEHICLE	2	3
99010R	RUBBISH/GARBAGE IN YARD	0	1
99010T	ORV/ATV	0	2
99010V	VACANT PROPERTY	2	0
99010W	WASTE COLLECTION	0	1
99010Z	ZONING	1	2
Totals:		24	35

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>9901-0 -- VILLAGE ORDINANCE VIOLATION</i>					Count: 5
23-000019	01/05/2023	Overnight Parking (Semi) - Sherman St & Huron St		FREEMAN, JAMES	Unfounded
23-000719	05/24/2023	Traffic Hazard - 6306 Pine St (X Xu)		FREEMAN, JAMES	Closed
23-000825	06/13/2023	Abandoned Vehicle - SE Municipal Lot (K Thom)		FREEMAN, JAMES	Closed
23-001196	09/07/2023	Storage Container - 6729 Third St (V Morrison)		FREEMAN, JAMES	Unfounded
23-001232	09/15/2023	48hr Parking Violation - SW Municipal Lot (T Urban)		FREEMAN, JAMES	Closed
<i>9901-0A -- ANIMALS</i>					Count: 43
23-000074	01/15/2023	Barking Dog - 6360 Houghton St		OWENS, WILLIAM	Closed
23-000098	01/19/2023	Aggressive Dog - 4153 Maple St (J Green)		FREEMAN, JAMES	Turned Over Animal Control
23-000409	04/02/2023	Dogs @ Large - 6337 Houghton St (K Stahl)		DANKS, TIMOTHY	Turned Over Animal Control
23-000417	04/04/2023	Harboring Rabbits - 6694 Garfield Ave (M Lynch)		FREEMAN, JAMES	Complied
23-000419	04/05/2023	Dogs @ Large/Aggressive Dog - Maple Cir (J Green)		FREEMAN, JAMES	Unfounded
23-000445	04/10/2023	Dog @ Large - 4567 Seeger St (M Hawk)		DANKS, TIMOTHY	Turned Over Animal Control
23-000492	04/20/2023	Sick Animal - Beechwood Dr & Hospital Dr		PIERCE, RYAN	Turned Over
23-000496	04/21/2023	Harboring/Feeding Wildlife - 6339 Brenda Dr (R Demyanovich)		FREEMAN, JAMES	Closed
23-000502	04/24/2023	Dog @ Large - 6214 Beechwood Dr (S Roland)		FREEMAN, JAMES	Closed
23-000512	04/25/2023	Harboring Chickens - 4222 Seeger St (M Ponder)		FREEMAN, JAMES	Notice Mailed
23-000528	04/27/2023	Barking Dog - 4443 Doerr Rd (J Neal/B Timm)		PIERCE, RYAN	Closed
23-000559	05/03/2023	Dog @ Large - 4410 Seeger St (T Moore)		FREEMAN, JAMES	Turned Over Animal Control
23-000569	05/05/2023	Animal Complaint - 6394 Beechwood Dr (K Shadley)		PIERCE, RYAN	Closed
23-000612	05/10/2023	Barking Dog - 4443 Doerr Rd (B Timm)		PIERCE, RYAN	Cleared by Citation
23-000666	05/15/2023	Dog scratch - 6205 Cedar Dr (C Hardesty)		DANKS, TIMOTHY	Turned Over Animal Control
23-000757	06/01/2023	Animal Complaint - 4675 Hill St (M Stein)		PIERCE, RYAN	Closed
23-000865	06/25/2023	Loose Dog/Harassment		HARTZELL, WILLIAM	Turned Over Animal Control
23-000867	06/26/2023	Feeding Feral Cats - 6370 Third St (A Mester)		FREEMAN, JAMES	Open
23-000872	06/27/2023	Dog @ Large - Rose St & Oak St		WAGNER, JEFFREY	Closed
23-000880	06/28/2023	Dogs @ Large - 6432 Seventh St (T Coleman)		FREEMAN, JAMES	Closed
23-000913	07/05/2023	Animal Neglect - 4705 Seeger St (D Mecomber)		PIERCE, RYAN	Turned Over Animal Control
23-000961	07/12/2023	Barking Dog - 4644 Oak St		OWENS, WILLIAM	Closed
23-001007	07/23/2023	Animal Complaint - 4282 West St. (J. Howell)		WAGNER, JEFFREY	Closed
23-001042	07/31/2023	Barking Dog - 6788 Third St (A Scott)		PIERCE, RYAN	Closed
23-001061	08/03/2023	Feeding/Baiting Wildlife -6339 Brenda Dr (R Demyanovich)		FREEMAN, JAMES	Unfounded
23-001076	08/08/2023	Disturbing the Peace/Barking Dog - 6361 Pine St (J Elliott)		FREEMAN, JAMES	Closed
23-001082	08/08/2023	Dog At Large - 6213 Cedar Dr (D Wayman)		PIERCE, RYAN	Turned Over Animal Control
23-001088	08/09/2023	Sick Raccoon - 6277 Virginia St (K Haire)		PIERCE, RYAN	Closed
23-001105	08/10/2023	Sick Raccoon - 4300 West St (A Windsor)		PIERCE, RYAN	Closed
23-001143	08/26/2023	Dog Off Leash - Maple St and M St - (T. Peruski)		WESSELS, DREW	Closed
23-001190	09/06/2023	Trespassing/Dog at Large - 6725 Main St (S Griggs)		FREEMAN, JAMES	Exceptional Clearance
23-001191	09/06/2023	Dog @ Large - 4446 Sherman St (E Fetterhoff)		FREEMAN, JAMES	Turned Over Animal Control
23-001235	09/15/2023	Animal Complaint - 4234 Seeger St (N Missovich)		BOOMS, DANIELLE	Turned Over Animal Control
23-001268	09/21/2023	Dog @ Large - Leach St & Church St		BOOMS, DANIELLE	Closed

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-001309	09/30/2023	Lost Dog - 6593 Houghton St (M Favazza)		OWENS, WILLIAM	Closed
23-001314	10/01/2023	Dog at Large - Huron St & Kennebec Dr (D Grifka)		WESSELS, DREW	Closed
23-001315	10/01/2023	Sick Raccoon - 4454 Maple St - (J. Wirges)		WESSELS, DREW	Closed
23-001361	10/11/2023	Dog @ Large - Houghton St & Woodland Ave (L Meck)		FREEMAN, JAMES	Closed
23-001368	10/12/2023	Animal Complaint - 6455 Seventh St (M McClorey)		PIERCE, RYAN	Closed
23-001380	10/17/2023	Maintaining Wildlife - 6339 Brenda Dr (R Demyanovich)		FREEMAN, JAMES	Unfounded
23-001385	10/17/2023	Dog @ Large - Main St & West St		BOOMS, DANIELLE	Closed
23-001386	10/18/2023	Animal Complaint - 6151 Main St		PIERCE, RYAN	Closed
23-001410	10/25/2023	Harboring Animals - 6766 Third St		PIERCE, RYAN	Notice Mailed
<i>9901-0B -- BLIGHT</i>					Count: 3
23-000752	05/31/2023	Blighted Structure - 6306 Pine St		SPANGLER, BRADLEY	Closed
23-000912	07/05/2023	Blighted Structure - 6359 Houghton St (A Rensing)		FREEMAN, JAMES	Notice Mailed
23-001159	08/29/2023	Blighted Structure - 6306 Pine St (J Harmon)		FREEMAN, JAMES	Notice Mailed
<i>9901-0C -- GOLF CARTS</i>					Count: 2
23-000923	07/08/2023	Golf Cart Ordinance		HARTZELL, WILLIAM	Closed
23-001316	10/02/2023	Golf Cart Violation - West St & Third St (E Volmering)		FREEMAN, JAMES	Closed
<i>9901-0D -- BRUSH IN STREET</i>					Count: 2
23-000413	04/04/2023	Brush in Street - 4656 Hunt St (J Hool)		FREEMAN, JAMES	Closed
23-001233	09/15/2023	Brush in Street - 4317 Leach St (C Anderson)		FREEMAN, JAMES	Complied
<i>9901-0G -- GRASS/WEEDS</i>					Count: 158
23-000443	04/10/2023	Unkept Yard - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Unfounded
23-000505	04/24/2023	Tall Grass/Weeds - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Complied
23-000510	04/25/2023	Tall Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000518	04/26/2023	Rubbish on Property - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-000522	04/27/2023	Tall Grass/Weeds - 6456 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-000523	04/27/2023	Tall Grass/Weeds - 6285 Main St (K Burch)		FREEMAN, JAMES	Complied
23-000524	04/27/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		FREEMAN, JAMES	Complied
23-000586	05/09/2023	Tall Grass/Weeds - 6229 Main St (S Seghatoleslami)		MILLER, KENNETH	Complied
23-000589	05/09/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000596	05/10/2023	Tall Grass/Weeds - 6704 Main St (E Schapp)		FREEMAN, JAMES	Complied
23-000597	05/10/2023	Tall Grass/Weeds - 6620 Third St (S Oldenburg)		FREEMAN, JAMES	Complied
23-000598	05/10/2023	Tall Grass/Weeds - 6606 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-000601	05/10/2023	Tall Grass/Weeds - 4606 Seeger St (K Baka)		MILLER, KENNETH	Complied
23-000602	05/10/2023	Tall Grass/Weeds - 4607 Huron St (M Pettis)		MILLER, KENNETH	Complied
23-000603	05/10/2023	Tall Grass/Weeds - 6327 Houghton St (G Binder)		MILLER, KENNETH	Turned Over to Parks for Mowing
23-000604	05/10/2023	Tall Grass/Weeds - 4406 Sherman St (P Ramirez)		MILLER, KENNETH	Complied
23-000605	05/10/2023	Tall Grass/Weeds - 4368 Woodland Ave (S Miller)		MILLER, KENNETH	Complied
23-000606	05/10/2023	Tall Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Complied
23-000607	05/10/2023	Tall Grass/Weeds - 4224 Sherman St (G Wichert)		MILLER, KENNETH	Complied
23-000608	05/10/2023	Tall Grass/Weeds - 4207 Sherman St (C Payne)		MILLER, KENNETH	Complied
23-000609	05/10/2023	Tall Grass/Weeds - 4209 Seeger St (S Bootz)		MILLER, KENNETH	Complied
23-000610	05/10/2023	Tall Grass/Weeds - 6469 Sixth St (G Deitering)		MILLER, KENNETH	Complied
23-000615	05/11/2023	Tall Grass/Weeds - Evangelical Free Church		FREEMAN, JAMES	Complied
23-000616	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7100-00 (T Herron)		MILLER, KENNETH	Complied
23-000617	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7200-00 (T Herron)		MILLER, KENNETH	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000618	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7500-00 (T Herron)		MILLER, KENNETH	Complied
23-000619	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9200-00 (T Herron)		MILLER, KENNETH	Complied
23-000620	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9100-00 (T Herron)		MILLER, KENNETH	Complied
23-000621	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8600-00 (T Herron)		MILLER, KENNETH	Complied
23-000622	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7700-00 (T Herron)		MILLER, KENNETH	Complied
23-000623	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7900-00 (T Herron)		MILLER, KENNETH	Complied
23-000624	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8100-00 (T Herron)		MILLER, KENNETH	Complied
23-000625	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8200-00 (T Herron)		MILLER, KENNETH	Complied
23-000626	05/11/2023	Tall Grass/Weeds - Parcel 035-500-425-4800-00 (T Herron)		MILLER, KENNETH	Complied
23-000627	05/11/2023	Tall Grass/Weeds - Parcel 035-500-431-0000-00 (T Herron)		MILLER, KENNETH	Complied
23-000628	05/11/2023	Tall Grass/Weeds - 4150 Seeger St (J Faber)		MILLER, KENNETH	Complied
23-000629	05/11/2023	Tall Grass/Weeds - Parcel 035-033-000-4530-00 (A Wright Trust)		MILLER, KENNETH	Complied
23-000630	05/11/2023	Tall Grass/Weeds - 6639 Church St (C Pazak)		MILLER, KENNETH	Complied
23-000632	05/11/2023	Tall Grass/Weeds - 4834 Seeger St (J Pettis)		MILLER, KENNETH	Complied
23-000633	05/11/2023	Tall Grass/Weeds - 4325 Sherman St (B Hennessey)		MILLER, KENNETH	Complied
23-000658	05/15/2023	Tall Grass/Weeds - 6721 Garfield Ave (M Voss)		MILLER, KENNETH	Turned Over to Parks for Mowing
23-000659	05/15/2023	Tall Grass/Weeds - 4336 Woodland Ave (A Blain)		MILLER, KENNETH	Complied
23-000660	05/15/2023	Tall Grass/Weeds - 6680 Third St (D Rabideau)		MILLER, KENNETH	Complied
23-000661	05/15/2023	Tall Grass/Weeds - 4805 Hospital Dr (E Wilson)		MILLER, KENNETH	Complied
23-000662	05/15/2023	Tall Grass/Weeds - 6160 Garfield Ave (Biddinger Properties, LLC)		MILLER, KENNETH	Complied
23-000663	05/15/2023	Tall Grass/Weeds - GT Auto Wash (W Harrington)		MILLER, KENNETH	Complied
23-000664	05/15/2023	Tall Grass/Weeds - A&J Trucking (J Asho)		MILLER, KENNETH	Complied
23-000669	05/16/2023	Tall Grass/Weeds - 6290 Church St (C Lawrence)		MILLER, KENNETH	Complied
23-000670	05/16/2023	Tall Grass/Weeds - Parcel 035-500-170-0350-00 (J Kreeger)		MILLER, KENNETH	Complied
23-000679	05/17/2023	Tall Grass/Weeds - 6379 Garfield Ave (K Romstad)		MILLER, KENNETH	Complied
23-000681	05/17/2023	Tall Grass/Weeds - 6324 Houghton St (J Nizzola)		MILLER, KENNETH	Complied
23-000682	05/17/2023	Tall Grass/Weeds - 6318 Houghton St (C Mayer)		MILLER, KENNETH	Complied
23-000683	05/17/2023	Tall Grass/Weeds - 4364 Leach St (M Eaton)		MILLER, KENNETH	Complied
23-000684	05/17/2023	Tall Grass/Weeds - 6353 Seventh St (E Nizzola)		MILLER, KENNETH	Complied
23-000686	05/17/2023	Tall Grass/Weeds - Parcel 035-500-580-0300-01 (O Schneeberger)		MILLER, KENNETH	Complied
23-000690	05/18/2023	Tall Grass/Weeds - Parcel 035-028-000-2400-03 (A Wright Trust)		MILLER, KENNETH	Complied
23-000691	05/18/2023	Tall Grass/Weeds - 4881 Northwood Cir (Northwood Lake Condominium Association)		MILLER, KENNETH	Complied
23-000692	05/18/2023	Tall Grass/Weeds - 6428 Pine St (D Mayer)		MILLER, KENNETH	Complied
23-000699	05/19/2023	Tall Grass/Weeds - 4606 Seeger St (K Baka)		MILLER, KENNETH	Complied
23-000707	05/22/2023	Tall Grass/Weeds - 4445 Brooker St (B Krszewski)		MILLER, KENNETH	Complied
23-000711	05/23/2023	Tall Grass/Weeds - 4320 Maple St (D Matson)		MILLER, KENNETH	Complied
23-000713	05/23/2023	Tall Grass/Weeds - 6603 Huron St (J Ricker)		MILLER, KENNETH	Complied
23-000718	05/24/2023	Tall Grass/Weeds - Quaker Maid (G Singh)		FREEMAN, JAMES	Complied
23-000748	05/31/2023	Tall Grass/Weeds - 6424 Main St (D Scasny)		MILLER, KENNETH	Complied
23-000749	05/31/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		SPANGLER, BRADLEY	Complied
23-000750	05/31/2023	Tall Grass/Weeds - 6704 Main St (E Schaap)		MILLER, KENNETH	Complied
23-000751	05/31/2023	Tall Grass/Weeds - 6470 Houghton St (K Vatter)		MILLER, KENNETH	Complied
23-000772	06/05/2023	Tall Grass/Weeds - 6285 Main St (K Burch)		SPANGLER, BRADLEY	Turned Over to Parks for Mowing
23-000773	06/05/2023	Tall Grass/Weeds - Gilligan's (J Keine)		SPANGLER, BRADLEY	Complied
23-000776	06/06/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		FREEMAN, JAMES	Complied
23-000785	06/07/2023	Tall Grass/Weeds - 6861 Herron Dr (F Stoup)		SPANGLER, BRADLEY	Complied
23-000790	06/08/2023	Tall Grass/Weeds - Parcel 035-500-171-0300-00 (S Seghatoleslami)		SPANGLER, BRADLEY	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000791	06/08/2023	Tall Grass/Weeds - 4805 Hospital Dr (E Wilson)		SPANGLER, BRADLEY	Complied
23-000793	06/08/2023	Tall Grass/Weeds - 4260 Woodland Ave (G Morse)		SPANGLER, BRADLEY	Complied
23-000823	06/13/2023	Tall Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000824	06/13/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000873	06/27/2023	Tall Grass/Weeds - 6721 Garfield Ave (M Voss)		MILLER, KENNETH	Complied
23-000874	06/27/2023	Tall Grass/Weeds - 6285 Main St (K Burch)		FREEMAN, JAMES	Complied
23-000875	06/27/2023	Tall Grass/Weeds - 6704 Main St (E Schaap)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000886	06/29/2023	Tall Grass/Weeds - 6405 Sixth St (R Bean/B Bean)		FREEMAN, JAMES	Complied
23-000891	06/30/2023	Tall Grass/Weeds - 6428 Pine St (D Mayer)		FREEMAN, JAMES	Complied
23-000892	06/30/2023	Tall Grass/Weeds - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-000893	06/30/2023	Tall Grass/Weeds - 6620 Third St (S Oldenburg)		FREEMAN, JAMES	Complied
23-000903	07/03/2023	Tall Grass/Weeds - 4606 Seeger St (K Baka)		SPANGLER, BRADLEY	Complied
23-000909	07/05/2023	Tall Grass/Weeds - 6379 Garfield Ave (K Romstad)		SPANGLER, BRADLEY	Complied
23-000910	07/05/2023	Tall Grass/Weeds - 6324 Houghton St (J Nizzola)		SPANGLER, BRADLEY	Complied
23-000911	07/05/2023	Tall Grass/Weeds - 6327 Houghton St (G Binder)		SPANGLER, BRADLEY	Notice Mailed
23-000916	07/06/2023	Tall Grass/Weeds - 6353 Seventh St (E Nizzola)		SPANGLER, BRADLEY	Complied
23-000917	07/06/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		FREEMAN, JAMES	Complied
23-000918	07/06/2023	Tall Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000928	07/10/2023	Tall Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000929	07/10/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000930	07/10/2023	Tall Grass/Weeds - 6359 Houghton St (A Remsing)		FREEMAN, JAMES	Complied
23-000931	07/10/2023	Tall Grass/Weeds - 6704 Main St (E Schaap)		FREEMAN, JAMES	Complied
23-000932	07/10/2023	Tall Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-000933	07/10/2023	Tall Grass/Weeds - 4331 Seeger St (N Nicol)		FREEMAN, JAMES	Complied
23-000934	07/10/2023	Tall Grass/Weeds - 4319 Seeger St (R Smith)		FREEMAN, JAMES	Complied
23-000935	07/10/2023	Tall Grass/Weeds - 6175 Main St (A Ozorowicz)		FREEMAN, JAMES	Complied
23-000941	07/11/2023	Tall Grass/Weeds - A&J Trucking, Inc		FREEMAN, JAMES	Complied
23-000942	07/11/2023	Tall Grass/Weeds - GT Auto Wash		FREEMAN, JAMES	Complied
23-000943	07/11/2023	Tall Grass/Weeds - Parcel 035-033-000-4530-00 (P Wright)		FREEMAN, JAMES	Complied
23-000944	07/11/2023	Tall Grass/Weeds - 4169 Seeger St (S McCallum)		FREEMAN, JAMES	Complied
23-000945	07/11/2023	Tall Grass/Weeds - Parcel 035-500-431-0000-00 (T Heron)		FREEMAN, JAMES	Complied
23-000946	07/11/2023	Tall Grass/Weeds - Parcel 035-500-425-4800-00 (T Herron)		FREEMAN, JAMES	Complied
23-000947	07/11/2023	Tall Grass/Weeds - Parcel 035-426-8200-00 (T Herron)		FREEMAN, JAMES	Complied
23-000948	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8100-00 (T Herron)		FREEMAN, JAMES	Complied
23-000949	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7900-00 (T Herron)		FREEMAN, JAMES	Complied
23-000950	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7700-00 (T Herron)		FREEMAN, JAMES	Complied
23-000951	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8600-00 (T Herron)		FREEMAN, JAMES	Complied
23-000952	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9100-00 (T Herron)		FREEMAN, JAMES	Complied
23-000953	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9200-00 (T Herron)		FREEMAN, JAMES	Complied
23-000954	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7500-00 (T Herron)		FREEMAN, JAMES	Complied
23-000955	07/11/2023	Tall Grass/Weeds - Parcel 035-5-426-7000-00 (T Herron)		FREEMAN, JAMES	Complied
23-000966	07/14/2023	Tall Grass/Weeds - 6706 Garfield Ave (A Tuckey)		FREEMAN, JAMES	Complied
23-000967	07/14/2023	Tall Grass/Weeds - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Complied
23-000968	07/14/2023	Tall Grass/Weeds - 6623 Huron St (L Russell)		FREEMAN, JAMES	Complied
23-000979	07/17/2023	Tall Grass/Weeds - 6639 Church St (C Pazak)		FREEMAN, JAMES	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000986	07/18/2023	Tall Grass/Weeds - 6861 Herron Dr (F Stoup)		FREEMAN, JAMES	Complied
23-001008	07/24/2023	Tall Grass/Weeds - 6606 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-001009	07/24/2023	Tall Grass/Weeds - 6456 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-001037	07/31/2023	Tall Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-001038	07/31/2023	Tall Grass/Weeds - 6721 Garfield Ave (M Voss)		FREEMAN, JAMES	Complied
23-001039	07/31/2023	Tall Grass/Weeds - 4805 Hospital Dr (E Wilson)		FREEMAN, JAMES	Complied
23-001048	08/01/2023	Grass/Weeds - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-001049	08/01/2023	Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001050	08/01/2023	Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001051	08/01/2023	Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001052	08/02/2023	Grass/Weeds - 6405 Sixth St (R Bean)		FREEMAN, JAMES	Complied
23-001053	08/02/2023	Grass/Weeds - Evangelical Free Church		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001077	08/08/2023	Grass/Weeds - 6617 Main St (R Azzoo)		FREEMAN, JAMES	Complied
23-001078	08/08/2023	Grass/Weeds - 4439 Seeger St (D Sanchez)		FREEMAN, JAMES	Complied
23-001079	08/08/2023	Grass/Weeds - 6379 Garfield Ave (K Romstad)		FREEMAN, JAMES	Complied
23-001086	08/09/2023	Grass/Weeds - 6428 Pine St (D Mayer)		FREEMAN, JAMES	Complied
23-001087	08/09/2023	Grass/Weeds - 4606 Seeger St (K Baka)		FREEMAN, JAMES	Complied
23-001147	08/28/2023	Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-001153	08/29/2023	Grass/Weeds - 4445 Brooker St (B Krzeszewski)		FREEMAN, JAMES	Complied
23-001154	08/29/2023	Grass/Weeds - 6306 Pine St (J Harmon)		FREEMAN, JAMES	Complied
23-001155	08/29/2023	Grass/Weeds - 6470 Houghton St (K Vatter)		FREEMAN, JAMES	Complied
23-001156	08/29/2023	Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001157	08/29/2023	Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001158	08/29/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001161	08/29/2023	Grass/Weeds - 4320 Maple St (D Matson)		FREEMAN, JAMES	Complied
23-001162	08/29/2023	Grass/Weeds - 6379 Garfield Ave (K Romstad)		FREEMAN, JAMES	Complied
23-001166	08/30/2023	Grass/Weeds - Parcel 035-033-00-4530-00 (P Wright)		FREEMAN, JAMES	Complied
23-001167	08/30/2023	Grass/Weeds - GT Auto Wash (W Harrington)		FREEMAN, JAMES	Complied
23-001168	08/30/2023	Grass/Weeds - 6324 Houghton St (J Nizzola)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001203	09/09/2023	Grass/Weeds - 4406 Woodland Ave (S Wills)		FREEMAN, JAMES	Complied
23-001204	09/09/2023	Grass/Weeds - 4405 Woodland Ave (R Oesterling)		FREEMAN, JAMES	Complied
23-001205	09/09/2023	Grass/Weeds - 6371 Houghton St (D Manchester)		FREEMAN, JAMES	Complied
23-001206	09/09/2023	Grass/Weeds - 6861 Herron Dr (F Stoup)		FREEMAN, JAMES	Complied
23-001207	09/09/2023	Grass/Weeds - Gilligan's (J Keine)		FREEMAN, JAMES	Complied
23-001208	09/09/2023	Grass/Weeds - 6424 Main St (D Scasny)		FREEMAN, JAMES	Complied
23-001218	09/12/2023	Grass/Weeds - 6721 Garfield Ave (M Voss)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001279	09/25/2023	Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-001305	09/29/2023	Grass/Weeds - 4631 Oak St (M Hawk)		FREEMAN, JAMES	Complied
23-001327	10/03/2023	Grass/Weeds - 6237 Virginia St (K Kiehl)		FREEMAN, JAMES	Complied
23-001333	10/04/2023	Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001350	10/09/2023	Tall Grass/Weeds - 6620 Third St (S Oldenburg)		PHILLIPS, KEVIN	In Person Contact

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>9901-0H -- RECREATIONAL VEHICLE STORAGE</i>					Count: 27
23-000057	01/11/2023	Recreational Storage - 6414 Garfield Ave (D Kester)		MILLER, KENNETH	Complied
23-000229	02/21/2023	Recreational Storage - 6337 Beechwood Dr (J Kuntz)		MILLER, KENNETH	Complied
23-000270	03/02/2023	Recreational Storage - 6403 Beechwood Dr (E Hollis)		MILLER, KENNETH	Complied
23-000271	03/02/2023	Recreational Storage - 4881 Hemlock Ln (D Vowell)		MILLER, KENNETH	Complied
23-000519	04/26/2023	Recreational Storage - 6470 Garfield Ave (L Bogart)		MILLER, KENNETH	Complied
23-000771	06/05/2023	Recreational Storage - 6403 Beechwood Dr (E Hollis)		SPANGLER, BRADLEY	Complied
23-000792	06/08/2023	Utility Trailer in Street - Beechwood Dr & Spruce St (S Worth)		FREEMAN, JAMES	Complied
23-000869	06/26/2023	Recreational Storage - 6810 Herron Dr		FREEMAN, JAMES	Complied
23-000980	07/17/2023	Recreational Storage - 6799 Third St (A Kester)		FREEMAN, JAMES	Open
23-001146	08/28/2023	Recreational Storage - 6403 Beechwood Dr (A Langmaid)		FREEMAN, JAMES	Open
23-001171	08/30/2023	Recreational Storage - 4842 Crestwood Cir (D Curtis)		FREEMAN, JAMES	Open
23-001224	09/13/2023	Recreational Storage - KB's Grill & Chill (K Boscaglia)		FREEMAN, JAMES	Open
23-001243	09/18/2023	Recreational Storage - 6394 Beechwood Dr (R Shadley)		FREEMAN, JAMES	Complied
23-001258	09/21/2023	Recreational Storage - 6740 Garfield Ave (M McClorey)		FREEMAN, JAMES	Complied
23-001259	09/21/2023	Recreational Storage - 4260 Woodland Ave (G Morse)		FREEMAN, JAMES	Open
23-001260	09/21/2023	Recreational Storage - 4215 Sherman St (S Clark)		FREEMAN, JAMES	Open
23-001261	09/21/2023	Recreational Storage - 6657 Garfield Ave (W Herman)		FREEMAN, JAMES	Open
23-001262	09/21/2023	Recreational Storage - 4282 West St (J Howell)		FREEMAN, JAMES	Open
23-001263	09/21/2023	Recreational Storage - 6405 Chestnut Blvd (T Gruber)		FREEMAN, JAMES	Open
23-001304	09/29/2023	Recreational Storage - 6394 Beechwood Dr (R Shadley)		FREEMAN, JAMES	Open
23-001320	10/02/2023	Recreational Storage - 6788 Third St (E Scott)		FREEMAN, JAMES	Open
23-001334	10/04/2023	Recreational Storage - 4645 Oak St (G Froede)		FREEMAN, JAMES	Open
23-001355	10/10/2023	Recreational Storage - 6740 Garfield Ave (M McClorey)		FREEMAN, JAMES	Open
23-001362	10/11/2023	Recreational Storage - 6806 Houghton St (D Peters)		FREEMAN, JAMES	Open
23-001363	10/11/2023	Recreational Storage - 6876 Herron Dr (A Fernald)		FREEMAN, JAMES	Open
23-001367	10/12/2023	Recreational Storage - 6734 Houghton St (M Tomlinson)		FREEMAN, JAMES	Open
23-001378	10/16/2023	Recreational Storage - Seventh St (K Dexter)		FREEMAN, JAMES	Open
<i>9901-0J -- INOPERABLE VEHICLE</i>					Count: 50
23-000020	01/05/2023	Inoperable Vehicle - 6658 Huron St (S Ingram)		MILLER, KENNETH	Complied
23-000023	01/05/2023	Inoperable Vehicle - 4325 Woodland Ave (D Peters)		MILLER, KENNETH	Open
23-000024	01/05/2023	Inoperable Vehicle - 6632 Huron St (D Wilcox)		MILLER, KENNETH	Complied
23-000051	01/10/2023	Inoperable Vehicle - 6379 Sixth St (J Hill)		MILLER, KENNETH	Complied
23-000056	01/11/2023	Inoperable Vehicle - Parcel 035-500-471-0300-00 (T Welby)		MILLER, KENNETH	Complied
23-000059	01/11/2023	Inoperable Vehicle - 6447 Houghton St (C Caulkins)		MILLER, KENNETH	Complied
23-000060	01/11/2023	Inoperable Vehicle - 6446 Garfield Ave (A Nelson)		MILLER, KENNETH	Complied
23-000061	01/11/2023	Inoperable Vehicle - 4205 West St (K Rick)		MILLER, KENNETH	Complied
23-000062	01/12/2023	Inoperable Vehicle - 6370 Houghton St (W Sarles)		MILLER, KENNETH	Complied
23-000076	01/16/2023	Inoperable Vehicle - 6405 Sixth St (R Coy)		MILLER, KENNETH	Complied
23-000135	01/24/2023	Inoperable Vehicle - 6644 Garfield Ave (M Anderson)		MILLER, KENNETH	Complied
23-000136	01/24/2023	Inoperable Vehicle - 6576 Third St (J Steadman)		MILLER, KENNETH	Complied
23-000161	02/01/2023	Inoperable Vehicle - 4557 Secger St (J Carr)		MILLER, KENNETH	Complied
23-000164	02/02/2023	Inoperable Vehicle - 6371 Seventh St (K Dexter)		MILLER, KENNETH	Complied
23-000227	02/20/2023	Inoperable Vehicle - 4215 Sherman St (S Clark)		MILLER, KENNETH	Complied
23-000230	02/21/2023	Inoperable Vehicle - 6628 Main St (K Boscaglia)		MILLER, KENNETH	Complied
23-000234	02/22/2023	Inoperable Vehicle - 6353 Seventh St (E Nizzola)		MILLER, KENNETH	Complied
23-000235	02/22/2023	Inoperable Vehicle - 6705 Third St (G Kile)		MILLER, KENNETH	Complied
23-000280	03/03/2023	Inoperable Vehicle - 6555 Church St (J Bouck)		MILLER, KENNETH	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000289	03/06/2023	Inoperable Vehicles - 6466 Sixth St (S Wilson)		MILLER, KENNETH	Complied
23-000310	03/09/2023	Inoperable Vehicle - 6706 Garfield Ave (A Tuckey)		MILLER, KENNETH	Complied
23-000323	03/13/2023	Inoperable Vehicle - 6457 Church St (T Torres)		MILLER, KENNETH	Complied
23-000355	03/20/2023	Inoperable Vehicle - 6314 Main St (M Arthur)		MILLER, KENNETH	Complied
23-000387	03/27/2023	Inoperable Vehicle - 6403 Beechwood Dr (E Hollis)		MILLER, KENNETH	Complied
23-000392	03/28/2023	Inoperable Vehicle - 4391 Brooker St (M Tucker)		MILLER, KENNETH	Complied
23-000393	03/28/2023	Inoperable Vehicle - 6354 Fourth St (C McCormick)		MILLER, KENNETH	Complied
23-000395	03/29/2023	Inoperable Vehicle - 6193 Lakeside Dr (M Hammond)		FREEMAN, JAMES	Cleared by Citation
23-000396	03/29/2023	Inoperable Vehicle - 4631 Oak St (M Hawk)		FREEMAN, JAMES	Complied
23-000436	04/07/2023	Inoperable Vehicle/s - 6811 Main St (J Root)		MILLER, KENNETH	Open
23-000446	04/11/2023	Inoperable Vehicles - 4244 Sherman St (G Wichert)		MILLER, KENNETH	Complied
23-000447	04/11/2023	Inoperable Vehicle - 4380 Ale St (M Groombridge)		MILLER, KENNETH	Complied
23-000448	04/11/2023	Inoperable Vehicle - 6705 Third St (G Kile)		MILLER, KENNETH	Complied
23-000449	04/11/2023	Inoperable Vehicle (Frame) - 4534 West St (J Sherman)		MILLER, KENNETH	Complied
23-000451	04/11/2023	Inoperable Vehicle/s - 6815 Main St (D Weiler)		MILLER, KENNETH	Complied
23-000478	04/17/2023	Inoperable Vehicle/s - 4847 Spruce St (C Haynes, Jr)		MILLER, KENNETH	Complied
23-000482	04/18/2023	Inoperable Vehicle/s - 6446 Garfield Ave (A Reynero)		MILLER, KENNETH	Complied
23-000514	04/25/2023	Inoperable Vehicle/s & Rubbish on Property - 6357 Main St (O McConnell)		MILLER, KENNETH	Complied
23-000525	04/27/2023	Inoperable Vehicle/s - 4405 Ale St (R Rick)		FREEMAN, JAMES	Complied
23-000693	05/18/2023	Inoperable Vehicle - 4443 Doerr Rd (B Timm)		MILLER, KENNETH	Complied
23-000712	05/23/2023	Inoperable Vehicle - 6312 Brenda Dr (M Moakes)		MILLER, KENNETH	Complied
23-000829	06/15/2023	Inoperable Vehicle - 4430 Doerr Rd (J Neal)		SPANGLER, BRADLEY	Complied
23-000904	07/03/2023	Inoperable Vehicle - 4443 Doerr Rd (B Timm)		FREEMAN, JAMES	Complied
23-000915	07/06/2023	Inoperable Vehicle - 6354 Fourth St (C McCormick)		SPANGLER, BRADLEY	Complied
23-001058	08/03/2023	Inoperable Vehicle - 6324 Brenda Dr (D Macnall)		FREEMAN, JAMES	Notice Mailed
23-001059	08/03/2023	Inoperable Vehicle - 4616 Seeger St (S Wallace)		FREEMAN, JAMES	Complied
23-001220	09/12/2023	Inoperable Vehicle - 4259 Seeger St (N Hennessey)		FREEMAN, JAMES	Open
23-001221	09/12/2023	Inoperable Vehicle - 4244 Sherman St (G Wichert)		FREEMAN, JAMES	Complied
23-001245	09/18/2023	Inoperable Vehicle - 6446 Pine St (K Spencer)		FREEMAN, JAMES	Open
23-001340	10/05/2023	Inoperable Vehicle - 4281 Ale St (D Smith)		FREEMAN, JAMES	Complied
23-001356	10/10/2023	Inoperable Vehicle - 4205 Leach St (R Boscaglia)		FREEMAN, JAMES	Open

9901-OK -- RENTALS

Count: 14

23-001091	08/10/2023	Fail to Register Rental - 4150 Seeger St (J Faber)		FREEMAN, JAMES	Cleared by Citation
23-001092	08/10/2023	Fail to Register Rental - 4408 West St (A Remsing)		FREEMAN, JAMES	Cleared by Citation
23-001093	08/10/2023	Fail to Register Rental - 6576 Houghton St (D Schaufele)		FREEMAN, JAMES	Complied
23-001094	08/10/2023	Fail to Register Rental - 6446 Sixth St (E Schaap)		FREEMAN, JAMES	Complied
23-001095	08/10/2023	Fail to Register Rental - 6704 Main St (E Schaap)		FREEMAN, JAMES	Complied
23-001096	08/10/2023	Fail to Register Rental - 6446 Garfield Ave (E Schaap)		FREEMAN, JAMES	Complied
23-001097	08/10/2023	Fail to Register Rental - 6167 Main St (M Meyer)		FREEMAN, JAMES	Complied
23-001098	08/10/2023	Fail to Register Rental - 4457 Maple St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001099	08/10/2023	Fail to Register Rental - 4481 Maple St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001100	08/10/2023	Fail to Register Rental - 4534 Oak St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001101	08/10/2023	Fail to Register Rental - 6593 Church St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001102	08/10/2023	Fail to Register Rental - 6567 Church St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001103	08/10/2023	Fail to Register Rental - 4811 Seeger St (L Janik)		FREEMAN, JAMES	Complied
23-001104	08/10/2023	Fail to Register Rental - 6501 Main St (D Osentoski)		FREEMAN, JAMES	Complied

9901-OL -- LOITERING

Count: 1

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000442	04/10/2023	Loitering - GT Auto Wash (W Harrington)		FREEMAN, JAMES	Exceptional Clearance
<i>9901-0N -- UNNECESSARY NOISE</i>					Count: 5
23-000082	01/16/2023	Noise Complaint - 6694 Main St		WAGNER, JEFFREY	Unfounded
23-000345	03/17/2023	Noise Complaint - 4790 Hospital Dr (J McCoy)		MILLER, KENNETH	Closed
23-000676	05/17/2023	Disturbing The Peace - 4790 Hospital Dr Apt #6 (K. Cummins & V. McCoy)		WAGNER, JEFFREY	Closed
23-000700	05/19/2023	Loud Music - South of 6387 Houghton (Red Car in roadway people around)		MILLER, KENNETH	Closed
23-001076	08/08/2023	Disturbing the Peace/Barking Dog - 6361 Pine St (J Elliott)		FREEMAN, JAMES	Closed
<i>9901-0R -- RUBBISH/GARBAGE IN YARD</i>					Count: 12
23-000042	01/09/2023	Rubbish on Property - 4282 West St (J Howell)		MILLER, KENNETH	Open
23-000043	01/09/2023	Rubbish on Property - 4631 Oak St (M Hawk)		MILLER, KENNETH	Open
23-000067	01/12/2023	Rubbish on Property - 6373 Sixth St (S Kokenos)		MILLER, KENNETH	Complied
23-000368	03/23/2023	Rubbish on Property - 4455 Brooker St (M Grifka)		MILLER, KENNETH	Complied
23-000391	03/28/2023	Rubbish on Property - 6274 Main St (K Sargent)		MILLER, KENNETH	Complied
23-000491	04/20/2023	Rubbish on Property - 6318 Houghton St (C Mayer)		FREEMAN, JAMES	Unfounded
23-000504	04/24/2023	Construction Material - 6669 Huron St (J Tuckey)		FREEMAN, JAMES	Complied
23-000514	04/25/2023	Inoperable Vehicle/s & Rubbish on Property - 6357 Main St (O McConnell)		MILLER, KENNETH	Complied
23-000518	04/26/2023	Rubbish on Property - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-000774	06/05/2023	Rubbish on Property - 6318 Houghton St (C Mayer)		SPANGLER, BRADLEY	Open
23-000987	07/18/2023	Rubbish on Property - 6780 Main St (G Mellendorf)		FREEMAN, JAMES	Open
23-001264	09/21/2023	Rubbish on Property - 6405 Sixth St (R Bean)		FREEMAN, JAMES	Notice Mailed
<i>9901-0S -- SNOWMOBILES</i>					Count: 1
23-000281	03/04/2023	Snowmobiles		HARTZELL, WILLIAM	Closed
<i>9901-0T -- ORV/ATV</i>					Count: 7
23-000268	03/01/2023	ORV Violation - Garfield Ave & Vulcan St (J Verbeek)		PIERCE, RYAN	Closed
23-000365	03/22/2023	ORV/ATV Violation - Garfield Ave & Doerr Rd (J Puvalowski)		HARTZELL, WILLIAM	Closed
23-000453	04/12/2023	ORV Violation - Main St & Nestle St (R Perry)		PIERCE, RYAN	Closed
23-000768	06/03/2023	Unlicensed Drive on 4-Wheeler - 6682 Houghton St		OWENS, WILLIAM	Exceptional Clearance
23-000777	06/06/2023	ORV/ATV Violation - Ale St & Rose St (L Severance)		FREEMAN, JAMES	Closed
23-001240	09/18/2023	ORV/ATV Violation - Seeger St & Chestnut Blvd (T Willis)		FREEMAN, JAMES	Closed
23-001275	09/23/2023	ORV/ATV Violation - Chestnut Blvd & Seeger St (Z Schram)		FREEMAN, JAMES	Exceptional Clearance
<i>9901-0V -- VACANT PROPERTY</i>					Count: 26
23-000026	01/05/2023	Vacant Property - 6215 Dale St		PIERCE, RYAN	Registered
23-000114	01/23/2023	Vacant Property - 6377 Seventh St (C Dotson)		PIERCE, RYAN	Registered
23-000115	01/23/2023	Vacant Property - 6395 Fourth St (P Astley)		PIERCE, RYAN	Registered
23-000116	01/23/2023	Vacant Property - 6327 Houghton St		PIERCE, RYAN	Notice Mailed
23-000117	01/23/2023	Vacant Property - 6371 Houghton St (D Manchester)		PIERCE, RYAN	Registered
23-000118	01/23/2023	Vacant Property - 6571 Houghton St		PIERCE, RYAN	Registered
23-000119	01/23/2023	Vacant Property - 6592 Third St (Bank of New York)		PIERCE, RYAN	Occupied
23-000120	01/23/2023	Vacant Property - 6712 Third St		PIERCE, RYAN	Occupied
23-000121	01/23/2023	Vacant Property - 4331 Seeger St		PIERCE, RYAN	Registered
23-000122	01/23/2023	Vacant Property - 4594 Seeger St		PIERCE, RYAN	Registered
23-000123	01/23/2023	Vacant Property - 4325 Sherman St		PIERCE, RYAN	Registered
23-000124	01/23/2023	Vacant Property - 4665 Hospital Dr (L Ross)		PIERCE, RYAN	Registered
23-000125	01/23/2023	Vacant Property - 4869 Hemlock Ln (N Leino)		PIERCE, RYAN	Registered

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000126	01/23/2023	Vacant Property - 4663 Huron St		PIERCE, RYAN	Occupied
23-000127	01/23/2023	Vacant Property - 6306 Pine St		PIERCE, RYAN	Registered
23-000134	01/24/2023	Vacant Property - 4062 E Nicholas Dr (B Chippi)		PIERCE, RYAN	Open
23-000188	02/08/2023	Vacant Property - 6694 Main St		PIERCE, RYAN	Occupied
23-000418	04/04/2023	Vacant Property - 4656 Hunt St (K Hool)		PIERCE, RYAN	Registered
23-000422	04/06/2023	Vacant Property - 4320 Oak St (K Stefan)		PIERCE, RYAN	TOT Vlg Attorney
23-000424	04/06/2023	Vacant Property - 4215 Maple St (B Hennessey)		PIERCE, RYAN	TOT Vlg Attorney
23-000425	04/06/2023	Vacant Property - 6628 Seed St (L Peterson)		PIERCE, RYAN	TOT Vlg Attorney
23-000426	04/06/2023	Vacant Property - 4386 Seeger St (G Standeford)		PIERCE, RYAN	Notice Mailed
23-000427	04/06/2023	Vacant Property - 6456 Third St (T Wright-Wismer)		PIERCE, RYAN	TOT Vlg Attorney
23-000506	04/24/2023	Vacant Property - 6603 Huron Ave (J Ricker)		PIERCE, RYAN	Notice Mailed
23-001352	10/10/2023	Vacant Property - 6721 Garfield Ave (R Voss)		PIERCE, RYAN	Notice Mailed
23-001353	10/10/2023	Vacant Property - 6306 Pine St (J Harmon)		PIERCE, RYAN	Notice Mailed

9901-0W -- WASTE COLLECTION Count: 1

23-001219	09/12/2023	Improper Waste Collection - 4354 Woodland Ave (M McDermott)		FREEMAN, JAMES	Complied
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9901-0Z -- ZONING Count: 10

23-000149	01/30/2023	Zoning Violation - 6191 Church St (N Adams)		FREEMAN, JAMES	Open
23-000513	04/25/2023	Zoning Violation (Fence) - 4454 Maple St (A Wirges)		FREEMAN, JAMES	Unfounded
23-000545	05/01/2023	Fail to Obtain Bldg Permit - 6403 Beechwood Dr (E Hollis)		FREEMAN, JAMES	Turned Over
23-000599	05/10/2023	Fence Violation/No Permit - 6585 Main St (S Lesoski)		FREEMAN, JAMES	Open
23-000600	05/10/2023	Fence Violation/No Permit - 6350 Garfield Ave (R Bouck)		FREEMAN, JAMES	Complied
23-000994	07/20/2023	Fail to Obtain Building Permit - 4594 Seeger St (M Matlin)		FREEMAN, JAMES	Turned Over
23-001169	08/30/2023	Building Permit - 6371 Seventh St (D Dexter)		FREEMAN, JAMES	Turned Over Building Codes
23-001193	09/07/2023	Pool Violation - 6201 Dale St (C Lenhard)		FREEMAN, JAMES	Open
23-001209	09/09/2023	Fence Permit - 4255 West St (J Boyce)		FREEMAN, JAMES	Closed
23-001366	10/12/2023	Zoning Violation - 6405 Sixth St (R Bean)		FREEMAN, JAMES	Notice Mailed

9901-1 -- CURFEW VIOLATION Count: 3

23-000884	06/29/2023	Curfew Violations		HARTZELL, WILLIAM	Exceptional Clearance
23-000889	06/30/2023	Curfew Violations		HARTZELL, WILLIAM	Exceptional Clearance
23-001112	08/15/2023	Curfew Violation		HARTZELL, WILLIAM	Closed

Total: 370

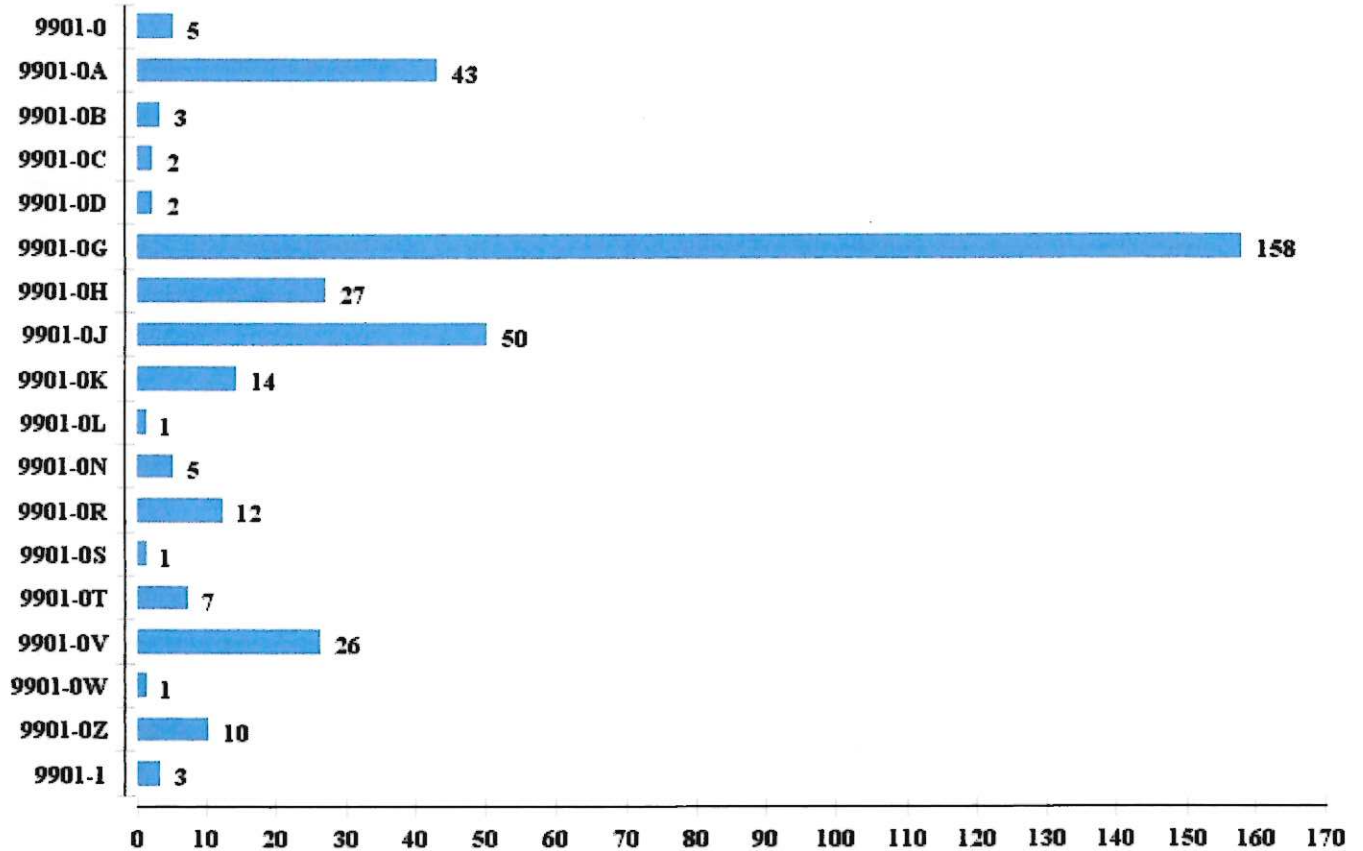
Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	10/26/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
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Offense Activity Counts





TUSCOLA COUNTY
ECONOMIC DEVELOPMENT CORP

Empowering Leaders in Agriculture, Manufacturing, and Clean Energy

141 S Almer St, Caro, MI 48768 • (989) 673 - 2849 • www.tuscolacountyedc.org • directorerickson@tuscolaedc.org

October 10, 2023

Village of Cass City
Attention: Debbie Powell
PO Box 123
Cass City, MI 48726

Dear Cass City Village Council and Village Manager Debbie Powell:

On behalf of the Tuscola County Economic Development Corporation Board of Directors, thank you for your \$7,500 allocation to the EDC. It is appreciated very much. We thank Debbie Powell for her service on serving on the EDC Board of Directors. Your leadership for the Village of Cass City has an important impact on our community.

We appreciate your dedication to the Tuscola County business community. Your leadership and willingness to allocate an additional \$7,500 to the EDC on top of your initial allocation of \$7,500 has been a great help to us and we are grateful. We thank you for your support to continue making a positive impact on new and existing businesses in all parts of Tuscola County. The EDC is currently working on several hundred-thousand-dollar grants and projects that improve properties in Cass City which will positively impact the whole community. Your assistance and partnership help to make this happen.

You and your staff have always been friends of the EDC. We look forward to continuing this public-private partnership for a long time to come. Enclosed is a donation receipt for your records.

Thank you,

Stephen Erickson
Executive Director

Enclosure: Donation Receipt



TUSCOLA COUNTY
ECONOMIC DEVELOPMENT CORP

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Receipt

Name	<u>Village of Cass City</u>	10/10/2023
Address	<u>PO Box 123</u>	
City	<u>Caro</u> State <u>MI</u> ZIP <u>48726</u>	
Phone	_____	

	Description	Total
	Received check 49498 on September 2, 2023	\$7,500.00
		Total:
		\$7,500.00

Thank You!