



Moving Forward Working Together

AGENDA

May 22, 2023

Regular Meeting – 6:00 P.M.

- Call to Order
- Roll Call
- Public Hearing – SEMCO Franchise Ordinance – page 39
- Review Minutes of Regular Meeting of April 24, 2023 – page 3
- Review Minutes of Committee of the Whole Meeting of May 10, 2023 – page 7
- Review Financial Statement ending April 30, 2023 – page 9
- Citizen Comments
- Budget and Finance
 - Approval of Bills
 - Approval of Village of Cass City 2023 Tax Rates – page 33
 - Adopt SEMCO Franchise Ordinance – page 39
 - Approval of Visual Edge IT Copier Lease Agreement – page 45
 - Approval of Sun Life Insurance Proposal – page 51
- Public Services Committee
 - Purchase Dump Truck – page 65
 - Approve Quote for Sidewalk Repair – page 73
 - Approve Quote for Asphalt Work – page 77
- Personnel and Public Safety
 - Approve Freedom Festival Fireworks Permit – page 83
- Parks and Recreation Committee
 - Approve Purchase of Dog Park Equipment – page 89
- Downtown Development Authority – Meeting Minutes of April 11 2023 - page 93
- Economic Development Corporation – Meeting Minutes of April 11, 2023 – page 95
- Planning Commission – Meeting Minutes of April 19, 2023– page 97
- Manager’s Report – page 99
- Communications
 - Louise Ponder – Chicken Waiver Request – page 101
 - Corcoran Storm Water Tap-In Fee Waiver – page 103
 - Nanette Walsh, Michigan Certified Assessing Technician – page 105
- Other Business
- Adjournment

June 2023 Meetings and Events:

TBD Personnel & Public Safety Committee
June 13 – Parks and Recreation Committee, 4 pm
June 13 – DDA/EDC Meeting, 1:30 pm
June 21 – Planning Commission, 7 pm
June 21 – Public Services Committee, **10 am**
June 26 – Budget & Finance Committee, 5 pm
June 26 – Council Meeting, 6 pm
July 1 – Grand Parade, 10:30 am
July 1 – Fireworks at Dusk
July 4 – Independence Day, Offices Closed

A Regular Meeting of the Cass City Village Council was held in person, at the Cass City Municipal Building on Monday, April 24, 2023, at 6:00 p.m. Council Members present: President Dan Delamarter, Trustees: Kevven Dorland, Bill Hartzell, Tom Herron, Michael Kirn, and Rob Piaskowski. Excused: Joe Leeson

MOTION# 2023.4.24-01

MOTION by Trustee Herron, Supported by Trustee Kirn, to receive, approve, and file the minutes of the April 24, 2023 Regular Meeting. MOTION CARRIED 6 years 0 nays.

MOTION# 2023.4.24-02

MOTION by Trustee Piaskowski, Supported by Trustee Herron to receive, and accept the Financial Statements of March 31, 2023. MOTION CARRIED 6 years 0 nays.

During Citizen Comments, Nancy Barrios, 4839 Seeger Street, spoke on the history of the Cass City Cultural Center and the need to save and preserve the building. Tracey Moore, 4410 Seeger Street, asked that the Village Council seek more research on the current rental ordinance.

MOTION# 2023.4.24-03

MOTION by Trustee Piaskowski, Supported by Trustee Kirn, to receive and file the Village of Cass City Accounts Payable paid invoices. MOTION CARRIED 6 years 0 nays.

MOTION# 2023.4.24-04

MOTION by Trustee Piaskowski, Supported by Trustee Herron to approve the First Quarter 2023 Amendment of the 2023 Village of Cass City Financial Budget. MOTION CARRIED 6 years 0 nays.

Trustee Kirn introduced and conducted the first reading of proposed Ordinance #195, Franchise Agreement with Semco Energy Company.

MOTION# 2023.4.24-05

MOTION by Trustee Kirn, Supported by Trustee Dorland to set a Public Hearing for the Proposed SEMCO Franchise Ordinance for May 22, 2023 at 6:00 pm. MOTION CARRIED 6 years 0 nays.

MOTION# 2023.4.24-06

MOTION by Trustee Hartzell, Supported by Trustee Piaskowski approve the hiring of Melanie Radabaugh as Community Development Director for the Village of Cass City. MOTION CARRIED 6 years 0 nays.

By consensus, Trustee Dorland was appointed Memorial Day Parade Chairman.

MOTION# 2023.4.24-07

MOTION by Trustee Dorland, Supported by Trustee Hartzell to approve the site plan for the **Cass City Football Field Main Entry Plan and Elevation**, with future approval necessary for the parking lot site plan when available. Roll Call Vote: Dorland: yea, Hartzell: yea, Herron: yea, Kirn: yea, Leeson: excused, Piaskowski: yea, Delamarter: yea. MOTION CARRIED 6-0, 1 excused.

MOTION# 2023.4.24-08

MOTION by Trustee Dorland, Supported by Trustee Kirn to approve the site plan for the **Cass City Bark (Dog) Park** to be located in the Northeast Corner of the Municipal Park by the Softball Diamonds. Roll Call Vote: Dorland: yea, Hartzell: yea, Herron: yea, Kirn: yea, Leeson: excused, Piaskowski: no, Delamarter: yea. MOTION CARRIED 5-1, 1 excused.

MOTION# 2023.4.24-09

MOTION by Trustee Dorland, Supported by Trustee Hartzell to **approve the purchase and installation from Halfway Fence Company for the Bark Park**, in the amount of \$18,889.80, plus a 10% contingency. Roll Call Vote: Dorland: yea, Hartzell: yea, Herron: yea, Kirn: yea, Leeson: excused, Piaskowski: no, Delamarter: yea. MOTION CARRIED 5-1, 1 excused.

MOTION# 2023.4.24-10

MOTION by Trustee Kirn, Supported by Trustee Piaskowski, to receive and file the minutes of the Cass City Downtown Development Authority (**DDA**) held on March 14, 2023. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.4.24-11

MOTION by Trustee Kirn, Supported by Trustee Piaskowski, to receive and file the minutes of the Cass City Economic Development Corporation (EDC) held on March 14, 2023. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.4.24-12

MOTION by Trustee Piaskowski, Supported by Trustee Herron, to receive and file the minutes of the Cass City Planning Commission held on February 15, 2023. MOTION CARRIED 6 yeas 0 nays.

The Manager's Report was reviewed.

MOTION# 2023.4.24-13

MOTION by President Delamarter, Supported by Trustee Kirn, to approve permission for Matthew and Cassie Favazza, 6593 Houghton Street, to have chickens, no roosters, and a coop at their residence located at 6593 Houghton Street, with the understanding that this permission may be revoked by violation of noise, smell, complaints, or non-compliance. Roll Call Vote: Dorland: yea, Hartzell: yea, Herron: yea, Kirn: yea, Leeson: excused, Piaskowski: no, Delamarter: yea. MOTION CARRIED 5-1, 1 excused.

MOTION# 2023.4.24-14

MOTION by Trustee Herron, Supported by Trustee Hartzell, to approve the petition from Cass City Public Schools to allow parking on Rose Street during their Construction Project. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.4.24-15

MOTION by Trustee Kirn, Supported by Trustee Piaskowski, to adjourn the meeting at 6:35 pm. MOTION CARRIED 6 yeas 0 nays.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MiCPT

A Committee of the Whole Meeting of the Cass City Village Council was held Wednesday, May 10, 2023, at 7:00 p.m. at the Municipal Building.

Present: President Dan Delamarter, Trustees: Kevven Dorland, Bill Hartzell, Tom Herron, Michael Kirn, Joe Leeson, and Rob Piaskowski.

Staff Present were Debbie Powell, Village Manager, Nanette Walsh, Clerk/Treasurer, James Freeman, Police Chief, and Ryan Pierce, Police Sergeant, RJ Klaus, Utilities Director.

Guests: Mike Engels, Michigan Rural Water Association, Warren Creamer, MFCI, LLC

Mike Engels, Michigan Rural Water Association, gave a Power Point presentation on potential sewer rate increases necessary for proposed renovations to the Cass City Wastewater Treatment Plant.

Warren Creamer, MFCI, LLC, gave a brief presentation on potential multi-year cash flows for the Village of Cass City, showing the in-flows and out-flows during the repayment periods of debt service for the proposed renovations to the Cass City Wastewater Treatment Plant.

During Citizens' Comments, Tracey Moore, 4410 Seeger, commended the presentations clarifying the proposed rates.

In Other Business, discussion included handicap access to the new ball fields, updates on the Bark Park, and updates on the Cultural Center Building.

By consensus, the meeting was adjourned at 7:17 pm.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MCAT

Village of Cass City

Financial Statements

Month Ending 4/30/23

32.88% of Fiscal Year

ACTIVITY FOR
MONTH 04/30/22
INCR (DECR)

YTD BALANCE
04/30/2022
NORM (ABNORM)

ENCUMBERED
YEAR-TO-DATE

UNENCUMBERED
BALANCE

% BGDG
USED

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2022	INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDG USED
Fund 101 - GENERAL FUND								
101-000-402.000	REAL PROPERTY TAXES	557,474.00	0.00	0.00	0.00	0.00	557,474.00	0.00
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTIONS)	30,545.00	0.00	0.00	0.00	0.00	30,545.00	0.00
101-000-410.000	PERSONAL PROPERTY TAXES	88,994.00	0.00	0.00	0.00	0.00	88,994.00	0.00
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	4,878.00	0.00	0.00	0.00	0.00	4,878.00	0.00
101-000-445.000	PENALTIES & INTEREST TAXES	1,040.00	0.00	0.00	0.00	0.00	1,040.00	0.00
101-000-447.000	COLLECTION FEES TAXES	9,614.00	0.00	0.00	0.00	0.00	9,614.00	0.00
101-000-451.000	LIQUOR LICENSE FEES	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
101-000-543.000	STATE GRANT-PA 302 FUNDS	900.00	0.00	0.00	0.00	0.00	900.00	0.00
101-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	135,000.00	0.00	0.00	0.00	0.00	135,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	245,356.00	43,749.00	43,749.00	43,749.00	0.00	201,607.00	17.83
101-000-575.000	STATE SHARED REV, EVIP	52,883.00	8,813.00	8,813.00	8,813.00	0.00	44,070.00	16.67
101-000-581.000	REVENUES, CCPS: SCHOOL RESOURCE OFFICER	13,000.00	1,521.10	1,521.10	4,758.87	0.00	8,241.13	36.61
101-000-584.000	RESTITUTION FUNDS, CCFD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-000-607.000	CABLE FRANCHISE FEES	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0.00
101-000-608.000	ZONING PERMIT FEES	1,000.00	95.00	95.00	710.00	0.00	290.00	71.00
101-000-625.000	MISCELLANEOUS REVENUES	2,600.00	60.00	60.00	380.50	0.00	2,219.50	14.63
101-000-640.000	REFUSE FEES	150,176.00	11,671.02	11,671.02	34,624.71	0.00	115,551.29	23.06
101-000-651.000	SWIMMING FEES	47,000.00	680.00	680.00	830.00	0.00	46,170.00	1.77
101-000-652.000	ARTS / CRAFTS FEES	11,000.00	0.00	0.00	0.00	0.00	11,000.00	0.00
101-000-653.000	OTHER RECREATION FEES	2,700.00	350.00	350.00	670.00	0.00	2,030.00	24.81
101-000-655.000	ORDINANCE FINES	1,000.00	0.00	0.00	125.00	0.00	875.00	12.50
101-000-662.000	REFUSE PENALTIES	3,250.00	187.22	187.22	833.59	0.00	2,416.41	25.65
101-000-664.000	INTEREST & DIVIDENDS	2,600.00	33.63	33.63	28.42	0.00	2,571.58	1.09
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	4,500.00	434.09	434.09	1,055.09	0.00	3,444.91	23.45
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
101-000-678.000	DONATIONS, MUSIC IN THE PARK	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00
101-000-699.000	TRANSFERS IN, ADMIN CHRGR	188,317.00	0.00	0.00	0.00	0.00	188,317.00	0.00
101-000-699.100	TRANSFER IN FROM FUND BALANCE	119,000.00	0.00	0.00	0.00	0.00	119,000.00	0.00

Fund 101 - GENERAL FUND:

TOTAL REVENUES 1,716,727.00 72,594.06 101,578.18 0.00 1,615,148.82 5.92

PERIOD ENDING 04/30/2022

% Fiscal Year Completed: 32.88

User: NAN

DB: Cass City

ACTIVITY FOR
 MONTH 04/30/22
 YTD BALANCE
 04/30/2022
 NORM (ABNORM)

ENCUMBERED
 YEAR-TO-DATE

UNENCUMBERED
 BALANCE

% BGD
 USED

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 202 - MAJOR STREET							
202-000-402.000	MJ ST REAL PROPERTY TAXES	21,244.00	0.00	0.00	0.00	21,244.00	0.00
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	3,527.00	0.00	0.00	0.00	3,527.00	0.00
202-000-553.000	MJ ST GAS & WEIGHT	268,154.00	25,824.41	49,032.95	0.00	219,121.05	18.29
202-000-573.000	LOCAL COMM STABILIZATION SHARE (ICAS)	4,112.00	0.00	0.00	0.00	4,112.00	0.00
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	12,752.00	0.00	0.00	0.00	12,752.00	0.00
202-000-664.000	INTEREST & DIVIDENDS	728.00	11.60	6.27	0.00	721.73	0.86
202-000-671.000	MJ ST MISC. REIMBURSEMENT	1,040.00	0.00	0.00	0.00	1,040.00	0.00
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	46,746.00	0.00	0.00	0.00	46,746.00	0.00
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	30,472.00	0.00	0.00	0.00	30,472.00	0.00
202-000-699.000	APPROP FROM FUND BALANCE	143,820.00	0.00	0.00	0.00	143,820.00	0.00

Fund 202 - MAJOR STREET:

TOTAL REVENUES

532,595.00 25,836.01 49,039.22

0.00

483,555.78

9.21

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 202 - MAJOR STREET							
463 - STREET MAINTENANCE		91,785.00	264.83	13,750.20	0.00	78,034.80	14.98
470 - R. O. W. MAINTENANCE		12,475.00	0.00	0.00	0.00	12,475.00	0.00
474 - SIGNS		7,834.00	3.85	612.95	0.00	7,221.05	7.82
478 - SNOW		95,858.00	101.82	14,324.01	0.00	81,533.99	14.94
486 - TRUNKLINE MAINTENANCE		2,327.00	0.00	61.49	0.00	2,265.51	2.64
488 - TRUNKLINE SWEEPING/FLUSHING		11,294.00	1,282.32	3,181.90	0.00	8,112.10	28.17
493 - STATE MONUMENT PROPERTY T.L.		1,223.00	0.00	0.00	0.00	1,223.00	0.00
494 - TRUNKLINE UTILITIES		11,483.00	40.36	6,054.50	0.00	5,428.50	52.73
497 - TRUNKLINE SNOW REMOVAL		40,364.00	0.00	34,839.76	0.00	5,524.24	86.31
502 - TRUNKLINE FRINGE BENEFITS		8,191.00	497.60	4,180.20	0.00	4,010.80	51.03
- 13 -							
Fund 202 - MAJOR STREET:							
TOTAL EXPENDITURES		282,834.00	2,190.78	77,005.01	0.00	205,828.99	27.23

User: NAN

PERIOD ENDING 04/30/2022

% Fiscal Year Completed: 32.88

DB: Cass City

YTD BALANCE

04/30/2022

NORM (ABNORM)

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22	INCR (DECR)	YTD BALANCE 04/30/2022	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 203 - LOCAL STREET									
203-000-402.000	REAL PROPERTY TAXES	201,111.00	0.00	0.00	0.00	0.00	0.00	201,111.00	0.00
203-000-410.000	PERSONAL PROPERTY TAXES	31,732.00	0.00	0.00	0.00	0.00	0.00	31,732.00	0.00
203-000-553.000	GAS & WEIGHT	105,617.00	9,948.93		18,890.37		0.00	86,726.63	17.89
203-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	49,526.00	0.00	0.00	0.00	0.00	0.00	49,526.00	0.00
203-000-664.000	INTEREST & DIVIDENDS	390.00	21.87		26.21		0.00	363.79	6.72
203-000-671.000	MISC REIMBURSEMENTS	780.00	0.00	0.00	0.00	0.00	0.00	780.00	0.00
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	56,059.00	0.00	0.00	0.00	0.00	0.00	56,059.00	0.00
203-000-692.000	CONTRIBUTION FROM MAJOR STREETS	146,500.00	0.00	0.00	0.00	0.00	0.00	146,500.00	0.00
203-000-699.000	TRANSFER IN, LOCAL STREET FUND BALANCE	13,950.00	0.00	0.00	0.00	0.00	0.00	13,950.00	0.00
Fund 203 - LOCAL STREET:		605,665.00	9,970.80		18,916.58		0.00	586,748.42	3.12
TOTAL REVENUES									

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR. (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 203 - LOCAL STREET							
463 - STREET MAINTENANCE		241,908.00	14,833.90	49,273.90	0.00	192,634.10	20.37
470 - R. O. W. MAINTENANCE		17,060.00	223.35	223.35	0.00	16,836.65	1.31
474 - SIGNS		9,761.00	211.92	2,130.15	0.00	7,630.85	21.82
478 - SNOW		63,293.00	0.00	11,687.74	0.00	51,605.26	18.47
494 - TRUNKLINE UTILITIES		83,410.00	6,122.65	12,346.74	0.00	71,063.26	14.80

Fund 203 - LOCAL STREET:

TOTAL EXPENDITURES 415,432.00 21,391.82 75,661.88 0.00 339,770.12 18.21

User: NAN
 DB: Cass City
 PERIOD ENDING 04/30/2022
 % Fiscal Year Completed: 32.88

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22	INCR (DECR)	YTD BALANCE 04/30/2022	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 244 - ECONOMIC DEVELOPMENT									
244-000-664.000	INTEREST & DIVIDENDS	312.00	1.95	1.95	2.48	0.00	0.00	309.52	0.79
244-000-691.000	APPROPRIATION FROM FUND BALANCE	525.00	0.00	0.00	0.00	0.00	0.00	525.00	0.00

Fund 244 - ECONOMIC DEVELOPMENT:
 TOTAL REVENUES 837.00 1.95 2.48 0.00 834.52 0.30

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
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Fund 244 - ECONOMIC DEVELOPMENT		18,837.00	1,125.18	4,315.54	0.00	14,521.46	22.91
001 - ADMINISTRATION							

Fund 244 - ECONOMIC DEVELOPMENT:

TOTAL EXPENDITURES		18,837.00	1,125.18	4,315.54	0.00	14,521.46	22.91
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ACTIVITY FOR

MONTH 04/30/22

2022

04/30/2022

YTD BALANCE

INCR (DECR)

AMENDED BUDGET

NORM (ABNORM)

ENCUMBERED

UNENCUMBERED

% BGDGT USED

GL NUMBER	DESCRIPTION	AMENDED BUDGET	INCR (DECR)	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BGDGT USED
				04/30/2022	YEAR-TO-DATE	BALANCE	
Fund 248 - D.D.A.							
248-000-402.000	CAPTURED TAXES	14,245.00	0.00	0.00	0.00	14,245.00	0.00
248-000-403.000	CAPTURE TOWNSHIP TAXES	2,752.00	2,751.83	2,751.83	0.00	0.17	99.99
248-000-404.000	CAPTURE COUNTY TAXES	6,295.00	6,295.17	6,295.17	0.00	(0.17)	100.00
248-000-625.000	MISC FEES	650.00	0.00	650.00	0.00	0.00	100.00
248-000-664.000	INTEREST & DIVIDENDS	260.00	1.03	0.77	0.00	259.23	0.30
248-000-665.200	RENTALS AND LEASES, THORP PRPTY	1,576.00	0.00	1,575.81	0.00	0.19	99.99
248-000-675.000	TRANSFER FROM FUND BALANCE	14,174.00	0.00	0.00	0.00	14,174.00	0.00

Fund 248 - D.D.A.:

TOTAL REVENUES

39,952.00 9,048.03 11,273.58 0.00 28,678.42 28.22

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 248 - D.D.A.							
001 - ADMINISTRATION		31,665.00	960.23	20,422.81	0.00	11,242.19	64.50
005 - THORP PROPERTY		4,182.00	0.00	1,260.11	0.00	2,921.89	30.13
008 - DDA DEBT SERVICE		9,521.00	0.00	2,380.05	0.00	7,140.95	25.00
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Fund 248 - D.D.A.:		45,368.00	960.23	24,062.97	0.00	21,305.03	53.04
TOTAL EXPENDITURES							

ACTIVITY FOR
MONTH 04/30/22

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 401 - CAPITAL PROJECTS: SEGER STREET PROJECT							
401-000-501.000	OTHER LOAN PROCEEDS - USDA/RD	770,000.00	0.00	0.00	0.00	770,000.00	0.00
401-000-664.000	INTEREST & DIVIDENDS	120.00	0.00	0.14	0.00	119.86	0.12
401-000-699.000	TRANSFER FROM OTHER FUNDS	0.00	303.63	303.63	0.00	(303.63)	100.00
Fund 401 - CAPITAL PROJECTS: SEGER STREET PROJECT:		770,120.00	303.63	303.77	0.00	769,816.23	0.04
TOTAL REVENUES							

2023 MONTH 04/30/23 ACTIVITY FOR YTD BALANCE
 AMENDED BUDGET INCR (DECR) NORM (ABNORM) 04/30/2023 ENCUMBERED UNENCUMBERED % BDT
 YEAR-TO-DATE BALANCE USED

Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT
 001 - ADMINISTRATION 190,050.00 0.00 180,080.29 0.00 9,969.71 94.75

Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT
 TOTAL EXPENDITURES 190,050.00 0.00 180,080.29 0.00 9,969.71 94.75

PERIOD ENDING 04/30/2022

% Fiscal Year Completed: 32.88

ACTIVITY FOR MONTH 04/30/22

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	INCR (DECR)	YTD BALANCE 04/30/2022 / NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 408 - WATER RECREATION FUND							
408-000-664.000	INTEREST & DIVIDENDS	100.00	0.08	0.40	0.00	99.60	0.40
408-000-675.000	DONATIONS, SPLASH PARK PROJECT	2,500.00	0.00	2,500.00	0.00	0.00	100.00
408-000-699.100	TRANSFER IN FROM FUND BALANCE	7,000.00	0.00	0.00	0.00	7,000.00	0.00

Fund 408 - WATER RECREATION FUND:

TOTAL REVENUES

9,600.00 0.08 2,500.40 0.00 7,099.60 26.05

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDCGT USED
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Fund 408 - WATER RECREATION FUND		600.00	0.00	0.00	0.00	600.00	0.00
001 - ADMINISTRATION							

Fund 408 - WATER RECREATION FUND:		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL EXPENDITURES							

PERIOD ENDING 04/30/2022
 % Fiscal Year Completed: 32.88

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 590 - WASTEWATER TREATMENT							
590-000-528.000	OTHER FEDERAL GRANTS - ARPA	238,000.00	0.00	0.00	0.00	238,000.00	0.00
590-000-609.000	SEWER MISC REVENUES	24,960.00	3,600.00	7,830.00	0.00	17,130.00	31.37
590-000-628.000	SEWER OMR FEES	275,567.00	23,378.32	70,124.22	0.00	205,442.78	29.45
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	503,016.00	43,507.96	120,254.51	0.00	382,761.49	23.91
590-000-636.000	SEWER CONNECTIONS	1,040.00	0.00	0.00	0.00	1,040.00	0.00
590-000-662.000	SEWER SERVICE PENALTIES	14,040.00	913.31	3,620.17	0.00	10,419.83	25.78
590-000-664.000	INTEREST & DIVIDENDS	2,340.00	44.80	59.81	0.00	2,280.19	2.56

Fund 590 - WASTEWATER TREATMENT:

TOTAL REVENUES 1,058,963.00 71,444.39 201,888.71 0.00 857,074.29 19.06

EXPENDITURE REPORT

PERIOD ENDING 04/30/2023
 % Fiscal Year Completed: 32.88

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 590 - WASTEWATER TREATMENT							
001 - ADMINISTRATION		228,228.00	9,554.09	37,200.75	0.00	191,027.25	16.30
002 - TREATMENT AND PUMPING		319,104.00	35,326.43	97,727.23	648.80	220,727.97	30.83
003 - COLLECTIONS		202,522.00	2,883.18	22,159.30	109,503.25	70,859.45	65.01
004 - MAINTENANCE		147,166.00	13,502.00	58,024.36	0.00	89,141.64	39.43
<hr/>							
Fund 590 - WASTEWATER TREATMENT:		897,020.00	61,265.70	215,111.64	110,152.05	571,756.31	36.26
TOTAL EXPENDITURES							

User: NAN

PERIOD ENDING 04/30/2022

% Fiscal Year Completed: 32.88

DB: Cass City

ACTIVITY FOR
MONTH 04/30/22
INCR (DECR)

YTD BALANCE
04/30/2022
NORM (ABNORM)

ENCUMBERED
YEAR-TO-DATE

UNENCUMBERED
BALANCE

% BDTG
USED

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 591 - WATER SYSTEM							
591-000-544.000	STATE GRANT - DWAM	130,034.00	0.00	0.00	0.00	130,034.00	0.00
591-000-628.000	WATER OMR FEES	284,162.00	24,227.55	72,725.72	0.00	211,436.28	25.59
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	347,821.00	30,655.76	82,143.45	0.00	265,677.55	23.62
591-000-636.000	CONNECTIONS	1,040.00	0.00	0.00	0.00	1,040.00	0.00
591-000-646.000	BULK WATER SALES REVENUE	2,080.00	0.00	0.00	0.00	2,080.00	0.00
591-000-662.000	SERVICE PENALTIES	10,785.00	559.69	2,546.86	0.00	8,238.14	23.61
591-000-664.000	INTEREST & DIVIDENDS	5,200.00	83.98	108.78	0.00	5,091.22	2.09
591-000-665.000	BUILDING LEASE REVENUES	49,005.00	0.00	0.00	0.00	49,005.00	0.00
591-000-671.000	MISC. REIMBURSEMENTS	6,240.00	50.00	50.00	0.00	6,190.00	0.80
591-000-679.000	REVENUES, WALBRO PROJ ESCROW	5,000.00	0.00	5,000.00	0.00	0.00	100.00
591-000-699.000	TRANSFERS FROM FUND BALANCE	198,000.00	0.00	0.00	0.00	198,000.00	0.00

Fund 591 - WATER SYSTEM:

TOTAL REVENUES 1,039,367.00 55,576.98 162,574.81 0.00 876,792.19 15.64

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 591 - WATER SYSTEM							
001 - ADMINISTRATION		208,765.00	14,387.96	41,626.50	0.00	167,138.50	19.94
002 - TREATMENT AND PUMPING		220,339.00	13,271.13	46,993.19	0.00	173,345.81	21.33
003 - COLLECTIONS		148,278.00	9,642.95	32,810.99	0.00	115,467.01	22.13
004 - MAINTENANCE		19,217.00	585.03	935.49	0.00	18,281.51	4.87
011 - DWAM GRANT		121,660.00	749.00	12,138.47	808.99	108,712.54	10.64
Fund 591 - WATER SYSTEM:		718,259.00	38,636.07	134,504.64	808.99	582,945.37	18.84
TOTAL EXPENDITURES							

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22	INCR (DECR)	YTD BALANCE 04/30/2022	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT									
651-000-654.000	DPW CONTRACTING REVENUES	1,560.00	0.00	0.00	0.00	0.00	0.00	1,560.00	0.00
651-000-663.000	MVF, INSURANCE PROCEEDS	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00	100.00
651-000-664.000	INTEREST & DIVIDENDS	1,560.00	43.08	43.08	56.92	0.00	0.00	1,503.08	3.65
651-000-670.000	INTERDEPARTMENT RENTALS	353,896.00	16,283.57	16,283.57	107,299.04	0.00	0.00	246,596.96	30.32
651-000-671.000	MISC REIMBURSEMENTS	423.00	0.00	0.00	0.00	0.00	0.00	423.00	0.00

Fund 651 - MOTOR VEHICLE & EQUIPMENT:

TOTAL REVENUES 367,439.00 26,326.65 117,355.96 0.00 250,083.04 31.94

TOTAL REVENUES - ALL FUNDS

6,141,265.00 271,102.58 665,433.69 0.00 5,475,831.31 10.84

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDOT USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
001 - ADMINISTRATION		448,441.00	10,010.43	42,301.56	3,352.87	402,786.57	10.18
<hr/>							
Fund 651 - MOTOR VEHICLE & EQUIPMENT:							
TOTAL EXPENDITURES		448,441.00	10,010.43	42,301.56	3,352.87	402,786.57	10.18
<hr/>							
TOTAL EXPENDITURES - ALL FUNDS		4,956,705.00	269,785.82	1,260,760.59	124,308.51	3,571,635.90	27.94

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,940,006.00	75,772.55	136,019.74	0.00	1,803,986.26	7.01
TOTAL EXPENDITURES		1,939,864.00	134,205.61	507,717.06	9,994.60	1,422,152.34	26.69
NET OF REVENUES & EXPENDITURES		142.00	(58,433.06)	(371,697.32)	(9,994.60)	381,833.92	
Fund 202 - MAJOR STREET							
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		411,849.00	25,993.55	49,997.18	0.00	361,851.82	12.14
TOTAL EXPENDITURES		282,834.00	2,190.78	77,005.01	0.00	205,828.99	27.23
NET OF REVENUES & EXPENDITURES		129,015.00	23,802.77	(27,007.83)	0.00	156,022.83	
Fund 203 - LOCAL STREET							
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		447,918.00	11,292.32	21,517.14	0.00	426,400.86	4.80
TOTAL EXPENDITURES		415,432.00	21,391.82	75,561.88	0.00	339,770.12	18.21
NET OF REVENUES & EXPENDITURES		32,486.00	(10,099.50)	(54,144.74)	0.00	86,630.74	
Fund 244 - ECONOMIC DEVELOPMENT							
Fund 244 - ECONOMIC DEVELOPMENT:							
TOTAL REVENUES		18,837.00	58.14	102.62	0.00	18,734.38	0.54
TOTAL EXPENDITURES		18,837.00	1,125.18	4,315.54	0.00	14,521.46	22.91
NET OF REVENUES & EXPENDITURES		0.00	(1,067.04)	(4,212.92)	0.00	4,212.92	
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT							
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:							
TOTAL REVENUES		45,628.00	4.60	10,014.53	0.00	35,613.47	21.95
TOTAL EXPENDITURES		45,368.00	960.23	24,062.97	0.00	21,305.03	53.04
NET OF REVENUES & EXPENDITURES		260.00	(955.63)	(14,048.44)	0.00	14,308.44	
Fund 408 - WATER RECREATION FUND							
Fund 408 - WATER RECREATION FUND:							
TOTAL REVENUES		190,050.00	0.00	180,013.64	0.00	10,036.36	94.72
TOTAL EXPENDITURES		190,050.00	0.00	180,080.29	0.00	9,969.71	94.75
NET OF REVENUES & EXPENDITURES		0.00	0.00	(66.65)	0.00	66.65	
Fund 590 - WASTEWATER TREATMENT							
Fund 590 - WASTEWATER TREATMENT:							
TOTAL REVENUES		897,101.00	72,132.20	218,499.65	0.00	678,601.35	24.36
TOTAL EXPENDITURES		897,020.00	61,265.70	215,111.64	110,152.05	571,756.31	36.26
NET OF REVENUES & EXPENDITURES		81.00	10,866.50	3,388.01	(110,152.05)	106,845.04	
Fund 591 - WATER SYSTEM							
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		880,234.00	54,889.51	177,691.80	0.00	702,542.20	20.19
TOTAL EXPENDITURES		718,259.00	38,636.07	134,504.64	808.99	582,945.37	18.84
NET OF REVENUES & EXPENDITURES		161,975.00	16,253.44	43,187.16	(808.99)	119,596.83	

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 04/30/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDOT USED
			MONTH 04/30/23	INCR (DECR)				
	Fund 651 - MOTOR VEHICLE & EQUIPMENT							
	Fund 651 - MOTOR VEHICLE & EQUIPMENT:							
	TOTAL REVENUES	448,443.00	18,301.40		109,834.20	0.00	338,608.80	24.49
	TOTAL EXPENDITURES	448,441.00	10,010.43		42,301.56	3,352.87	402,786.57	10.18
	NET OF REVENUES & EXPENDITURES	2.00	8,290.97		67,532.64	(3,352.87)	(64,177.77)	
	TOTAL REVENUES - ALL FUNDS	5,280,666.00	258,444.27		903,690.50	0.00	4,376,975.50	17.11
	TOTAL EXPENDITURES - ALL FUNDS	4,956,705.00	269,785.82		1,260,760.59	124,308.51	3,571,635.90	27.94
	NET OF REVENUES & EXPENDITURES	323,961.00	(11,341.55)		(357,070.09)	(124,308.51)	805,339.60	



Moving Forward Working Together

TO: Village President and Council

FROM: Nanette Walsh, Clerk/Treasurer

DATE: May 22, 2023

SUBJECT: Authorize Daniel Delamarter, Village President, as signatory on behalf of the Village of Cass City on the 2023 Tax Rate Request (L-4029)

During the process of adopting the 2023 Village of Cass City Budget General Appropriations Act, the Village Council approved setting the 2023 Tax Levy at 18.0051 Mills.

Due to the Headlee Amendment, and Proposition A, the allowable tax millage is:

<u>Millage Type:</u>	<u>2023 Millage Per Budget Hearing/Resolution</u>	<u>2023 Millage Requested</u>
General Operating	12.4089	12.4089 (Headlee Max)
Streets	4.9162	4.9162 (Budget Resolution)
Community Promotions	0.6800	0.6800 (Budget Resolution)

As a function of the Treasurer's duties, the submission of Form L-4029 formalizes the tax levy upon signature of the Village President and the Village Treasurer. This document is forwarded to Tuscola County Equalization for final calculation of the Village Tax Bills.

Therefore, we request the following:

MOTION: To Authorize Daniel Delamarter, Village President, as signatory for certification of the 2023 Tax Rate Request for the Village of Cass City.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *

Carefully read the instructions on page 2.

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023
54,311,252 plus IFTs
 For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

Tuscola
 Local Government Unit Requesting Millage Levy
Village of Cass City, MI
 This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating		12.5000	12.4089	1.0000	12.4089	1.0000	12.4089	12.4089		
Charter	Streets		5.0000	4.9635	1.0000	4.9635	1.0000	4.9635	4.9162		
PA 359	Promotions		4.0000	-	-	-	-	-	0.6800		

Prepared by **Nanette Walsh** Telephone Number **(989) 872-2911** Title of Preparer **Clerk/Treasurer** Date **05/19/2023**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Clerk Signature **Nanette Walsh** Date **05/19/2023**
 Secretary
 Chairperson
 President Signature **Dan Delamarter** Date

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (H/H/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For All Other	

Please review all calculations independently for accuracy when preparing your L-4029 Tax Rate Request.

Don't forget to fill out column 10 or 11 with the actual millage to be levied!

2023 L4029 Example Calculations			L4029 INFORMATION					TRUTH IN TAXATION INFORMATION								
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	Millage Levied	BTRF (Truth in Taxation)	Millage Allowed Without Hearing	TOTAL HEADLEE MILLS	
Source	Purpose	Date of Election	Original Millage Authorized	Millage Perm. Reduced	Cur Year MRF	Col 5 x Col 6	Sec 211.34 MRF	Max Mills Col 7 x Col 8	Levy on July 1	Levy on Dec 1	Expiration Date of Millage	Last Year Taxation	or Budget Hearing	NOTES	MILLS	
031 Village of Akron	Oper		12.5000	10.8880	1.0000	10.8880	1.0000	10.8880				10.8880	.9268	10.0910	Can Not levy more	13.8912
Charter	Hydrant		2.3000	2.0032	1.0000	2.0032	1.0000	2.0032				2.0032	.9268	1.8566	than Col 9 mills	
	Streets		1.0000	1.0000	1.0000	1.0000	1.0000	1.0000				1.0000	.9268			
035 Village of Cass City	Gen-Op		12.5000	12.4089	1.0000	12.4089	1.0000	12.4089				12.4089	.9459	11.7376	Can Not levy more	17.3724
Charter	Streets		5.0000	4.9635	1.0000	4.9635	1.0000	4.9635				4.9162	.9459	4.6502	than Col 9 mills	
PA298-1917	Landfill		3.0000	n/a	n/a	n/a	n/a	n/a				.6800				
PA359-1925	Promotion		4.0000	n/a	n/a	n/a	n/a	n/a								
036 Village of Fairgrove	Oper		12.5000	10.3662	1.0000	10.3662	1.0000	10.3662				10.3662	.9400	9.7442	Can Not levy more	14.5126
Charter	Streets		5.0000	4.1464	1.0000	4.1464	1.0000	4.1464				1.1464	.9400	1.0776	than Col 9 mills	
037 Village of Gagetown	Oper		12.5000	12.2639	1.0000	12.2639	1.0000	12.2639				12.2639	.9599	11.7721	Can Not levy more	21.7164
Charter	streets		2.5000	2.4525	1.0000	2.4525	1.0000	2.4525			2031	2.4525	.9599	2.3542	than Col 9 mills	
City of	DPW	05/22	3.5000	3.5000	1.0000	3.5000	1.0000	3.5000			2031	3.5000	.9599			
Sp. Voted	Law Enforce	05/22	3.5000	3.5000	1.0000	3.5000	1.0000	3.5000				3.5000	.9599			
038 Village of Kingston	Oper		12.5000	10.6544	1.0000	10.6544	1.0000	10.6544				10.6544	.9362	9.9746	Can Not levy more	16.3584
Charter	Pub. Safety		4.0000	n/a	n/a	n/a	n/a	4.0000				4.0000	n/a	n/a	than Col 9 mills	
Sp Asmt.	Water Imp		2.0000	1.7040	1.0000	1.7040	1.0000	1.7040				1.7040	.9362	1.5953		
040 Village of Mayville	Oper		12.5000	10.1259	.9835	9.9588	1.0000	9.9588				10.1259	.9115	9.2298	Can Not levy more	13.9642
Charter	Streets		2.5000	2.1450	.9835	2.1096	1.0000	2.1096				2.1450	.9115	1.9552	than Col 9 mills	
Sp Voted	Street Repair	03/20	2.0000	1.9277	.9835	1.8958	1.0000	1.8958			2024	1.9277	.9115	1.7571		
041 Village of Millington	Oper		12.5000	11.5874	1.0000	11.5874	1.0000	11.5874				11.5874	.9352	10.8365	Can Not levy more	13.9396
Charter	Village Utility		2.5000	2.3522	1.0000	2.3522	1.0000	2.3522				2.3522	.9352	2.1998	than Col 9 mills	
042 Village of Reese	Oper		12.5000	11.4157	1.0000	11.4157	1.0000	11.4157				10.5000	.9504	9.9792	Can Not levy more	12.3286
General	Sidewalks	Charter	1.5000	.9129	1.0000	.9129	1.0000	.9129			2029	.5000	.9504	.4752	than Col 9 mills	
General	Fire Apparatus		1.5000	n/a	n/a	n/a	n/a	1.5000				1.5000	n/a	n/a		
Sp Asmt																
043 Village of Unionville	Oper		12.5000	10.9500	1.0000	10.9500	1.0000	10.9500				10.9500	.9589	10.5000	Can Not levy more	13.5767
General	Streets & Sidewalks		3.0000	2.6267	1.0000	2.6267	1.0000	2.6267				2.0000	.9589	1.9178	than Col 9 mills	

L4028IC - Millage Reduction Fractions

1.079 Taxing Jurisdiction	2022 Taxable	2023 Taxable	Losses	Additions	2023 M.R.F.	2023 TR/A	2023 TR/C/EQ	2023 BTRF
Villages					1.0000	1.0000	1.0000	0.9268
Akron Village Total	6,967,538	7,968,469	137,251	599,000	1.0000	1.0000	1.0000	0.9268
031 AKRON VILLAGE 001	4,395,789	5,123,436	92,531	547,500				
032 AKRON VILLAGE 010	2,571,749	2,845,033	44,720	51,500				
035 CASS CITY 007	51,515,357	54,311,252	1,127,818	1,039,200	1.0000	1.0000	1.0000	0.9459
036 FAIRGROVE VILLAGE 010	7,584,716	8,444,323	5,100	381,200	1.0000	1.0000	1.0000	0.9400
037 GAGETOWN 009	3,934,970	4,033,969	66,400	3,700	1.0000	1.0000	1.0000	0.9599
Kingston Village Total	6,559,496	7,076,574	89,110	165,571	1.0000	1.0000	1.0000	0.9362
038 KINGSTON VILLAGE 015	5,166,169	5,564,571	43,010	120,371				
039 KINGSTON VILLAGE 016	1,393,327	1,512,003	46,100	45,200				
040 MAYVILLE 011	17,136,315	18,875,453	55,070	135,720	0.9835	1.0000	1.0000	0.9115
041 MILLINGTON VILLAGE 017	20,255,724	21,975,024	540,427	893,000	1.0000	1.0000	1.0000	0.9352
Reese Village Total	32,740,672	34,650,185	53,476	256,500	1.0000	1.0000	1.0000	0.9504
042 REESE 006	32,294,133	34,180,526	53,476	256,500				
Reese - Saginaw County	446,539	469,659	0	0				
043 UNIONVILLE 004	9,476,738	9,959,923	74,944	154,800	1.0000	1.0000	1.0000	0.9589

Village of Cass City Resolution

2023 MILLAGE RATE

A RESOLUTION TO PROVIDE FOR ADOPTION OF THE 2023 MILLAGE RATE

At a Regular Cass City Village Council Meeting held on Monday, December 12, 2022:

MOTION BY: Trustee Piaskowski SUPPORTED BY: Trustee Herron

Now therefore be it resolved, the Village Council hereby adopts the proposed Village of Cass City Millage Rates for 2023 and set the millage to provide the Tax Revenues included in the Adopted Fiscal Year 2023 budget as follows:

	Mills
Village General Operating	12.4089
Streets	4.9162
PA Act 359 – Promotion	0.6800
Total Village Millage:	18.0051

Be it further resolved, 1% administration fee be charged and that ½ of the above millage rates on the Industrial Development Exemption Tax Roll be levied.

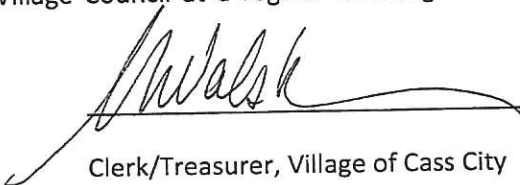
Ayes: 7 Nays: 0

Nanette S. Walsh

Village Clerk/Treasurer

CERTIFICATE

I do hereby certify that the foregoing is a complete and true copy of a resolution, the original of which is on file in my office, adopted by the Cass City Village Council at a regular meeting held on Monday, December 12, 2022.


Clerk/Treasurer, Village of Cass City



Moving Forward Working Together

TO: Village President and Council
FROM: Debbie Powell, Village Manager
DATE: May 22, 2023
SUBJECT: Approve SEMCO Energy Company Franchise Ordinance

SEMCO Energy Company is the natural gas provider for the Village of Cass City. The village entered into a franchise agreement with SEMCO on September 28, 1993, for a term of 30 years. The franchise granted will expire September 28, 2023. The Village was contacted by an attorney with Dykema Gossett PLLC, who represents SEMCO Energy Company regarding a new franchise agreement. The SEMCO franchise agreement is in the form of an ordinance.

The ordinance grants to SEMCO Energy Company, a Michigan corporation, its successors and assigns, the right, power and authority to lay, maintain and operate gas mains, pipes and services on, along, across and under the highways, streets, alleys, bridges, waterways, other public places, and to conduct a local high fiber business in the Village of Cass City, located in Tuscola County, Michigan, for a period of 30 years.

The Village attorney has reviewed the SEMCO Energy Company ordinance and recommends it pending council review. The franchise ordinance agreement is for another term of 30 years. The agreement does have a revocation clause that would allow either party to cancel with 60 days written notice. The Village Attorney noted 30 years is the maximum term allowed for a Michigan franchise agreement.

The SEMCO Energy Company franchise agreement and ordinance is a standard document for communities who are serviced by SEMCO for their natural gas. Village staff is recommending the franchise agreement with SEMCO Energy Company be renewed for an additional 30-year term.

This SEMCO ordinance was introduced at the April 24, 2023 Village Council meeting. A public hearing is scheduled for May 22, 2023, to receive public comment. The SEMCO ordinance is submitted for your approval and adoption.

MOTION: Adopt Proposed Ordinance #195, Franchise to SEMCO Energy Company for a term of 30 years.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

THE VILLAGE OF CASS CITY
FRANCHISE GRANTED TO
Semco Energy Company

Proposed Ordinance No.195

An Ordinance, granting to Semco Energy Company, a Michigan corporation, its successors and assigns, the right, power and authority to lay, maintain and operate gas mains, pipes and services on, along, across and under the highways, streets, alleys, bridges, waterways, and other public places, and to conduct a local high fiber business in the Village of Cass City, located in Tuscola County, Michigan, for a period of thirty years.

THE VILLAGE OF CASS CITY ORDAINS:

Section 1. GRANT OF FRANCHISE. The Village of Cass City, located in Tuscola County, Michigan (the "Village"), hereby grants to SEMCO Energy Gas Company, a division of SEMCO Energy, Inc., a Michigan corporation, its successors and assigns, (the "Grantee") the right, power and authority to construct, lay, operate, maintain and replace in the public streets, highways, alleys and other public places in the Village of Cass City, Michigan, all needful and proper gas pipes, mains, conductors, service pipes and other apparatus and facilities requisite for the manufacture, transmission and distribution of gas for all purposes to the Village of Cass City, and the inhabitants thereof, and for conducting gas elsewhere to supply neighboring cities, villages and other territories supplied with gas by said Grantee, for a period of thirty years.

Section 2. CONSIDERATION. In consideration of the rights, power, and authority hereby granted, Grantee shall faithfully perform all things required by the terms hereof.

Section 3. CONDITIONS. No highway, street, alley, bridge or other public place used by Grantee shall be obstructed longer than necessary during the work of construction or repair, and shall be restored to as good order and condition as when Grantee commenced the work. All of Grantee's pipes and mains shall be so placed in the highways and other public places as not to unnecessarily interfere with the use thereof for highway purposes. Grantee will use its best efforts to not unreasonably interfere with or disrupt any public utility apparatus or facilities operated by the Village and, to the extent Grantee interferes with or disrupts any such public utility apparatus or facilities Grantee shall restore such apparatus or facilities to as good order and condition as when Grantee commenced work.

Section 4. HOLD HARMLESS. Grantee shall at all times keep and save the Village free and harmless from all loss, costs and expense to which it may be subject by reason of the Grantee's negligent construction and negligent maintenance of the structures and equipment hereby authorized. If any action is commenced against the Village resulting from Grantee's negligent construction and maintenance, Grantee shall, upon notice, defend the Village and save it free and harmless from all loss, cost and damage arising out of such negligent construction and maintenance.

Section 5. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted, are not exclusive. Either manufactured or natural gas may be furnished hereunder.

Section 6. RATES. Grantee shall charge for gas furnished the rates, charges and special taxes as approved from time to time by the Michigan Public Service Commission, or its successors having authority and jurisdiction to fix and regulate gas rates and charges, or as otherwise permitted or required by applicable law or tariff, for the term of this franchise. Such rates shall be subject to Commission review and change at any time upon petition therefore being made by either said Village, acting by its Village Board, or by said Grantee.

Section 7. REVOCATION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

Section 8. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Grantee shall, as to all other conditions and elements of service not herein fixed, be and remain subject to the reasonable rules and regulations of the Michigan Public Service Commission or its successors, applicable to gas service in said Village and shall provide service in accordance with the terms and conditions set forth in its applicable tariff as approved from time to time by the Michigan Public Service Commission or its successors.

Section 9. SUCCESSORS AND ASSIGNS. The words "SEMCO Energy Gas Company" and "SEMCO Energy, Inc.," wherever used herein, are intended and shall be held and construed to mean and include SEMCO Energy Gas Company and its parent, subsidiaries, successors, affiliates, and assigns, whether so expressed or not. The word "Grantee," wherever used herein, is intended and shall be held and construed to mean and include SEMCO Energy Gas Company, SEMCO Energy, Inc., and the successors and assigns of each, whether so expressed or not. Grantee may assign the rights and obligations under this agreement as long as the Grantee provides prior written notice to the Village of any such assignment.

Section 10. FORCE MAJEURE. The Grantee shall not be liable for failure to furnish service as herein provided, or for any breach of the Grantee's obligations hereunder, if such failure or breach is caused by acts of God, labor troubles, riot, or any other causes or contingencies not reasonably within the control of the Grantee.

Section 11. EFFECTIVE DATE. Upon adoption, the Village Clerk shall deliver to Grantee a certified copy of this ordinance. Additionally, the Village shall publish this ordinance within thirty (30) days of its adoption and this ordinance shall take effect upon the day after the date of publication thereof, continuing for a term of thirty (30) years from that date; provided, however, it shall cease and be of no effect after sixty (60) days from its adoption unless within said period the Grantee shall accept the same in writing filed with the Village Clerk. Upon acceptance and publication hereof, the ordinance shall constitute a contract between said Village and said Grantee.

Ayes: _____
Nays: _____
Date Passed: _____

Attested, by Order of the Village of
Cass City, Tuscola County, Michigan

Cass City Village Clerk

Cass City Village President

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of Cass City Village, Tuscola County, Michigan, hereby certifies that: (1) the foregoing is a true and complete copy of a resolution duly adopted by the Village Board at a regular meeting held on the ___ day of _____, 2023 at which meeting a quorum was present and remained throughout. (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and, (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Dated: _____

Cass City Village Clerk

ACCEPTANCE

SEMCO Energy Gas Company, a division of SEMCO Energy, Inc., the Grantee under a Franchise approved by Village of Cass City, County of Tuscola, Michigan, hereby accepts the Franchise pursuant to the terms and conditions thereof.

Dated: _____

SEMCO Energy Gas Company,
a division of SEMCO Energy, Inc.

By: _____
Colleen Starring
President SEMCO Energy Gas Company

109461 000006 4874-7486-5993 1



Moving Forward Working Together

TO: Village President and Council
FROM: Nanette Walsh, Clerk/Treasurer
DATE: May 22, 2023

SUBJECT: Copier Lease with Brady Business Systems

Recently, the Copier Lease with Brady Business Systems was completed, and it is appropriate to present a new lease for copier usage at the Municipal Building. As in prior agreements, a new copier will replace the current (workhorse) copier. There are no changes with the functionality of the copier: Black and White, Color Copies, Multi-Size Copies, Collating, Scanning, Faxing, Stapling and Hole-Punch. These are considered basic functions. All Maintenance and Ink Cartridges are included.

In negotiations with Brady Business Representatives, the cost per copy will decrease with the new contract as follows:

	<u>Old Contract</u>	<u>New Contract</u> <u>Year 1-3</u>	<u>New Contract</u> <u>Year 4</u>	<u>New Contract</u> <u>Year 5</u>
Black and White Copy, Per Page, up to 6000 Copies per month	.0485	.0090	.0099	.0109
Color Copy, Per Page, up to 1900 Copies per month	.1000	.0600	.0660	.0730
Monthly Lease Payment	451.00	395.00	411.80	431.10

Years 4 and 5 have a 10% increase in costs, but still remain below current leasing costs.

The copies per month are an average of past usage, evaluated annually. The monthly rates were adjusted closer to actual in this contract.

Therefore, we request the following:

MOTION: To approve the Brady Business Systems Five Year Lease for Copier Use and Maintenance, for \$4740.00 for Year 1, \$4740.00 for Year 2, \$4740.00 for Year 3, \$4941.60 for Year 4 and \$5173.20 for Year 5, for a total contract cost of \$24,334.80.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *

Customer Proposal - Value Lease

Prepared by: Jackie Ochsenkehl
Date: May 19, 2023

Bill To:

VILLAGE OF CASS CITY
6506 MAIN STREET
CASS CITY, MI 48726

Contact Name: Nan Walsh
PH: 9898722911
Email: cctreasurer@casscity.org

Equipment Solution

Qty	Make/Model	Description	Notes
1	Kyocera KYTA3554ci	Kyocera TASKalfa 3554ci Color A3 MFP 35/35 PPM	
1	Kyocera Kyocera Accessory	Dual 1,500 Sheet Paper Trays - Letter (PF-7150)	
1	Kyocera Kyocera Accessory	Attachment Kit for DF-7120/DF-7140 (AK-7110)	
1	Kyocera Kyocera Accessory	1,000 Sheet Finisher (DF-7120)	
1	Kyocera Kyocera Accessory	320 Sheet DSDP (DP-7160)	
1	Kyocera Kyocera Accessory	Punch Unit for DF-7120/DF-7140 (PH-7A)	
1	Kyocera Kyocera Accessory	Fax Board (Fax System 12)	
1	Pinpoint Scan		

Prices quoted are firm for 30 days or based on availability from above date.

Purchase Option	Term (Months)	Monthly Payment
FMV	63	\$395.00

Total Service Satisfaction Policy

Includes BW Copies	Additional BW Copies	Includes Color Copies	Additional Color Copies
6,000	0.00900	1,900	0.06000

- Covers all parts, labor, toner, drums and waste toner bins. Excludes paper and staples.
- Excludes one time lease documentation fee, applicable insurance & taxes
- Price includes any applicable discounts & trade-in value.
- Prices guaranteed for 3 years. 4th, 5th year will have a 10% increase.
- Year 4: 6,000 B&W Images per month @ \$0.0099
- 1,900 Color Images per month @ \$0.066 (Monthly Payment \$411.80)
- Year 5: 6,000 B&W Images per month @ \$0.0109
- 1,900 Color Images per month @ \$0.073 (Monthly Payment \$431.10)

N/A	S3 Agreement	Includes Dark Web monitoring service and a Cybersecurity Review & Evaluation. Upon completion a Cybersecurity Executive Summary and Scorecard is provided.
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Dealer responsible for prior lease obligation?	Yes	No	Lease Number(s): AOP & 500-0520705-000
Is a customer rebate included in the pricing?	Yes	No	If yes, please provide required waiver
Tax Exempt	Yes	No	Please provide valid tax exempt certificate

The undersigned agrees to the terms and conditions set forth above and in witness thereof hereby executes this agreement. For your convenience this quotation becomes an order when signed within firm quotation period.

BBS - Brady's Business Systems

If service not accepted, 90-day parts & labor warranty ONLY Warranty on New Units ONLY. Service rates are subject to annual increase.

By: _____
Authorized Customer Signature

Name & Title: _____
Print Name and Title

Date: _____



brady's business systems

COPIERS • PRINTERS • NETWORKING • OFFICE SUPPLIES

Current Monthly Payments:

MPS:

Includes: 6,000 B&W Images per month @ \$0.0485
1,600 Color Images per month @ \$0.10

Total Monthly Charge: **\$451.00**

Upgrade Copier Proposal:

Value Lease:

Includes 6,000 B&W Images per month @ \$0.009
1,900 Color Images per month @ \$0.06

Prices guaranteed for 3 years. 4th, 5th year will have a 10% increase.

Year 4: 6,000 B&W Images per month @ \$0.0099

1,900 Color Images per month @ \$0.066 (Monthly Payment \$411.80)

Year 5: 6,000 B&W Images per month @ \$0.0109

1,900 Color Images per month @ \$0.073 (Monthly Payment \$431.10)

Total Monthly Charge for years 1-3: **\$395.00**

*Savings of \$56.00 per month at total savings of \$672.00 per year.

4265 E. Holland Rd
Saginaw, MI 48601
PH (989)792-2041
Fax (989)921-2202

brady's business systems

(A Stockton Financial Services, Inc. Company)

G-8173 Embury Rd
Grand Rapids, MI 48439
PH -49-506-0080
Fax (810)603-2087

1121 Military St.
Port Huron, MI 48060
PH (810)984-4129
Fax (810)603-2087



8173 Embury Rd.
Grand Blanc, Michigan 48439
P: 800-369-2679

4265 E. Holland Rd.
Saginaw, Michigan 48601
P: 800-369-2679

3020 Simpson Rd
Fort Gratiot, Michigan 48059
P: 800-369-2679

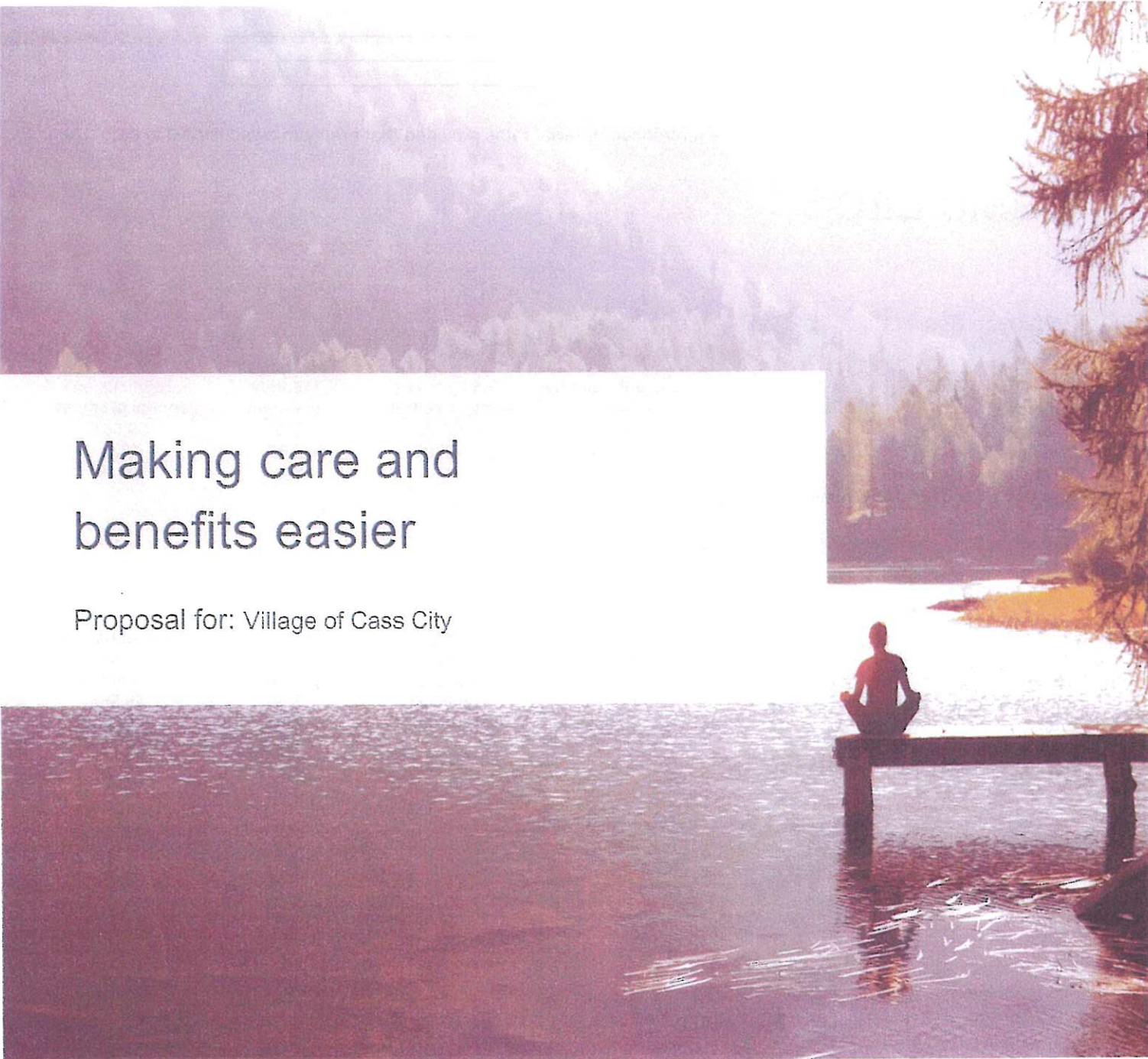


TO: Village President and Council
FROM: Debbie Powell, Village Manager
DATE: May 22, 2023
SUBJECT: Approve Employee Insurance Renewal with Sun Life Assurance

It is time to renew our Insurance Policies with Sun Life Assurance. This is an insurance package with a policy period of one year, 7/1/23 to 7/1/24. The insurance policy provides our employees with Life insurance at \$9,563 per year, Accidental Death, and Dismemberment at \$621 per year, and Short-Term Disability at \$16,316 per year. The Sun Life Assurance proposal has the same premiums as last year, with no rate increase.

It is recommended to renew the insurance policy with Sun Life Assurance.

MOTION: Approve Renewal with Sun Life Assurance for employee life, accidental death and dismemberment, and short-term disability for one-year effective July 1, 2023, in the total amount of \$26,500.



Making care and benefits easier

Proposal for: Village of Cass City

Renewal Rates Section

Renewal Effective Date: July 1, 2023

Group Sponsor Name:	Village of Cass City
Group Policy Number:	930314

Sun Life will continue this coverage at the referenced renewal rates provided that premium owed is paid to date.

Basic Life

Employee Basic Life and AD&D Current Rates

Coverage	Total employees	Current monthly rate	Total current monthly volume	Total current monthly premium	Total current annual premium
Employee Basic Life	18	\$0.770	\$1,035,000	\$797	\$9,563
Employee Basic AD&D	18	\$0.050	\$1,035,000	\$52	\$621
Total current premium				\$849	\$10,184
Rate basis: Per \$1,000 of volume					

Employee Basic Life and AD&D Renewal Rates

Coverage	Total employees	Monthly rate	Total estimated monthly volume	Total estimated monthly premium	Total estimated annual premium
Employee Basic Life	18	\$0.770	\$1,035,000	\$797	\$9,563
Employee Basic AD&D	18	\$0.050	\$1,035,000	\$52	\$621
Total estimated premium				\$849	\$10,184
Rate basis: Per \$1,000 of volume					

Group Basic Life and AD&D coverage is underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Employee Basic Life

Renewal Rate Rationale

In determining your new plan rate, many factors have been taken into consideration which may include average age, gender distribution, benefit distribution, and claims incidence as well as the specific industry in which your group operates. Our review of your plan has brought about an adjustment to the group.

Group Basic Life and AD&D coverage is underwritten by Sun Life Assurance Company of Canada
(Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Short Term Disability

Short-Term Disability Current Rates

Coverage	Total participating employees	Current monthly rate	Total current volume	Total current monthly premium	Total current annual premium
STD	18	\$1,300	\$10,459	\$1,360	\$16,316
Rate basis: Per \$10 of weekly benefit					

Short-Term Disability Renewal Rates

Coverage	Total participating employees	Monthly rate	Total estimated volume	Total estimated monthly premium	Total estimated annual premium
STD	18	\$1,300	\$10,459	\$1,360	\$16,316
Rate basis: Per \$10 of weekly benefit					

Group Short-Term Disability coverage is underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Short-Term Disability

Renewal Rate Rationale

Group Short-Term Disability coverage is underwritten by Sun Life Assurance Company of Canada
(Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Basic Life

Plan design and rates

Employee Basic Life and AD&D plan design

Employee Basic Life

Eligible employees	All Full-Time United States Employees working in the United States who are scheduled to work a minimum of 30 hours per week
Effective Date	July 1, 2023
	Class 1
Class description	All Eligible Employees
Waiting Period	30 days of employment
Benefit amount	1 times annual earnings
Maximum benefit	\$100,000
Guaranteed Issue amount	Up to the maximum benefit
Contributions	Noncontributory
Participation requirement	100%

Employee Basic AD&D

Eligible employees	All Full-Time United States Employees working in the United States who are scheduled to work a minimum of 30 hours per week
Effective Date	July 1, 2023
	Class 1
Class description	All Eligible Employees
Benefit amount	1 times annual earnings
Maximum benefit	\$100,000
Compulsory coverage	Yes
Contributions	Noncontributory
Participation requirement	100%

Basic Life rates

Coverage	Total employees	Monthly rate	Total estimated monthly volume	Total estimated monthly premium	Total estimated annual premium
Employee Basic Life	18	\$0.770	\$1,035,000	\$797	\$9,563
Employee Basic AD&D	18	\$0.050	\$1,035,000	\$52	\$621
Total estimated premium				\$849	\$10,184
Rate basis: Per \$1,000 of volume					
Sequence Number: 2					

Group Basic Life and AD&D coverage is underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Inflated AD&D plan

- A flat 5% broker commission
- Rate(s) are under rate guarantee until July 1, 2024.
- Employee age reductions: All coverage amounts reduce to 50% at age 70, 40% at age 75, 20% at age 80 rounded to the next highest \$1,000.
- Waiver of Premium: For employees with an approved disability prior to age 60, premium is waived until age 60 or for 12 months (whichever is later). For employees disabled on or after age 60 but prior to age 65, premium is waived for 12 months. There is an Elimination Period of 6 months which must be satisfied before the waiver of premium begins. The definition of Total Disability is disabled from any occupation.

Waiver of premium is provided on the following benefits: Employee Basic Life and Employee Basic AD&D.

- Conversion Privilege
- Employee Accelerated Death Benefit of 80% to a maximum of \$250,000.
- Emergency Travel Assistance is included for all employees and their dependents, and Identity Theft Protection is included for all employees.²
- Coverage will be continued on a premium-paying basis for a period of 3 months during a layoff.
- Coverage will be continued on a premium-paying basis for a period of 3 months during a leave of absence approved by the policyholder.
- Coverage will be continued on a premium-paying basis for a period of 12 months during a period of injury or sickness.
- Employee coverage is rounded to the next highest \$1,000.
- Earnings definition: Earnings are defined as the current earnings reported by the employer. Earnings include deductions made for pre-tax contributions to a qualified deferred compensation plan, Section 125 plan, or flexible spending account. Earnings do not include commissions, bonuses, overtime, or any other compensation.
- 24-hour AD&D coverage
- Special AD&D benefits:
 - Dependent Education-Child
 - Seat Belt

Footnote information is located in the General Disclosures section on the last page of this proposal.

Group Basic Life and AD&D coverage is underwritten by Sun Life Assurance Company of Canada
(Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Assumptions

- Notification of any employer-completed merger or acquisition.
- Evidence of Insurability is required for late entrants, coverage increases, and coverage in excess of the Guaranteed Issue amount.

Group Life and AD&D coverage is underwritten by Sun Life Assurance Company of Canada
(Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Short-Term Disability

Plan design and rates

Short-Term Disability plan design

Eligible employees	All Full-Time United States Employees working in the United States who are scheduled to work a minimum of 30 hours per week
Effective Date	July 1, 2023
	Class 1:
Class description	All Eligible Employees
Waiting Period	30 days of employment
Benefit amount	67.77%
Maximum weekly benefit	\$600
Definition of Disability	loss of duties and loss of earnings required
Minimum weekly benefit	\$25
Injury start date	1 day
Sickness start date	8 days
First-Day Hospitalization	No
Maximum Benefit Period	26 weeks
Partial Disability benefit	Return-to-Work
Zero-Day Residual	No
Pre-Existing Limitation	None
Contributions	Non-contributory
Participation requirement	100%
Employer contribution %	100%

Short-Term Disability Rates

Coverage	Total participating employees	Monthly rate	Total estimated volume	Total estimated monthly premium	Total estimated annual premium
STD	18	\$1,300	\$10,459	\$1,360	\$16,316

Rate basis: Per \$10 of weekly benefit
Sequence Number: 4

Short Term Disability (“STD”) benefits will be reduced by the amount of state mandated statutory benefits and Other Income that an employee may receive or be eligible to receive. Depending on the amount of the state’s statutory benefits, STD coverage may not be appropriate for employees in CA, NY, NJ, HI, and RI. To confirm the impact of such off-sets on the plans quoted here, please discuss the benefits with your broker or your Sun Life Employee Benefits Representative.

Included in this plan:

- Sun Life’s AEB Life STD Standard Graded Scale 10% broker commission
- 12-month rate guarantee from the Effective Date
- Disability management services
- Partial Disability benefit
- No offsets for statutory STD plans
- No offsets for other income (non-integrated plan)
- Employer FICA administration for any taxable benefits not included
- Full maternity coverage

Group Short-Term Disability coverage is underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) under Policy Form Series 15-GP-01.

- Nonoccupational coverage
- Earnings definition: Earnings are defined as the earnings reported by the employer immediately prior to the first date of disability. Earnings include deductions made for pre-tax contributions to a qualified deferred compensation plan, Section 125 plan, or flexible spending account and commissions averaged over 12 months. Earnings do not include bonuses, overtime, or any other compensation.

Group Short-Term Disability coverage is underwritten by Sun Life Assurance Company of Canada
(Wellesley Hills, MA) under Policy Form Series 15-GP-01.

Assumptions

- This plan does not replace the statutory disability plan in any state.
- The employer has not opted out of Workers' Compensation coverage.
- Notification of any employer-completed merger or acquisition.

Group Short-Term Disability coverage is underwritten by Sun Life Assurance Company of Canada
(Wellesley Hills, MA) under Policy Form Series 15-GP-01.



Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: May 22, 2023
SUBJECT: Approval of the Purchase of 2024 F-650 from Gorno Ford

We would like to purchase a 2024 F-650 dump truck for the DPW. Currently the DPW has two smaller dump trucks, a 1989 F700 and a 2008 International. Both trucks have had their fair share of work over the last year with lengthy amounts of down time due to breakdowns and being at repair shops.

These trucks are used for everything from brush collection, dirt hauling, leaf hauling, and snow hauling. At this time we would keep 3 trucks in service for needed usage, with the value of the 1988 Being so low we do not feel it is wise to sell and take it out of the fleet.

The new F-650 will be purchased outright from Gorno Ford for \$111,695. Gorno Ford is the sole source seller of these trucks. The F-650 will be purchased through the MIDEAL program.

The F-650 will be a standard cab with stainless 5-7 yard dump box, DOT lighting, and deregulated to 25,999 lbs so it does not require a CDL to drive.

The 2023 capital budget include \$150,000 in the Motor Vehicle Fund for the purchase of a dump truck in account 651-001-970.

MOTION: TO APPROVE THE PURCHASE OF 2024 F-650 DUMP TRUCK FROM GORNO FORD, FOR THE DPW DEPARTMENT, IN THE AMOUNT OF \$111,695.00.

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

Attn RJ

Prepared for: , VILLAGE OF CASS

rj.klaus@easscity.org

To

989-798-8836

*From Eddie Williams
Gorno Ford*

2024 F-650 Gas Regular Cab Base (F6A)

Price Level: 415



Client Proposal

Prepared by:

Eddie Williams

Office: cell313-319-3431

Email: eddiewilliams@gornoford.com

Date: 12/18/2022



Gorno Bros Inc | 22025 Allen Road, Woodhaven, Michigan, 481832252
Office: 734-676-2200

Prepared for:
 VILLAGE OF CASS
 Prepared by: Eddie Williams
 12/18/2022



Gorno Bros Inc | 22025 Allen Road Woodhaven Michigan | 481832252

2024 F-650 Gas Regular Cab Base (F6A)

Price Level: 415

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
F6A	Base Vehicle Price (F6A)	\$67,560.00
Engines		
99N	7.3L 2V DEVCT NA PFI V8 Gas - 335 HP @ 3750 rpm Torque: 468 ft.lbs. @ 3750 rpm.	STD
425	50-State Emissions	N/C
Transmissions		
44P	Ford TorqShift HD 6-Speed Automatic - Double Overdrive, LESS PTO Provision and Tow/Haul <i>Includes tow/haul.</i>	STD
41B	Transmission Power Take-Off Provision w/LiveDrive Capability and Tow/Haul	\$295.00
Front Wheels & Tires		
645	Wheels, Front 19.5x6.75 White Powder Coated Steel, 8-Hole <i>(275MM BC) hub piloted, flanged nut, metric mount, 6.75 DC rims; with steel hubs.</i>	N/C
T9B	Tires, Front Two 265/70R19.5G Hankook AH35 (613 rev/mile)	\$75.00
Rear Wheels & Tires		
665	Wheels, Rear 19.5x6.75 White Powder Coated Steel, 8-Hole <i>(275MM BC) hub piloted, flanged nut, metric mount, 6.75 DC rims; with steel hubs.</i>	\$25.00
R9D	Tires, Rear Four 265/70R19.5G Hankook DH35 (614 rev/mile)	\$100.00
Brakes		
67H	Hydraulic Brake System - Bosch HydroMax w/Traction Control	STD

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

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 VILLAGE OF CASS
 Prepared by: Eddie Williams
 12/18/2022



Gorno Bros Inc | 22025 Allen Road Woodhaven Michigan | 481832252

2024 F-650 Gas Regular Cab Base (F6A)

Price Level: 415

As Configured Vehicle (cont'd)

Code	Description	MSRP
152	<p>Full power with automatic adjustment, 4-channel ABS antilock brake system. Includes 12" x 3" (Bosch) DSSA type rear axle mounted parking brake, Orscheln lever control, right of driver and hand operated park brake lever.</p> <p>Trailer Connection Socket - 7-Way, Wired for Turn Signals Combined with Stop</p> <p>Mounted at rear of frame, for combined trailer stop, tail, turn, marker light circuits. Includes electric trailer brake accommodation package with cab connections for mounting customer installed electric brake unit.</p>	\$100.00
Front Axle and Suspension		
43N	<p>10,000 lb. Cap. Non-Driving - Dana E-1002I - I-Beam Type</p> <p>WARNING! The selection of this Axle may cause the GVWR to exceed 26,000 lbs., with CDL Implications.</p>	\$685.00
61D	<p>Taper-Leaf Springs, Parabolic - 12,000 lb. Cap</p> <p>2-leaf, 62" x 3.15". Also includes, standard duty, dual, double acting shock absorbers.</p>	\$305.00
15S	Front Stabilizer Bar	\$490.00
60A	Lube, Front Axle, EmGard 50W, Synthetic Oil	\$50.00
Rear Axle and Suspension		
474	<p>19,000 lb. Single-Speed - Dana S19- 140</p> <p>WARNING! The selection of this Axle may cause the GVWR to exceed 26,000 lbs., with CDL Implications.</p> <p>Single reduction with Gantech Quiet Gears and 190 wheel ends. NOTE: When specifying an axle ratio, check performance guidelines for startability and gradeability.</p>	\$670.00
68P	<p>Multi-Leaf Springs - 21,000 lb. Cap</p> <p>11-leaf. Includes 2,000 lb auxiliary springs for load stabilization.</p>	\$110.00
961	Shock Absorbers, Rear - Double Acting	\$165.00
607	Lube, Rear Axle, EmGard 75W-90, Synthetic Oil	\$100.00
X5D	5.57 Axle Ratio	N/C
Wheelbase		

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 VILLAGE OF CASS
 Prepared by: Eddie Williams
 12/18/2022



Gorno Bros Inc | 22025 Allen Road Woodhaven Michigan | 481832252

2024 F-650 Gas Regular Cab Base (F6A)
 Price Level: 415

As Configured Vehicle (cont'd)

Code	Description	MSRP
158WB	158" Wheelbase/84" CA/49" AF/246" OAL	STD
Frame		
534	Single Channel - Straight 'C' 12.64 SM, 50,000 PSI	STD
18D	632,000 RBM. High strength low alloy steel; 10.125" x 3.062" x 0.312" (257.2mm x 77.8mm x 3.0mm). Special Rating GVWR - Limited to 25,999 lb. GVWR	\$120.00
Only available to GAWR combinations that EXCEED 26,000 lbs.		
Exhaust		
91H	Single, Horizontal Muffler - Frame Mounted Right Side Back of Cab w/Catalytic Converter <i>Downward facing, outlet up.</i>	STD
Fuel Tanks		
65A	Fuel Tank - LH 50 Gallon - Steel	STD
Electrical / Alternator / Battery		
STDALT	Extra Heavy Duty Alternator - 12-Volt, 210 Amp Mitsubishi <i>Extra heavy duty 12 Volt.</i>	Included
55M	Jump Start Stud - Remote Mounted	\$90.00
63B	Battery - Two 900 CCA, 1800 Total, Includes Steel Battery Box <i>12Volt, Motorcraft.</i>	\$60.00
59C	Body Builder Wiring - At End of Frame, Combined - (ILO Standard - Back of Cab Combined) <i>Includes sealed connectors for 2 ground circuits, with combined left/stop, combined right/stop, stop lamps, back up lamps. Also includes 2 additional pass through wires to cab.</i>	\$135.00
16V	Voltmeter <i>Available in message center.</i>	\$100.00

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 VILLAGE OF CASS
 Prepared by: Eddie Williams
 12/18/2022



Gorno Bros Inc | 22025 Allen Road Woodhaven Michigan | 481832252

2024 F-650 Gas Regular Cab Base (F6A)

Price Level: 415

As Configured Vehicle (cont'd)

Code	Description	MSRP
Seats		
88A	30/0/30 Fixed Driver & Fixed Passenger w/Console - Vinyl	STD
Cab Interior		
600A	Preferred Equipment Package 600A <i>Includes:</i> <ul style="list-style-type: none"> - Bumper, Front - Black, Full Width - Wheel Seals, Front - Oil lubricated, SKF ScotSeal PlusXL Seals - Wheel Seals, Rear - Oil lubricated, SKF ScotSeal PlusXL Seals - Extra Heavy Duty Alternator - 12-Volt, 210 Amp Mitsubishi Extra heavy duty 12 Volt. - Painted Grille - Plastic - Lights - Roof Marker/Clearance - Amber Lenses, 5 Lights - Tow Hooks, Front (2) - Frame-Mounted, Painted Black - Floor Covering - Black Vinyl - Intelligent Oil Life Monitor - Steering Column - Tilt / Telescoping - Steering Wheel - Black PVC w/Integral Cruise Control Switches, includes Audio Controls 	N/C
61M	Rear View Camera w/Mirror Display <i>Rear view mirror video with full length display included in kit. To be installed by Uplifter.</i>	\$510.00
90P	Power Equipment Group - (Included in (90A) Appearance Group) <i>Includes power front side windows, power door locks and door trim panel.</i>	\$470.00
59F	Four Body Builder Switches - Mounted in Center Instrument Panel <i>With connector access located in engine compartment. Amperages vary by switch: 10, 15, 25, 25.</i>	\$125.00
214	4 Speaker Option for 588 Radio	\$30.00
588	Radio: AM/FM Stereo w/2 Speakers, USB input, Clock Display and Bluetooth	STD
Cab Exterior		
54R	Mirrors, Dual - Heated & Motorized Rectangular, XL2020 - 102" Width <i>Integral spot mirror, sail type, solid black finish.</i>	\$275.00
Miscellaneous		
PAINT	Paint Type - Environmentally Friendly, "3 - Wet System"	STD

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 Prepared by: Eddie Williams
 12/18/2022



Gorno Bros Inc | 22025 Allen Road Woodhaven Michigan | 481832252

2024 F-650 Gas Regular Cab Base (F6A)
 Price Level: 415

As Configured Vehicle (cont'd)

Code	Description	MSRP
Fleet Options		
B4A	Net Invoice Fleet Option	\$0.00
Exterior Color		
PQ_01	Race Red	N/C
Interior Color		
E_01	Gray	N/C
SUBTOTAL		
Fuel Charge (12)		\$72,645.00
Destination Charge		\$0.00
TOTAL		\$2,095.00
		\$74,740.00

5 to 7 yd Stainless
 AR450 Floor.
 DOT lighting
 Electric Top.
 Hydraulic for Dumps
 - PTO - in cab controls

\$110,000 -

add tree pkg
 Hitch Plate
 Electric Brake Controller
 D Rings
 7 wire Spade
 Combo Pintle Hook + 1695
 \$111,695.00

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Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: May 22, 2023
SUBJECT: Approve Quote from Creative Concrete for Sidewalk Repair

In the past, the Village of Cass City has struggled to receive bids for sidewalk repair. Therefore, we decided to contact 3 companies to request they submit a quote for sidewalk repair. The three companies are: M&R Concrete, Dean Alexander Concrete, and Creative Concrete. The total lineal ft of sidewalk to be completed in 2023 is 470ft. This includes the worst areas of sidewalk along Seed St, Main St. west of Nestle among other areas plus many areas that sidewalk has been removed and not replaced from past work.

Quotes were received until May 17, 2023, and they were as follows:

- Creative Concrete: \$19,000
- Dean Alexander Concrete: \$19,573
- M&R Concrete: \$36,500

We recommended the low quote by Creative Concrete to perform our 2023 sidewalk work for the Village. We have budgeted \$10,000 for Local sidewalks (203-470-800), \$10,000 for Major sidewalks (202-470-800) and \$5,000 for the 50/50 match. The quote by Creative Concrete will leave us funds for 50/50 match sidewalk work if needed in 2023.

MOTION: TO APPROVE THE LOW QUOTE BY CREATIVE CONCRETE FOR THE 2023 VILLAGE SIDEWALK WORK IN THE AMOUNT OF \$19,000 plus a 10% contingency.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

*The difference is
experience.
Experience the
difference*

Creative Concrete

Jason Mester
6369 Pine St. Cass City MI 48726
9892955190
Creativeconcrete1980@gmail.com

ESTIMATE
EST0027

DATE
05/17/2023

TOTAL
USD \$19,000.00

TO

Village of Cass City

R.J.

☐ 19897988836

DESCRIPTION	AMOUNT
Sidewalks in village	\$19,000.00
6353 Garfield St. (24 ft.)	
Masonic Lodge Maple/Garfield (42 ft.)	
4350 Woodland St. (40 ft.)	
4434 Woodland St. (54 ft. Plus curb & crosswalk)	
6167-6183 Main St. (90 ft.)	
North side of Seed St. (220 ft. Plus 11 ft. of curb & gutter)	
TOTAL	USD \$19,000.00



Thank you for your business!



Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: May 22, 2023
SUBJECT: Approve Quote from Yaroch Asphalt for 2023 asphalt work

The first of May we reached out to 6 asphalt/paving companies to get quotes on street paving and large patches. The companies we contacted were Black Jack Asphalt, Yeager Asphalt, Ace Saginaw Paving, Astec Asphalt, Esch Landscape, and Yaroch Asphalt. The scope of the work was to:

- Asphalt overlay on Comment Dr.
- Mill 1.5" and overlay with 1.5" of asphalt on Huron St. from Seeger St west to curve
- Dig out stone and place asphalt on Huron where sewer was replaced
- 6 other large patches throughout town equaling 9,294 sq. ft.

The deadline to submit a quote was May 17, 2023. There was only one quote received from: Yaroch Asphalt in the total amount of \$74,804.00. We recommended the quote by Yaroch Asphalt to perform our 2023 roadwork for the Village.

The approved budget for 2023 did not include the street projects recommended in our Transportation Asset Management Plan. The Village Council decided to evaluate the condition of our streets after winter and determine a modest amount of repair and maintenance. At the April 24, 2023 Budget and Finance Committee meeting, staff was advised to prepare a maintenance plan for village streets not to exceed \$100,000. A budget amendment will be necessary and forthcoming to allocate funds.

MOTION: TO APPROVE THE LOW QUOTE BY DUBS COMPANY LLC/ YAROCH ASPHALT FOR THE 2023 VILLAGE ASPHALT WORK IN THE AMOUNT OF \$74,804.00 PLUS A 10% CONTINGENCY.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

Dubs Company LLC
 DBA Yaroch Asphalt &
 Maintenance Equipment
 2920 Maxwell Rd.
 Owendale, MI 48754

Estimate

Date	Estimate #
4/13/2023	834
Estimate good for 15 days	

E-mail	yarochasphalt@gmail.com	
Phone #	Fax #	
989-269-2949		

Name / Address
Village of Cass City 6506 Main St. Cass City, MI 48726

Project

Description	Rate	Total
Estimate for asphalt overlay on Comment drive.		
To mill but joints, clean the area of 4,660 square feet. Fill in low areas with asphalt and compact. Supply and place tack coat to area of 4,660 square feet. Supply and place 1.5" of asphalt to area of 4,660 square feet and compact.	8,000.00	8,000.00
Equipment moving charge.	500.00	500.00

Thank you for the opportunity to bid your work.	Total	\$8,500.00
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50% down with signing of estimate. Remaining balance due upon completion.	This estimate was created with current material cost. Subject to change and fuel surcharge.
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Signature _____

Dubs Company LLC
 DBA Yaroeh Asphalt &
 Maintenance Equipment

2920 Maxwell Rd.
 Owendale, MI 48754

Estimate

Date	Estimate #
5/9/2023	849
Estimate good for 15 days	

E-mail	yaroehasphalt@gmail.com
Phone #	Fax #
989-269-2949	

Name / Address
Village of Cass City 6506 Main St. Cass City, MI 48726

Project

Description	Rate	Total
Estimate to mill Huron St. To mill 1.5" of asphalt from area of 22,680 square feet on Huron St. Millings to be hauled to your pile in the industrial park. Clean area of 22,680 square feet. Supply and place tack coat to area of 22,680 square feet. Supply and place 1.5" of wear course asphalt to area of 22,680 square feet and compact.	38,500.00	38,500.00
Equipment moving charge.	500.00	500.00

Thank you for the opportunity to bid your work.	Total	\$39,000.00
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50% down with signing of estimate. Remaining balance due upon completion.	This estimate was created with current material cost. Subject to change and fuel surcharge.
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Signature _____

Dubs Company LLC
 DBA Yaroach Asphalt &
 Maintenance Equipment
 2920 Maxwell Rd.
 Owendale, MI 48754

Estimate

Date	Estimate #
4/13/2023	833
Estimate good for 15 days	

E-mail	yarochasphalt@gmail.com
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Phone #	Fax #
989-269-2949	

Name / Address
Village of Cass City 6506 Main St. Cass City, MI 48726

Project

Description	Rate	Total
Estimate for water main patch on Huron street near Ale street. To dig out and remove stone from area of 72 square feet. Fine grade and compact area of 72 square feet for 3" of asphalt. Supply and place 3" of asphalt to area of 72 square feet and compact.	850.00	850.00
Equipment moving charge.	200.00	200.00

Thank you for the opportunity to bid your work.	Total	\$1,050.00
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50% down with signing of estimate. Remaining balance due upon completion.	This estimate was created with current material cost. Subject to change and fuel surcharge.
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Signature _____

Dubs Company LLC
 DBA Yaroach Asphalt &
 Maintenance Equipment

2920 Maxwell Rd.
 Owendale, MI 48754

Estimate

Date	Estimate #
5/9/2023	850
Estimate good for 15 days	

E-mail	yaroachasphalt@gmail.com
Phone #	Fax #
989-269-2949	

Name / Address
Village of Cass City 6506 Main St. Cass City, MI 48726

Project

Description	Rate	Total
Estimate for street repairs.		
Garfield and Woodland Streets: To saw cut and remove old asphalt from area of 1,260 square feet. Fine grade and compact area of 1,260 square feet for 3" of asphalt. Supply and place 3" of asphalt to area of 1,260 square feet and compact.	4,410.00	4,410.00
Hospital Dr: To saw cut and remove old asphalt from area of 672 square feet. Fine grade and compact area of 672 square feet for 3" of asphalt. Supply and place 3" of asphalt to area of 672 square feet and compact.	2,352.00	2,352.00
Crestwood St.: To saw cut and remove old asphalt from area of 608 square feet. Fine grade and compact area of 608 square feet for 3" of asphalt. Supply and place 3" of asphalt to area of 608 square feet and compact.	2,128.00	2,128.00
Crestwood and Spruce Streets: To mill 1" off area of 4,350 square feet. Millings to be hauled to your pile in the industrial park. Clean area of 4,350 square feet. Supply and place tack coat to area of 4,350 square feet. Supply and place 1.5" of asphalt to area of 4,350 square feet and compact.	8,450.00	8,450.00
Ale and Rose Streets: To saw cut and remove old asphalt from area of 1,444 square feet. Fine grade and compact area of 1,444 square feet for 3" of asphalt. Supply and place 3" of asphalt to area of 1,444 square feet and compact.	5,054.00	5,054.00
Oak and Church Streets: To saw cut and remove old asphalt from area of 960 square feet. Fine grade and compact area of 960 square feet for 3" of asphalt. Supply and place 3" of asphalt to area of 960 square feet and compact.	3,360.00	3,360.00
Equipment moving charge.	500.00	500.00
Thank you for the opportunity to bid your work.	Total	\$26,254.00

50% down with signing of estimate. Remaining balance due upon completion.	This estimate was created with current material cost. Subject to change and fuel surcharge.
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Signature _____



TO: Village President and Council Members
FROM: Debbie Powell, Village Manager
DATE: May 22, 2023
RE: Fireworks Permit

Attached is an application for the fireworks display on July 1st. This display is one of the Freedom Festival events planned by the Cass City Chamber of Commerce.

In accordance with Article VII, Section 22-202.3 of the Code of Ordinances, the Village Council must approve the fireworks display.

MOTION: Approve the fireworks display permit for Mark Schramke for July 1, 2023.

FM-49 (6-96)
MICHIGAN STATE POLICE
FIRE MARSHAL DIVISION

PERMIT FOR FIREWORKS DISPLAY

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

PUBLIC DISPLAY

AGRICULTURAL PEST CONTROL

Issued to	MARK SCHRAMKE		Age (18 or over)	54
Address	2400 W MOORE RD			
Name of Organization, Group, Firm or Corporation				
Address				
Number and Types of Fireworks	APPROX 875 2.5" - 6" SHELLS 1.39 CAKES			
Exact Location of Display	OPEN AREA BY HIGH SCHOOL BALL FIELD			
City, Village, Township	Date	Time		
CASS CITY	7/11/23	DUSK		
Bond or Insurance Filed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Amount		
		1,000,000		

Issued by action of the council commission board of the
 city village township of _____
(Name of City, Village, Township)
on the _____ day of _____ 20____

(Signature and Title of Council/Commission/Board Representative)

AUTHORITY:	1988 PA 358
COMPLIANCE:	Required
PENALTY:	Misdemeanor

APPLICATION FOR FIREWORKS DISPLAY PERMIT

<input checked="" type="checkbox"/> PUBLIC DISPLAY		<input type="checkbox"/> AGRICULTURAL PEST CONTROL		Date of Application
Name of Applicant MARK SCHRAMKE		Address 2400 W MOORE RD		Age (18 or over) 54
If a Corporation, Name of President		Address		
If a Non-resident Applicant: Name of Mich. Attorney or Res. Agent		Address		Phone No. 989-284-4466
Name of Pyrotechnic Operator MARK SCHRAMKE		Address 2400 W MOORE RD		Age (18 or over) 54
No. Years Experience	No. Displays 300 +	Where ACROSS MICHIGAN		
Name of Assistant TED KOCHAN		Address 6745 BOLE RD		Age 57
Name of Other Assistant RUSS KONG		Address 12450 BOMBARDIER		Age 49
Exact Location of Proposed Display BY HIGH SCHOOL BALL FIELD				
Date of Proposed Display 7/1/23		Time of Proposed Display DUSK		
No. of Fireworks	Kind of Fireworks to be Displayed			
875	2.5" TO 6" SHELLS APPROX			
6	CAKE ITEMS			
Manner and Place of Storage Prior to Display (Subject to Approval of Local Fire Authorities)				
Fireworks will arrive the day of show, no storage necessary.				
Amount of Bond or Insurance (to be set by local govt.) 100,000		Name of Bonding Corporation or Insurance Company		
Address of Bonding Corporation or Insurance Company				
Signature of Applicant <i>Mark Schramke</i>				

See Other Side For Instructions

AUTHORITY: 1968 PA 358
 COMPLIANCE: Voluntary, but a permit will not be issued without an application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	CONTACT NAME: Kristy Wolfe	
	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No): 308-382-7109
E-MAIL ADDRESS: Kwolfe@ryderinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: SCOTTSDALE INS CO		41297
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 728837780 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CPS4018752	6/1/2022	6/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						
	GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If Yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS OTHER EL. EACH ACCIDENT \$ EL. DISEASE - EA EMPLOYEE \$ EL. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
Additional Insured: Village of Cass City; Cass City Schools; Cass City Chamber of Commerce; Cass City Freedom Festival

CERTIFICATE HOLDER
 Village of Cass City
 6506 Main St
 Cass City MI 48726
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Moving Forward, Working Together

TO: Village President & Council
FROM: Debbie Powell, Village Manager
DATE: May 22, 2023
SUBJECT: Dog Park Equipment Purchase

The Cass City Bark Park Committee has submitted their initial equipment/supplies purchase request. They have received a quote from Dog-On-It Parks, for \$30,685.90 to purchase their initial equipment which includes the free-standing fountain/pet fountain, freeze resistant valve, waste stations, hand sanitation stations and benches. This quote also reflects a 10% municipality discount. The committee wishes to proceed with ordering supplies/equipment in multiple phases to cover this quote.

The funds for this project have been held with the Village with a current balance of \$38,350.00. There is an open purchase order with Halfway Fence, in the amount of \$18,889.80, **leaving an actual balance of \$19,460.50.**

With this balance, the Committee would like to move forward with Phase I of purchasing the selected equipment (please see attached) in the amount of \$13,995.00 plus shipping, not to exceed the actual account balance of \$19,460.50. The supplier, Dog-On-It-Parks, has a net 30 days billing policy, and the invoice is generated only when all items have been shipped.

The committee is pleased to announce that the MEDC grant campaign for the Bark Park, was also successful in reaching it's \$14,000 goal, and that total amount will be matched and take approximately 3 weeks to be wired into the Village account.

MOTION #1: Approve purchase from Dog-On-It-Parks, for Phase I dog park equipment for the Cass City Bark Park, in the amount of \$13,995 plus shipping (not to exceed \$19,460.50).

MOTION #2: Approve purchase of the remaining dog park equipment from the Dog-On-It-Parks quote for Phase II, contingent upon funds available in the Dog Park account.



Dog-ON-It-Parks
 2211 37th St.
 Everett, WA 98201
 P: 877-348-3647

QUOTE

Date	Quote #
5/16/2023	147554

Name / Address
City of Cass 6468 Main St. Cass, MI 48726

Ship To
Cass City Bark Park 6468 Main St. Cass, MI 48726

Quotes valid for 30 days.

Terms	Rep
Net 30	SZ

Item	Description	Qty	U/M	Rate	Total
1023	NatureDog Package: Includes 5% Discount N7101 - Terrier Tunnel N7102 - Dog Through the Log N7103 - Dog Leg Walk (Set of 2) N7110 - Little Stump Jump N7111 - Big Stump Jump N7120 - Small Boulder N7121 - Large Boulder Substitute Hydrant for (3) Fence Silhouettes - 7294 Beagle, 7295 Bichon Frise, 7301 Collie	1	EA	12,301.00	12,301.00T
ND7101	Terrier Tunnel	1	EA	1,505.00	1,505.00T
7290	Fence Silhouette - Labrador	1	EA	170.00	170.00T
7299	Fence Silhouette - Vizsla	1	EA	170.00	170.00T
6903G-	Custom Leash Hook - Green - "Cass City Bark Park"	1	EA	390.00	390.00T
7403	Hand Sanitizer Station - Includes 81 oz dispenser/pump Color: Green	2	EA	660.00	1,320.00T *
CC5404G-	Dalmatian Disks - Set of 4, Green w/Black Posts	1	EA	1,110.00	1,110.00T
7408R	Complete Dog Waste Station w/roll bag dispenser Color: Green Receptacle: Round	2	EA	375.00	750.00T *
7408S-SOL	Solar Light	2	EA	20.00	40.00T
7413	Roll bags, Case of 2,000	1	EA	90.00	90.00T
7219-SS	Stainless Steel Bottle Filler with Barrier-Free Fountain & Pet Fountain Color: EG-27 Fairway Green	1	EA	6,570.00	6,570.00T *
7219-FRU3	Freeze Resistant Below Ground Valve, Three Bubblers	1	EA	2,355.00	2,355.00T *
R7002	Deluxe Eco Bench, 6' Base Color: Black Seat Color: Sand	4	EA	710.00	2,840.00T *
R7002-IG	Inground Anchor Kit - Set of 2 (Augers) *** Subtotal ***	4	EA	40.00	160.00T *
Discount	Municipality Discount			-10.00%	-2,977.10
Sales tax is only required for orders shipping into states where we have an established presence under applicable laws. We are not an agent for your state, and therefore cannot collect tax on their behalf. Please consult your state sales tax agency to determine what your obligation may be.				Subtotal	
Acceptance of this quote is subject to DOIP's order cancellation policy. Any items cancelled, returned or refused are subject to a 25% restocking fee, along with any product specific fees, and customer is responsible for any and all freight costs. Customized products are non-refundable.				Sales Tax (0.0%)	
				Total	



DOG ON IT PARKS
DOG-ON-IT-PARKS.COM

Dog-ON-It-Parks
2211 37th St.
Everett, WA 98201
P: 877-348-3647

QUOTE

Date	Quote #
5/16/2023	147554

Name / Address
City of Cass 6468 Main St. Cass, MI 48726

Ship To
Cass City Bark Park 6468 Main St. Cass, MI 48726

Quotes valid for 30 days.

Terms	Rep
Net 30	SZ

Item	Description	Qty	U/M	Rate	Total
Freight Charges...	Shipping and Handling: Address changes, storage, etc may result in add'l fees. Liftgate or delivery to a construction site, currently, not included in this freight quote.			3,892.00	3,892.00T

Sales tax is only required for orders shipping into states where we have an established presence under applicable laws. We are not an agent for your state, and therefore cannot collect tax on their behalf. Please consult your state sales tax agency to determine what your obligation may be.

Acceptance of this quote is subject to DOIP's order cancellation policy. Any items cancelled, returned or refused are subject to a 25% restocking fee, along with any product specific fees, and customer is responsible for any and all freight costs. Customized products are non-refundable.

Subtotal	\$30,685.90
Sales Tax (0.0%)	\$0.00
Total	\$30,685.90

www.Dog-ON-It-Parks.com

Cass City Downtown Development Authority
Minutes
April 11, 2023

The Meeting was brought to order at 1:30 pm by Chairman Kranz.

BOARD MEMBERS PRESENT: Eric Brown, Tyler Erla, James Kranz, Joey Kreeger, Jon Ligrow, Amy Peters, Geraldine Prieskorn, David Weiler, Tuscola EDC Director Steve Erickson and Village President Dan Delamarter.

EXCUSED: None

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Administrative Assistant Linda Miller

Motion to approve the minutes from the March 14, 2023, meeting by Weiler and supported by Peters. Motion Carried.

No comments during Citizen Comments.

Motion to approve the March 31, 2023, Financial Report was made by Brown and supported by Ligrow. Motion Carried.

Welcome to Tyler Erla and Joey Kreeger, the two new members of the DDA/EDC.

Tuscola County DDA Report – Report to be presented at Cass City Economic Development Corporation meeting held next.

Chamber of Commerce: Jon Ligrow, a Chamber Board Member, mentioned the Annual Dinner is this Friday, April 14, 2023, at the VFW Hall. Freedom Festival is looking for one more member to join their team. The Lunch and Learn session on Internet Security is tabled for now. They are looking at doing a Fund-Raising Raffle or Bingo Night. The Chamber is working with other organizations and clubs to put together a Community Calendar. This Thursday, April 13th, is the ribbon cutting ceremony for the new ice cream shop.

Window Clings: Darcy Guello was present to answer questions regarding installing window clings to the various empty storefronts downtown. Darcy suggested it is best to have a theme for the window clings to help promote the Village. After much discussion, it was decided the Village Manager will send letters to the downtown businesses to see if they are interested in window washing and window clings for their windows.

Cultural Center Building: Bricks are falling off the back wall of the Cultural Center Building. This is creating a great safety risk. Currently, this is not a condemned building. Steve Erickson mentioned if the building is condemned, he may be able to secure funding for the demolition. Steve will make some phone calls and get more information on this. Meanwhile, there needs to be something put in place to secure the loose bricks that are falling off the back wall.

Motion to give authorization to the Village Manager to, as economically as possible, secure the Cultural Center Building for safety purposes by Village Staff was made by Peters and supported by Prieskorn. Motion Carried.

Business Builders Grant: We received a grant from Tuscola EDC for \$10,000. This will give us the ability to hold a business module and sell tickets. Even if we don't have 100 people paying \$100, we will still be able to award \$10,000 for a new business in the Downtown District. Proposed businesses will give a sales pitch at the event planned for an evening in June.

Professional Development: Manager Powell gave an update on the Training Session "Making Good Decisions Together" that was held on March 22, 2023.

By consensus, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Linda W. Miller
Administrative Assistant

Cass City Economic Development Corporation (EDC)
Minutes
April 11, 2023

The Meeting was brought to order at 2:30 pm by Chairman Kranz

BOARD MEMBERS PRESENT: Eric Brown, Tyler Erla, James Kranz, Joey Kreeger, Jon Ligrow, Amy Peters, Geraldine Prieskorn, David Weiler, Tuscola EDC Director Steve Erickson and Village President Dan Delamarter

EXCUSED: None

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Administrative Assistant Linda Miller

Motion to approve the minutes from the March 14, 2023, meeting by Brown and supported by Weiler. Motion Carried.

No comments during Citizen Comments.

Motion to approve the March 31, 2023, Financial Report was made by Peters and supported by Prieskorn. Motion Carried.

Tuscola County EDC Report: Steve Erickson, Tuscola County Economic Development Corporation Director, mentioned a \$24,000 loan to Anthony's business was approved. The Nestle building property is close to being done this fall. Contaminated dirt still must be hauled away. Received \$60,000 to restore the dam in the Caro Lake this fall. The LEAD program is returning to Tuscola County. Looking for students to participate in this program.

Update on Hillaker/Doerr Road Property Annexation to Village of Cass City: Village Clerk Walsh provided a draft copy of the Minutes from the Tuscola County EDC Meeting held on March 30, 2023. The adopted resolution by the Tuscola Board of Commissioners will be forwarded to the Office of the Great Seal, State of Michigan as prescribed by law. Waiting now for official notice of annexation from the State of Michigan.

Professional Development: Manager Powell gave an update on the Training Session "Making Good Decisions Together" that was held on March 22, 2023, during the DDA Meeting.

By consensus, the meeting was adjourned at 2:38 p.m.

Respectfully submitted,

Linda W. Miller
Administrative Assistant

Cass City Planning Commission Meeting
Minutes of April 19, 2023

PRESENT: Gary Barnes, Jeffrey Benkelman, Jennifer Gray, Colleen Langenburg, Joe Leeson, Heather Severance, Erik Tamlyn, Rod Whelan, Village President Dan Delamarter

Village Staff Present: Village Manager Debbie Powell, Clerk/Treasurer Nanette Walsh

Meeting was called to order at 7:00 pm by Gray.

Motion by Langenburg, supported by Barnes, to approve the minutes of the February 15, 2023 meeting. Motion carried.

During Citizen's Comments, Stacy Bliss, 4751 Seeger Street, commented that the proposed Dog Park should not be in a residential area, near the Cass City Water Tower, due to traffic, no parking availability or barking. Ron Kittle, 4746 Hunt Street, spoke that the water tower area should not be the proposed dog park due to no sidewalks, parking and noise issues, and its potential to lower property values. Amy Peters, 6778 Houghton, representing the Dog Park Committee, explained the three prospective dog park locations: 1) the northeast corner of the municipal park, including a partial section of the woods, 2) North of the Sledding Hill in the Municipal Park, 3) North of the Cass City Water Tower. Tavis Osentoski, 6395 Brenda Drive, supported the dog park and endorsed the original location in the Northeast area of the Municipal Park. Carrie Luana, 4754 Hunt, endorsed the original location in the Northeast area of the Municipal Park. Tricia Pringle, 5591 Robinson Road, endorsed the original location in the Northeast area of the Municipal Park.

Cass City Football Field

Jim Hempton, 8163 Hadley Road, representing the Cass City Gavel Club, explained a proposed project to upgrade the Cass City Football Field. He presented the proposed upgrades to the Stadium and seating, new ticket booth relocation, resurfaced and expanded parking lot, new visitors building and visitor ticketing area. Brent Ross, 4789 Hospital, Cass City Schools Athletic Director, expanded on the proposed timeline and quotes for expanding the parking lot.

Manager Powell explained that the property is owned by the Village of Cass City, and it leased to the Cass City Public Schools. She had concerns about the proposed expansion of the parking lot to take away green space area close to the municipal basketball courts. Chairman Gray was concerned on narrow lanes in the parking lot, and traffic flow. Board member Tamlyn commented that a minimum of 20' was necessary for lanes. Powell comments on the aggressive timeline of the projected.

Motion by Leeson, supported by Tamlyn, to approve the proposed plan to upgrade the Cass City Football Field with the condition to return to the Planning Commission for the parking lot project, and recommend to the Cass City Village Council for approval. Motion carried.

Site Review of the Cass City Bark Park

The site plans for the proposed locations of the Bark Park: 1) the northeast corner of the municipal park, including a partial section of the woods, 2) North of the Sledding Hill in the Municipal Park, 3) North of the Cass City Water Tower were presented for review. Parking options were explained for the locations.

Motion by Langenburg, supported by Benkelman, to approve the proposed plan for Plan A: the northeast corner of the municipal park, including a partial section of the woods, by the softball diamonds, and recommend to the Cass City Village Council for approval. Motion carried. (Attached)

Storefront Banners on 6544 Main Events

Manager Powell updated the board on recently placed banners on 6544 Main Events. Per Zoning Ordinance Section 46.5.11.C.13, "Banners shall not exceed ten percents of the total square foot are of a building façade." In response to a question on the wooden target in front of the building, Powell explained that the encroachment permit expired in January 2023, and awaiting the business's intention for the wooden target henceforth.

Zoning for newly annexed 8.08 acres in Cass City Industrial Park

Leeson suggested zoning for the new property be zoned I1, Light Industrial, or I2, General Industrial, pending a review of neighboring similar parcels in the area.

Motion by Leeson, supported by Delamarter, to postpone any decision on Zoning for the Hillaker Property. Motion carried.

Motion to adjourn the meeting at 8:00 pm, was made by Benkelman and supported by Barnes. Motion Carried.

Respectfully submitted,

Nanette Walsh

Clerk/Treasurer, CPFA, CMC, CPFIM



TO: Village Council
FROM: Debbie Powell, Village Manager
DATE: May 19, 2023
RE: May 2023 Manager's Report

I would label the Month of May as the month to hire employees. Our Director of Community Development, Melanie Radabaugh, has started her new position. We are in the process of hiring the 25 – 30 seasonal employees required for our pool, day camp, and parks department. Which is good because registration for swimming lessons and day camp is in full swing at the Municipal Building, keeping us all very busy.

May 9 – I attended the Regulatory Committee Public Hearing in Lansing at the Capital concerning Sand and Gravel Mining and House Bills 4526, 4527, and 4528. I prepared a letter and signed a petition in opposition to this legislation due to the negative impact it would have on our residents and their quality of life. I have already supplied you with a report via e-mail. There was to be a vote today, and I understand that no action was taken. I will keep you informed as more information becomes available.

May 16 – I attended a Michigan Employees Retirement System (MERS) meeting held in Imlay City with the CEO, Kerrie Vanden Bosch, and other representatives. MERS informed us that 2022 was bad, BUT not as bad as it could have been without their proactive management. The first quarter of 2023 investments are much improved. I plan to hold an employee meeting with staff to discuss their benefits sometime in June or July. I would like their feedback on our new healthcare plan, and I have new information concerning our disability and life insurance plans to pass along also. Employees have benefits that I do not think they know about.

I did learn more about MERS. MERS has a pool of \$14 billion in assets. They provide retirement benefits to over 139,000 participants. MERS has some new benefits predominantly for the Defined Benefit (DB) programs. The Village is a Defined Contribution Plan (DC) 401(a) and we do not offer a pension, therefore, we do not have the liability of Other Post Employment Benefits (OPEB). Local government has been moving away from DB (pensions) because of the high legacy costs. However, I was told due to the difficulty of hiring and retaining employees, many municipal employers are now re-opening their plans for new hires. This is just another way the labor shortage is affecting wages and benefits of the work force.

May 17 – I participated in a Password webinar presented by our technology contractor Abadata. The password is key to the security of our network. They taught us about the do's and don'ts of passwords, and the best and worst practices. We discussed cyber security recommendations that the Village could implement, i.e., encryption, multi-factor authentication, end point device program, password vaults, a security assessment, and many other helpful topics for staff to explore.

May 18 – I met with Tuscola County representatives and Sheila Rock from GST Michigan (Works) and held a retention call with Mi Tech Tooling. Joe McCullough with MEDC was on a conference call with us also. We discussed Mi Tech's future expansion and growth and ways that we could assist them.

May 23 – I have been working with Steve Erickson, TC-EDC, and TC Land Bank, concerning blighted properties in the Village that need to be demolished. I plan to attend their next Land Bank meeting at 8:15 am on Tuesday.

Our Village Council meeting is early this month due to the Memorial Day Holiday. Village offices will be closed Monday, May 29th in observance of the Holiday.

Please note that I will be out of the office from May 30 through June 2. The following week I will be at a Small Town Rural Development conference from June 6-8, 2023.

###

Debbie Powell

From: Cass City Manager - Debbie Powell <ccmanager@casscity.org>
Sent: Friday, April 28, 2023 6:41 PM
To: Debbie Powell
Subject: Message from May Louise Ponder via Village of Cass City MI

From May Louise Ponder at louiseponder@yahoo.com

[Message] 04/28/2023

Village of Cass City
6506 Main St.
PO Box 123
Cass City MI 48726

RE: Chickens

Dear Village Council:

I received a notice in the mail today (4-28-23) dated 4-25-23 from James M Freeman-Chief of Police regarding my chickens. I have been ordered to bring my property into compliance with city ordinance 180, Section 4-5 (d).

I was not aware there was an ordinance prohibiting chickens. I have had them in the past and there were no issues. I live in the original farmhouse of a 200 acres property that has been parceled out over the years. I have nearly a full acre of land with my home. One of the biggest plots south of town.

I have 7 hens who are egg layers and pets. They live in a 10x30 fenced enclosure with a large 4'x6' hen house and an adjacent 2 ½' x 3 ½' hen house approximately. Our chickens are well cared for and loved. They are very spoiled chickens and we supplement their diet with fresh vegetables, fruits, berries, meal worms and assorted high protein layer mash and grains. We keep their pen and coop cleaned on a regular basis.

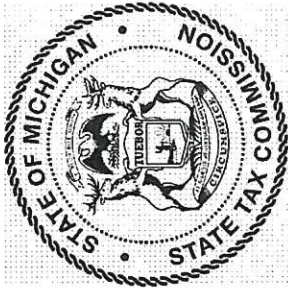
I am asking for permission from the City Council to keep and maintain these chickens on my property. I apologize for the infraction. It is not my intention to obtain any more chickens in the future. I only plan and hope to keep the 7 hens that I have. They are all healthy and as I previously stated, very well cared for. I am a good citizen of your community and I keep my property clean and presentable.

Please consider my request as I am running out of time and did not get this notice until after the last council meeting.

Respectfully submitted

Louise Ponder

4222 S. Seeger St.
Cass City MI 48726



STATE OF MICHIGAN
STATE TAX COMMISSION

This is to certify that

Nanette S Walsh

is a

Michigan Certified Assessing Technician (1)

Issued under the provisions of Act 206, Public Acts of 1893,
Being Section 211.10d of the Michigan Compiled Laws.

T2843
CERTIFICATE NO

12/31/2023
EXPIRATION DATE

A handwritten signature in cursive script, appearing to read "D. Walsh", is written over the printed name of the Executive Director.

Executive Director, State Tax Commission



Moving Forward Working Together

Office of the Clerk/Treasurer
May 2023

On April 28, 29, 30, 2023, I attended the Michigan Certified Assessors Training at Kirkland College in Gaylord, Michigan along with 31 other participants (including three from the Tuscola County Treasurer's Office) who wished to learn more about the assessing process and become certified to work in an assessing profession.

My goal was to learn more about the Board of Review, the Headlee Amendment, how a taxable value is determined, understanding legal descriptions and personal property. Proctored Testing was conducted the final day, and I was notified within the following week of achieving certification. Not surprisingly, I am using this training information daily.

A few quick snippets from the training:

1. Headlee Amendment of 1978, approved by Michigan voters as an amendment to the Michigan Constitution
focused on **Local Government** Finance Tax Reform as follows:
 - The State must maintain the same proportion of spending paid to local government as was paid in 1978.
 - Prohibit the State from imposing new mandates on local government unless the state funded such programs.
 - Prohibit local units from imposing new taxes, raising existing taxes, or bonding general obligation debt without the voter's approval.
 - Limited local tax revenue growth by requiring reduction of maximum authorized tax rates to offset growth in assessed values that exceed the general price level of the previous year. This is accomplished by applying a millage rollback fraction, that is calculated each year and adjusted for inflation.
2. Proposal A, **School Education Financing**, funds schools in Michigan by replacing school property tax with an increase in sales tax.

As a local government unit, Proposal A has nothing to do with municipal governments.

Principal Residency Exemption (PRE), Homestead, and Qualified Agricultural Exemptions have nothing to do with local government.



3. Board of Review is an independent panel, that examines the assessment roll, hears appeals and protests from property owners on assessed values, and corrects clerical errors.

- At the March Board of Review, complaints of assessed values can be heard, as well as clerical errors, disabled veterans exemption requests and poverty exemption requests.
- At the July Board of Review, only clerical errors, disabled veterans exemption requests and poverty exemption requests can be addressed. Valuation adjustments can only be done in March.
- Board members must be US Citizens, 18+ years old, reside in the township at least 30 days. Two-thirds of the board membership must be property owners. The Board Supervisor or his designee is the Board Secretary. Terms are two years. Township Board members cannot be on the Board of Review, nor the Assessor's family members.

4. Personal Property, for tax purposes, is classified as industrial personal property, or commercial personal property, where the combined true cash value of all industrial personal property and commercial personal property owned by, leased by or in possession of the owner is less than \$180,000 in the local tax collecting unit, and has had no prior ownership. Taxpayers are no longer required to file annually to claim the exemption, if Form 5076 has been filed, and personal property is still owned and active. New filings must be filed by February 20th of each year.

5. Legal Descriptions are the ways and means which real property, or real estate, is legally identified, conveyed, assessed and taxed. There are three methods used to describe property:

- Rectangular survey or acreage, that describes parcels by section, town and range, as originally laid out by the original General Land Office survey.
- Metes and Bounds describe parcels too small for a Rectangular Survey, and describe parcels starting at a point of beginning, using feet, rods, degrees to define the parcel's boundary until finally reaching the original point of beginning.
- Platted or recorded plat describes land by lots and blocks after the area has been surveyed, platted and recorded in the Register of Deeds office in the County and in Lansing



The Village of Cass City has all these forms of legal descriptions within its boundaries. The exercises in reading, mapping and writing these legal descriptions was beyond helpful!

This is just the very tip of the iceberg of the immense information from this training. I highly recommend this training to anyone who seeks a solid background of property taxes in Michigan.

Nanette Walsh, Clerk/Treasurer

TCV

(True Cash Value – usual selling price)

AV

(Assessed Value = 50% of true cash value)

SEV

(State Equalized Value – after State Equalization)

A Determination

Assessing Equation:

Previous AV – loss +/- adj + new = Current AV

LOSS

Assessment decreases resulting from reduced true cash value because property was removed from the assessment roll. (*destroyed or removed property, exempt property, decrease in occupancy rate, environmentally contaminated property*)

ADJUSTMENT

Positive or negative changes to the assessment made with respect to the equalization process. (+ or – changes not covered by new or loss) (*inflation, deflation, economic conditions*)

NEW

Assessment increases resulting from additional true cash value because property was added to the assessment roll. (*omitted property, new construction, previously exempt, replacement construction, remediation of environmental contamination*)

CV

(Capped Value – Formula)

(Prior year TV – Losses) X IRM + Additions

A Formula

Headlee Corollary:

In most cases losses cannot exceed loss and additions cannot exceed new

LOSSES

The change in capped value made from physical changes to a property (a physical removal), taxable to exempt property, decrease in occupancy rates or environmental contamination. (*destroyed or removed property, exempt property, decrease in occupancy rate, environmentally contaminated property*)

ADDITIONS

The change in capped value made from physical changes to a property (a physical addition), the inclusion of omitted property, exempt to taxable property or remediation of contamination. (*omitted property, new construction, previously exempt, replacement construction, remediation of environmental contamination*)

TV

(Taxable Value)

2 Constitutional limits on Taxable Value

TV cannot exceed 50% of TCV (SEV)

Cannot exceed lessor of 5% or annual increase in CPI (CV)

unless uncapped because of a transfer of ownership

If uncapped TV = SEV

A Decision

There is a difference between dates and days.

*Dates are specific (i.e. June 1st PRE deadline), every year it will fall on a different "day"
"Days" (i.e. the Tuesday following the 1st Monday in March) will be a different "date" each year*

Months

March	Local Unit (assessor/BOR)
April	County Equalization
May	State Equalization

1st Mondays (DAYS)

March	Assessor finalize and certify the assessment roll
April	MBOR must have their work done
May	County Equalization must have their work done
June	MBOR decisions mailed to property owners

Boards of Review (Days)

L-4400 (ACN)	14 days prior to MBOR	
March	the Tuesday following the 1st Monday in March	Organizational
	2nd Monday in March	Appeals
July	the Tuesday following the 3rd Monday in July	Qualified Error
December	the Tuesday following the 2nd Monday in December	Qualified Error

Last day of the month (dates)

Appeals

May 31	Com/Ind/Dev appeal with MTT (current year/may skip MBOR)
June 30	Classification appeal with STC (must appeal to MBOR)
July 31	Res/Ag/TC appeal with STC (must appeal to MBOR)

Other

December 31st	Tax Day (valuation & classification)
	Situs day (personal property)
	Cond & Foreclosure PRE annual verification (years 2 & 3)

Equalization (DAYS)

3rd Mon in Feb	Publish Ratios
Wed following 1st Mon in April	Local rolls turned in
Tues foll 2nd Monday April	County Equalization
2nd Monday in May	State Preliminary Equalization
4th Monday in May	State FINAL Equalization

Personal Property (dates)

January 10	Assessor mail Personal Property Statements
February 20	PP statements, EMPP & Eligible PP-SMTE due to assessor

1st of the month (dates)

May 1	Qualified Ag, Active Military PRE
June 1	PRE, Cond & Foreclosure PRE (1st year) Summer levy
November 1	PRE, Cond & Foreclosure PRE (1st year) Winter Levy

Time Sensitive

45 days	Buyer must file PTA following a Transfer of Ownership
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DEPARTMENT OF UTILITIES

VILLAGE COUNCIL SUMMARY REPORT PAGE 2

DEPARTMENT OF PUBLIC WORKS

WATER DEPARTMENT

- **The Bacti samples and Arsenic samples were completed, and Water Reports filed as required by the MDEQ.**
- Al checked on high water bills
- Al did miss digs for the month
- Working on LCR inventories.
- **The month of April 2023: The wells pumped 8.687 million gallons of water**
- **The average daily pumpage for April 2023: 290,000 gallons**
- **The average daily pumpage for April 2022: 265,000 gallons**

PUBLIC WORKS

- Performed routine maintenance on the Village Trucks and equipment.
- Patching the streets with the spring warmup
- Maintain Senior banners along Main and at High School
- Crews started jetting sanitary sewers throughout town
- Monchilov installed CIPP (Cure-in-place pipe) on Seed St from Oak to the football field. Also 65' on Brooker going across Main St.

Submitted by,

RJ Klaus

Director of Public Utilities

Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: ccpdfreeman@casscity.org

May 18, 2023

Police Activity Report for May 2023

Calls for service in May 2023 (148 *complaints*) have *increased* from April 2023 (146 *complaints*). It should be noted that the *monthly comparison* is 30 days to 18 days.

- Calls for service have *increased* in **2023** (703 *complaints*) from the same reporting period in **2022** (574 *complaints*). This increase includes, but is not limited to, code enforcement and an increase in traffic and parking enforcement.
- The department received a generous donation of \$1524.00 from Officer William Hartzell. The donation is for the purchase of three (3) Benelli Super Nova Tactical shotguns for the police department. Officer Hartzell said that he wanted to give something back to the department and village as a gesture of appreciation for his years of employment.
- Preparation for the Memorial Day Parade is complete. The department has received its permit from MDOT and will have three (3) officers available for traffic control.
- The department received a grant from the Tuscola County Community Grant Foundation in the amount of \$1781.00. The grant is for the purchase of a Cradlepoint (modem) for a patrol vehicle.
- We now use First Net as our wireless data provider for the patrol vehicles. Our previous provider, Thumb Cellular, only offered a 3g package. With the increased use of technology in patrol vehicles, we exceeded 3g every month. By switching to First Net, we receive priority service and unlimited data at a cost comparable to, and at times, cheaper than Thumb Cellular.

Comparing the same reporting period in 2023 to 2022

- Assaults have *increased*.
- Burglary has *decreased*.
- Larceny has *decreased*.
- Damage to Property has *increased*.
- Fraud complaints have *increased*.
- Traffic Crashes have *decreased*.
- Traffic and Parking Violations have *increased*.
- Family Offense-Other and Family-Child Abuse/Neglect have *decreased*.

Code/Ordinance Enforcement

Comparing the same YTD reporting period in 2023 to 2022

- **2023** (165 cases), **2022** (187 cases).

The statistics/numbers below for 2023 do NOT include open code violations from previous years.

- 9 properties with *Blight/Rubbish* violations.
- 24 *Vacant Properties*. We are continually updating and registering properties.
- 15 *Animal Complaints*.
- 3 *Golf Carts/ORV/ATV* traffic stops for non-compliance of ordinance.
- 39 *Inoperable Vehicle Ordinance* violations.
- 5 *Recreational Vehicle Storage* violations.
- 58 properties in violation of the *Grass/Weed Ordinance*.

These numbers are the total number of complaints investigated. Attached is an Offense Report indicating violation, location, and status of the investigation.

Meetings

- Chief Freeman & Sgt Pierce attended the Village Council Meeting.
- Chief Freeman & Sergeant Pierce attended the Personnel & Public Safety Meeting.
- Sgt Pierce attended LEAD Tuscola.

Training

- Sgt Pierce attended Outlaw Motorcycle Gangs 101.
- Sgt Pierce received online training from First Net on the proper utilization of their system.

Significant Events

- Theft of a Motor Vehicle
- 3 Child Neglect
- Sex Offender Registration Violation
- Elder Abuse/Assault
- 2 Manufacture/Distribute Child Pornography
- Missing Juvenile

Public Relations

The Department was present for the Great Thumb FOP Fallen Law Enforcement Memorial.

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
APRIL	MAY	
04/01/2023-04/30/2023	05/01/2023-05/18/2023	

Offense	Description	APRIL	MAY
13001	NONAGGRAVATED ASSAULT	2	2
13003	INTIMIDATION/STALKING	2	0
23007	LARCENY - OTHER	1	0
24001	MOTOR VEHICLE THEFT	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	0
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0
29000	DAMAGE TO PROPERTY	1	0
36004	SEX OFFENCE - OTHER	1	2
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	1	0
38003	OTHER FAMILY OFFENSE	4	1
50000	OBSTRUCTING JUSTICE	2	4
53001	DISORDERLY CONDUCT	0	1
53002	PUBLIC PEACE - OTHER	0	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	0
54003	TRAFFIC OFFENSE	8	3
55000	HEALTH AND SAFETY	0	1
70000	JUVENILE RUNAWAY	1	1
91001	DELINQUENT MINORS	0	1
93001	TRAFFIC CRASH	1	0
93002	NONTRAFFIC CRASH	1	0
93003	TRAFFIC VIOLATION - CIVIL	16	17
93004	PARKING	4	0
93006	TRAFFIC POLICING	5	11
93007	TRAFFIC SAFETY	2	1
93008	BREATHALYZER INSPECTION	1	0
93009	BREATHALYZER TEST	0	2
94002	FALSE ALARM ACTIVATION	2	2
98002	INVESTIGATION - VEHICLE	2	0
98003	PROPERTY INSPECTION	1	4
98004	OTHER INSPECTION	12	7
98005	UNFOUNDED ALARM	1	0
98006	CIVIL MATTER	2	5
98007	SUSPICIOUS SITUATION	4	2
98008	FOUND/LOST PROPERTY	2	2
99003	MISSING PERSON	1	0
99007	PUBLIC RELATIONS	1	0
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	6	13
99009	GENERAL NON-CRIMINAL	2	0
99010A	ANIMALS	9	4
99010D	BRUSH IN STREET	1	0
99010G	GRASS/WEEDS	7	50
99010H	RECREATIONAL VEHICLE STORAGE	1	0
99010J	INOPERABLE VEHICLE	10	1
99010L	LOITERING	1	0
99010N	UNNECESSARY NOISE	0	1

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
APRIL	MAY	
04/01/2023-04/30/2023	05/01/2023-05/18/2023	

Offense	Description	APRIL	MAY
99010R	RUBBISH/GARBAGE IN YARD	4	0
99010T	ORV/ATV	1	0
99010V	VACANT PROPERTY	7	0
99010Z	ZONING	1	3
99013	ASSIST TO ANOTHER POLICE AGENCY	9	4
99911	911 HANGUP CALL	2	2
Totals:		146	148

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2022	2023	
01/01/2022-05/18/2022	01/01/2023-05/18/2023	

Offense	Description	2022	2023
11001	SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE	1	0
11007	SEXUAL CONTACT FORCIBLE - CSC 2ND DEGREE	0	1
13001	NONAGGRAVATED ASSAULT	5	9
13002	AGGRAVATED/FELONIOUS ASSAULT	1	0
13003	INTIMIDATION/STALKING	9	5
21000	EXTORTION	0	2
22001	BURGLARY - FORCED	1	0
22003	BURGLARY - ENTRY WITHOUT AUTHORITY, WITH OR WITHOUT FORCE	4	0
23003	LARCENY - THEFT FROM A BUILDING	3	2
23005	LARCENY - THEFT FROM MOTOR VEHICLE	2	0
23007	LARCENY - OTHER	3	3
24001	MOTOR VEHICLE THEFT	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	4
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	1	1
26003	FRAUD - IMPERSONATION	0	1
26006	FRAUD - BAD CHECKS	1	0
26007	FRAUD - IDENTITY THEFT	0	1
26008	FRAUD - HACKING/COMPUTER INVASION	0	1
27000	EMBEZZLEMENT	1	0
29000	DAMAGE TO PROPERTY	1	4
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	0	1
36004	SEX OFFENCE - OTHER	2	4
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	3	2
38003	OTHER FAMILY OFFENSE	13	9
41001	LIQUOR LICENSE - ESTABLISHMENT	1	0
41002	LIQUOR VIOLATIONS - OTHER	0	1
48000	OBSTRUCTING POLICE	0	1
50000	OBSTRUCTING JUSTICE	4	11
52003	WEAPONS OFFENCE - OTHER	2	0
53001	DISORDERLY CONDUCT	3	3
53002	PUBLIC PEACE - OTHER	1	1
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	9	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	3
54003	TRAFFIC OFFENSE	4	27
55000	HEALTH AND SAFETY	9	6
57001	TRESPASS	1	1
70000	JUVENILE RUNAWAY	1	4
72000	ANIMAL CRUELTY	0	1
73000	MISCELLANEOUS CRIMINAL OFFENCE	2	3
91001	DELINQUENT MINORS	6	5
92002	INCAPACITATION	0	1
92003	WALKAWAY - MENTAL	1	0
92004	INSANITY	3	3

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2022	2023	
01/01/2022-05/18/2022	01/01/2023-05/18/2023	

Offense	Description	2022	2023
93001	TRAFFIC CRASH	12	5
93002	NONTRAFFIC CRASH	2	5
93003	TRAFFIC VIOLATION - CIVIL	8	56
93004	PARKING	26	77
93006	TRAFFIC POLICING	14	26
93007	TRAFFIC SAFETY	5	4
93008	BREATHALYZER INSPECTION	2	4
93009	BREATHALYZER TEST	0	2
94001	VALID ALARM ACTIVATION	0	1
94002	FALSE ALARM ACTIVATION	8	15
95001	ACCIDENTAL FIRE	1	0
98002	INVESTIGATION - VEHICLE	0	3
98003	PROPERTY INSPECTION	24	7
98004	OTHER INSPECTION	36	50
98005	UNFOUNDED ALARM	4	1
98006	CIVIL MATTER	16	22
98007	SUSPICIOUS SITUATION	27	17
98008	FOUND/LOST PROPERTY	6	10
99001	SUICIDE OR ATTEMPT	2	4
99002	NATURAL DEATH	2	2
99003	MISSING PERSON	1	2
99007	PUBLIC RELATIONS	0	4
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	47	51
99009	GENERAL NON-CRIMINAL	9	11
99010	VILLAGE ORDINANCE VIOLATION	3	1
99010A	ANIMALS	10	15
99010B	BLIGHT	9	0
99010D	BRUSH IN STREET	11	1
99010G	GRASS/WEEDS	41	58
99010H	RECREATIONAL VEHICLE STORAGE	22	5
99010J	INOPERABLE VEHICLE	39	39
99010L	LOITERING	0	1
99010N	UNNECESSARY NOISE	4	3
99010R	RUBBISH/GARBAGE IN YARD	18	9
99010S	SNOWMOBILES	1	1
99010T	ORV/ATV	3	3
99010V	VACANT PROPERTY	24	24
99010W	WASTE COLLECTION	2	0
99010Z	ZONING	0	5
99013	ASSIST TO ANOTHER POLICE AGENCY	30	35
99911	911 HANGUP CALL	5	4
Totals:		574	706

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	05/18/2023	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>9901-0 -- VILLAGE ORDINANCE VIOLATION</i>					Count: 1
23-000019	01/05/2023	Overnight Parking (Semi) - Sherman St & Huron St		FREEMAN, JAMES	Unfounded
<i>9901-0A -- ANIMALS</i>					Count: 15
23-000074	01/15/2023	Barking Dog - 6360 Houghton St		OWENS, WILLIAM	Closed
23-000098	01/19/2023	Aggressive Dog - 4153 Maple St (J Green)		FREEMAN, JAMES	Turned Over Animal Control
23-000409	04/02/2023	Dogs @ Large - 6337 Houghton St (K Stahl)		DANKS, TIMOTHY	Turned Over Animal Control
23-000417	04/04/2023	Harboring Rabbits - 6694 Garfield Ave (M Lynch)		FREEMAN, JAMES	Complied
23-000419	04/05/2023	Dogs @ Large/Aggressive Dog - Maple Cir (J Green)		FREEMAN, JAMES	Unfounded
23-000445	04/10/2023	Dog @ Large - 4567 Seeger St (M Hawk)		DANKS, TIMOTHY	Turned Over Animal Control
23-000492	04/20/2023	Sick Animal - Beechwood Dr & Hospital Dr		PIERCE, RYAN	Turned Over
23-000496	04/21/2023	Harboring/Feeding Wildlife - 6339 Brenda Dr (R Demyanovich)		FREEMAN, JAMES	Closed
23-000502	04/24/2023	Dog @ Large - 6214 Beechwood Dr (S Roland)		FREEMAN, JAMES	Closed
23-000512	04/25/2023	Harboring Chickens - 4222 Seeger St (M Ponder)		FREEMAN, JAMES	Notice Mailed
23-000528	04/27/2023	Barking Dog - 4443 Doerr Rd (J Neal/B Timm)		PIERCE, RYAN	Closed
23-000559	05/03/2023	Dog @ Large - 4410 Seeger St (T Moore)		FREEMAN, JAMES	Turned Over Animal Control
23-000569	05/05/2023	Animal Complaint - 6394 Beechwood Dr (K Shadley)		PIERCE, RYAN	Closed
23-000612	05/10/2023	Barking Dog - 4443 Doerr Rd (B Timm)		PIERCE, RYAN	Cleared by Citation
23-000666	05/15/2023	Dog scratch - 6205 Cedar Dr (C Hardesty)		DANKS, TIMOTHY	Turned Over Animal Control
<i>9901-0D -- BRUSH IN STREET</i>					Count: 1
23-000413	04/04/2023	Brush in Street - 4656 Hunt St (J Hool)		FREEMAN, JAMES	Closed
<i>9901-0G -- GRASS/WEEDS</i>					Count: 58
23-000443	04/10/2023	Unkept Yard - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Unfounded
23-000505	04/24/2023	Tall Grass/Weeds - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Complied
23-000510	04/25/2023	Tall Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000518	04/26/2023	Rubbish on Property - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-000522	04/27/2023	Tall Grass/Weeds - 6456 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-000523	04/27/2023	Tall Grass/Weeds - 6285 Main St (K Burch)		FREEMAN, JAMES	Complied
23-000524	04/27/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		FREEMAN, JAMES	Complied
23-000586	02/02/2023	Tall Grass/Weeds - 6229 Main St (S Seghatoleslami)		MILLER, KENNETH	Complied
23-000589	05/09/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000596	05/10/2023	Tall Grass/Weeds - 6704 Main St (E Schapp)		FREEMAN, JAMES	Complied
23-000597	05/10/2023	Tall Grass/Weeds - 6620 Third St (S Oldenburg)		FREEMAN, JAMES	Complied
23-000598	05/10/2023	Tall Grass/Weeds - 6606 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-000601	05/10/2023	Tall Grass/Weeds - 4606 Seeger St (K Baka)		MILLER, KENNETH	Complied
23-000602	05/10/2023	Tall Grass/Weeds - 4607 Huron St (M Pettis)		MILLER, KENNETH	Complied
23-000603	05/10/2023	Tall Grass/Weeds - 6327 Houghton St (G Binder)		MILLER, KENNETH	Notice Mailed
23-000604	05/10/2023	Tall Grass/Weeds - 4406 Sherman St (P Ramirez)		MILLER, KENNETH	Complied
23-000605	05/10/2023	Tall Grass/Weeds - 4368 Woodland Ave (S Miller)		MILLER, KENNETH	Complied
23-000606	05/10/2023	Tall Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Complied
23-000607	05/10/2023	Tall Grass/Weeds - 4224 Sherman St (G Wichert)		MILLER, KENNETH	Complied
23-000608	05/10/2023	Tall Grass/Weeds - 4207 Sherman St (C Payne)		MILLER, KENNETH	Complied
23-000609	05/10/2023	Tall Grass/Weeds - 4209 Seeger St (S Bootz)		MILLER, KENNETH	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	05/18/2023	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000610	05/10/2023	Tall Grass/Weeds - 6469 Sixth St (G Deitering)		MILLER, KENNETH	Complied
23-000615	05/11/2023	Tall Grass/Weeds - Evengelical Free Church		FREEMAN, JAMES	Open
23-000616	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7100-00 (T Herron)		MILLER, KENNETH	Open
23-000617	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7200-00 (T Herron)		MILLER, KENNETH	Open
23-000618	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7500-00 (T Herron)		MILLER, KENNETH	Open
23-000619	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9200-00 (T Herron)		MILLER, KENNETH	Open
23-000620	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9100-00 (T Herron)		MILLER, KENNETH	Open
23-000621	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8600-00 (T Herron)		MILLER, KENNETH	Open
23-000622	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7700-00 (T Herron)		MILLER, KENNETH	Open
23-000623	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7900-00 (T Herron)		MILLER, KENNETH	Open
23-000624	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8100-00 (T Herron)		MILLER, KENNETH	Open
23-000625	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8200-00 (T Herron)		MILLER, KENNETH	Open
23-000626	05/11/2023	Tall Grass/Weeds - Parcel 035-500-425-4800-00 (T Herron)		MILLER, KENNETH	Open
23-000627	05/11/2023	Tall Grass/Weeds - Parcel 035-500-431-0000-00 (T Herron)		MILLER, KENNETH	Open
23-000628	05/11/2023	Tall Grass/Weeds - 4150 Seeger St (J Faber)		MILLER, KENNETH	Complied
23-000629	05/11/2023	Tall Grass/Weeds - Parcel 035-033-000-4530-00 (A Wright Trust)		MILLER, KENNETH	Open
23-000630	05/11/2023	Tall Grass/Weeds - 6639 Church St (C Pazak)		MILLER, KENNETH	Complied
23-000632	05/11/2023	Tall Grass/Weeds - 4834 Seeger St (J Pettis)		MILLER, KENNETH	Complied
23-000633	05/11/2023	Tall Grass/Weeds - 4325 Sherman St (B Hennessey)		MILLER, KENNETH	Complied
23-000658	05/15/2023	Tall Grass/Weeds - 6721 Garfield Ave (M Voss)		MILLER, KENNETH	Notice Mailed
23-000659	05/15/2023	Tall Grass/Weeds - 4336 Woodland Ave (A Blain)		MILLER, KENNETH	Complied
23-000660	05/15/2023	Tall Grass/Weeds - 6680 Third St (D Rabideau)		MILLER, KENNETH	Complied
23-000661	05/15/2023	Tall Grass/Weeds - 4805 Hospital Dr (E Wilson)		MILLER, KENNETH	Complied
23-000662	05/15/2023	Tall Grass/Weeds - 6160 Garfield Ave (Biddinger Properties, LLC)		MILLER, KENNETH	Open
23-000663	05/15/2023	Tall Grass/Weeds - GT Auto Wash (W Harrington)		MILLER, KENNETH	Open
23-000664	05/15/2023	Tall Grass/Weeds - A&J Trucking (J Asho)		MILLER, KENNETH	Complied
23-000669	05/16/2023	Tall Grass/Weeds - 6290 Church St (C Lawrence)		MILLER, KENNETH	Complied
23-000670	05/16/2023	Tall Grass/Weeds - Parcel 035-500-170-0350-00 (J Kreeger)		MILLER, KENNETH	Open
23-000679	05/17/2023	Tall Grass/Weeds - 6379 Garfield Ave (K Romstad)		MILLER, KENNETH	Open
23-000681	05/17/2023	Tall Grass/Weeds - 6324 Houghton St (J Nizzola)		MILLER, KENNETH	Open
23-000682	05/17/2023	Tall Grass/Weeds - 6318 Houghton St (C Mayer)		MILLER, KENNETH	Open
23-000683	05/17/2023	Tall Grass/Weeds - 4364 Leach St (M Eaton)		MILLER, KENNETH	Open
23-000684	05/17/2023	Tall Grass/Weeds - 6353 Seventh St (E Nizzola)		MILLER, KENNETH	Open
23-000686	05/17/2023	Tall Grass/Weeds - Parcel 035-500-580-0300-01 (O Schneeberger)		MILLER, KENNETH	Open
23-000690	05/18/2023	Tall Grass/Weeds - Parcel 035-028-000-2400-03 (A Wright Trust)		MILLER, KENNETH	Open
23-000691	05/18/2023	Tall Grass/Weeds - 4881 Northwood Cir (Northwood Lake Condominium Association)		MILLER, KENNETH	Open
23-000692	05/18/2023	Tall Grass/Weeds - 6428 Pine St (D Mayer)		MILLER, KENNETH	Open
9901-0H -- RECREATIONAL VEHICLE STORAGE					Count: 5
23-000057	01/11/2023	Recreational Storage - 6414 Garfield Ave (D Kester)		MILLER, KENNETH	Open
23-000229	02/21/2023	Recreational Storage - 6337 Beechwood Dr (J Kuntz)		MILLER, KENNETH	Complied
23-000270	03/02/2023	Recreational Storage - 6403 Beechwood Dr (E Hollis)		MILLER, KENNETH	Complied
23-000271	03/02/2023	Recreational Storage - 4881 Hemlock Ln (D Vowell)		MILLER, KENNETH	Open
23-000519	04/26/2023	Recreational Storage - 6470 Garfield Ave (L Bogart)		MILLER, KENNETH	Open
9901-0J -- INOPERABLE VEHICLE					Count: 39
23-000020	01/05/2023	Inoperable Vehicle - 6658 Huron St (S Ingram)		MILLER, KENNETH	Complied
23-000023	01/05/2023	Inoperable Vehicle - 4325 Woodland Ave (D Peters)		MILLER, KENNETH	Open
23-000024	01/05/2023	Inoperable Vehicle - 6632 Huron St (D Wilcox)		MILLER, KENNETH	Open

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	05/18/2023	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000051	01/10/2023	Inoperable Vehicle - 6379 Sixth St (J Hill)		MILLER, KENNETH	In Person Contact
23-000056	01/11/2023	Inoperable Vehicle - Parcel 035-500-471-0300-00 (T Welby)		MILLER, KENNETH	Complied
23-000059	01/11/2023	Inoperable Vehicle - 6447 Houghton St (C Caulkins)		MILLER, KENNETH	Complied
23-000060	01/11/2023	Inoperable Vehicle - 6446 Garfield Ave (A Nelson)		MILLER, KENNETH	Complied
23-000061	01/11/2023	Inoperable Vehicle - 4205 West St (K Rick)		MILLER, KENNETH	Complied
23-000062	01/12/2023	Inoperable Vehicle - 6370 Houghton St (W Sarles)		MILLER, KENNETH	Complied
23-000076	01/16/2023	Inoperable Vehicle - 6405 Sixth St (R Coy)		MILLER, KENNETH	Complied
23-000135	01/24/2023	Inoperable Vehicle - 6644 Garfield Ave (M Anderson)		MILLER, KENNETH	Complied
23-000136	01/24/2023	Inoperable Vehicle - 6576 Third St (J Steadman)		MILLER, KENNETH	Complied
23-000161	02/01/2023	Inoperable Vehicle - 4557 Seeger St (J Carr)		MILLER, KENNETH	Complied
23-000164	02/02/2023	Inoperable Vehicle - 6371 Seventh St (K Dexter)		MILLER, KENNETH	In Person Contact
23-000227	02/20/2023	Inoperable Vehicle - 4215 Sherman St (S Clark)		MILLER, KENNETH	Complied
23-000230	02/21/2023	Inoperable Vehicle - 6628 Main St (K Boscaglia)		MILLER, KENNETH	Complied
23-000234	02/22/2023	Inoperable Vehicle - 6353 Seventh St (E Nizzola)		MILLER, KENNETH	Complied
23-000235	02/22/2023	Inoperable Vehicle - 6705 Third St (G Kile)		MILLER, KENNETH	Complied
23-000280	03/03/2023	Inoperable Vehicle - 6555 Church St (J Bouck)		MILLER, KENNETH	Complied
23-000289	03/06/2023	Inoperable Vehicles - 6466 Sixth St (S Wilson)		MILLER, KENNETH	Complied
23-000310	03/09/2023	Inoperable Vehicle - 6706 Garfield Ave (A Tuckey)		MILLER, KENNETH	Complied
23-000323	03/13/2023	Inoperable Vehicle - 6457 Church St (T Torres)		MILLER, KENNETH	Complied
23-000355	03/20/2023	Inoperable Vehicle - 6314 Main St (M Arthur)		MILLER, KENNETH	Open
23-000387	03/27/2023	Inoperable Vehicle - 6403 Beechwood Dr (E Hollis)		MILLER, KENNETH	Complied
23-000392	03/28/2023	Inoperable Vehicle - 4391 Brooker St (M Tucker)		MILLER, KENNETH	Complied
23-000393	03/28/2023	Inoperable Vehicle - 6354 Fourth St (C McCormick)		MILLER, KENNETH	In Person Contact
23-000395	03/29/2023	Inoperable Vehicle - 6193 Lakeside Dr (M Hammond)		FREEMAN, JAMES	Cleared by Citation
23-000396	03/29/2023	Inoperable Vehicle - 4631 Oak St (M Hawk)		FREEMAN, JAMES	Cleared by Citation
23-000436	04/07/2023	Inoperable Vehicle/s - 6811 Main St (J Root)		MILLER, KENNETH	Open
23-000446	04/11/2023	Inoperable Vehicles - 4244 Sherman St (G Wichert)		MILLER, KENNETH	In Person Contact
23-000447	04/11/2023	Inoperable Vehicle - 4380 Ale St (M Groombridge)		MILLER, KENNETH	Complied
23-000448	04/11/2023	Inoperable Vehicle - 6705 Third St (G Kile)		MILLER, KENNETH	Complied
23-000449	04/11/2023	Inoperable Vehicle (Frame) - 4534 West St (J Sherman)		MILLER, KENNETH	Complied
23-000451	04/11/2023	Inoperable Vehicle/s - 6815 Main St (D Weiler)		MILLER, KENNETH	Open
23-000478	04/17/2023	Inoperable Vehicle/s - 4847 Spruce St (C Haynes, Jr)		MILLER, KENNETH	Open
23-000482	04/18/2023	Inoperable Vehicle/s - 6446 Garfield Ave (A Reynero)		MILLER, KENNETH	Complied
23-000514	04/25/2023	Inoperable Vehicle/s & Rubbish on Property - 6357 Main St (O McConnell)		MILLER, KENNETH	Complied
23-000525	04/27/2023	Inoperable Vehicle/s - 4405 Ale St (R Rick)		FREEMAN, JAMES	Open
23-000693	05/18/2023	Inoperable Vehicle - 4443 Doerr Rd (B Timm)		MILLER, KENNETH	Open
9901-0L -- LOITERING					Count: 1
23-000442	04/10/2023	Loitering - GT Auto Wash (W Harrington)		FREEMAN, JAMES	Exceptional Clearance
9901-0N -- UNNECESSARY NOISE					Count: 3
23-000082	01/16/2023	Noise Complaint - 6694 Main St		WAGNER, JEFFREY	Unfounded
23-000345	03/17/2023	Noise Complaint - 4790 Hospital Dr (J McCoy)		MILLER, KENNETH	Closed
23-000676	05/17/2023	Disturbing The Peace - 4790 Hospital Dr Apt #6 (K. Cummins & V. McCoy)		WAGNER, JEFFREY	Closed
9901-0R -- RUBBISH/GARBAGE IN YARD					Count: 9
23-000042	01/09/2023	Rubbish on Property - 4282 West St (J Howell)		MILLER, KENNETH	Open
23-000043	01/09/2023	Rubbish on Property - 4631 Oak St (M Hawk)		MILLER, KENNETH	Open
23-000067	01/12/2023	Rubbish on Property - 6373 Sixth St (S Kokenos)		MILLER, KENNETH	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	05/18/2023	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000368	03/23/2023	Rubbish on Property - 4455 Brooker St (M Grifka)		MILLER, KENNETH	Complied
23-000391	03/28/2023	Rubbish on Property - 6274 Main St (K Sargent)		MILLER, KENNETH	Complied
23-000491	04/20/2023	Rubbish on Property - 6318 Houghton St (C Mayer)		FREEMAN, JAMES	Unfounded
23-000504	04/24/2023	Construction Material - 6669 Huron St (J Tuckey)		FREEMAN, JAMES	Complied
23-000514	04/25/2023	Inoperable Vehicle/s & Rubbish on Property - 6357 Main St (O McConnell)		MILLER, KENNETH	Complied
23-000518	04/26/2023	Rubbish on Property - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
9901-0S -- SNOWMOBILES					Count: 1
23-000281	03/04/2023	Snowmobiles		HARTZELL, WILLIAM	Closed
9901-0T -- ORV/ATV					Count: 3
23-000268	03/01/2023	ORV Violation - Garfield Ave & Vulcan St (J Verbeek)		PIERCE, RYAN	Closed
23-000365	03/22/2023	ORV/ATV Violation - Garfield Ave & Doerr Rd (J Puvalowski)		HARTZELL, WILLIAM	Closed
23-000453	04/12/2023	ORV Violation - Main St & Nestle St (R Perry)		PIERCE, RYAN	Closed
9901-0V -- VACANT PROPERTY					Count: 24
23-000026	01/05/2023	Vacant Property - 6215 Dale St		PIERCE, RYAN	Registered
23-000114	01/23/2023	Vacant Property - 6377 Seventh St (C Dotson)		PIERCE, RYAN	Registered
23-000115	01/23/2023	Vacant Property - 6395 Fourth St (P Astley)		PIERCE, RYAN	Notice Mailed
23-000116	01/23/2023	Vacant Property - 6327 Houghton St		PIERCE, RYAN	Notice Mailed
23-000117	01/23/2023	Vacant Property - 6371 Houghton St (D Manchester)		PIERCE, RYAN	Registered
23-000118	01/23/2023	Vacant Property - 6571 Houghton St		PIERCE, RYAN	Notice Mailed
23-000119	01/23/2023	Vacant Property - 6592 Third St (Bank of New York)		PIERCE, RYAN	Notice Mailed
23-000120	01/23/2023	Vacant Property - 6712 Third St		PIERCE, RYAN	Notice Mailed
23-000121	01/23/2023	Vacant Property - 4331 Seeger St		PIERCE, RYAN	Notice Mailed
23-000122	01/23/2023	Vacant Property - 4594 Seeger St		PIERCE, RYAN	Registered
23-000123	01/23/2023	Vacant Property - 4325 Sherman St		PIERCE, RYAN	Registered
23-000124	01/23/2023	Vacant Property - 4665 Hospital Dr (L Ross)		PIERCE, RYAN	Registered
23-000125	01/23/2023	Vacant Property - 4869 Hemlock Ln (N Leino)		PIERCE, RYAN	Registered
23-000126	01/23/2023	Vacant Property - 4663 Huron St		PIERCE, RYAN	Registered
23-000127	01/23/2023	Vacant Property - 6306 Pine St		PIERCE, RYAN	Registered
23-000134	01/24/2023	Vacant Property - 4062 E Nicholas Dr (B Chippi)		PIERCE, RYAN	Open
23-000188	02/08/2023	Vacant Property - 6694 Main St		PIERCE, RYAN	Notice Mailed
23-000418	04/04/2023	Vacant Property - 4656 Hunt St (K Hool)		PIERCE, RYAN	Notice Mailed
23-000422	04/06/2023	Vacant Property - 4320 Oak St (K Stefan)		PIERCE, RYAN	Notice Mailed
23-000424	04/06/2023	Vacant Property - 4215 Maple St (B Hennessey)		PIERCE, RYAN	Notice Mailed
23-000425	04/06/2023	Vacant Property - 6628 Seed St (L Peterson)		PIERCE, RYAN	Notice Mailed
23-000426	04/06/2023	Vacant Property - 4386 Seeger St (G Standeford)		PIERCE, RYAN	Notice Mailed
23-000427	04/06/2023	Vacant Property - 6456 Third St (T Wright-Wismer)		PIERCE, RYAN	Notice Mailed
23-000506	04/24/2023	Vacant Property - 6603 Huron Ave (J Ricker)		PIERCE, RYAN	Notice Mailed
9901-0Z -- ZONING					Count: 5
23-000149	01/30/2023	Zoning Violation - 6191 Church St (N Adams)		FREEMAN, JAMES	Open
23-000513	04/25/2023	Zoning Violation (Fence) - 4454 Maple St (A Wirges)		FREEMAN, JAMES	Unfounded
23-000545	05/01/2023	Fail to Obtain Bldg Permit - 6403 Beechwood Dr (E Hollis)		FREEMAN, JAMES	Turned Over
23-000599	05/10/2023	Fence Violation/No Permit - 6585 Main St (S Lesoski)		FREEMAN, JAMES	Open
23-000600	05/10/2023	Fence Violation/No Permit - 6350 Garfield Ave (R Bouck)		FREEMAN, JAMES	Complied

Total: 165

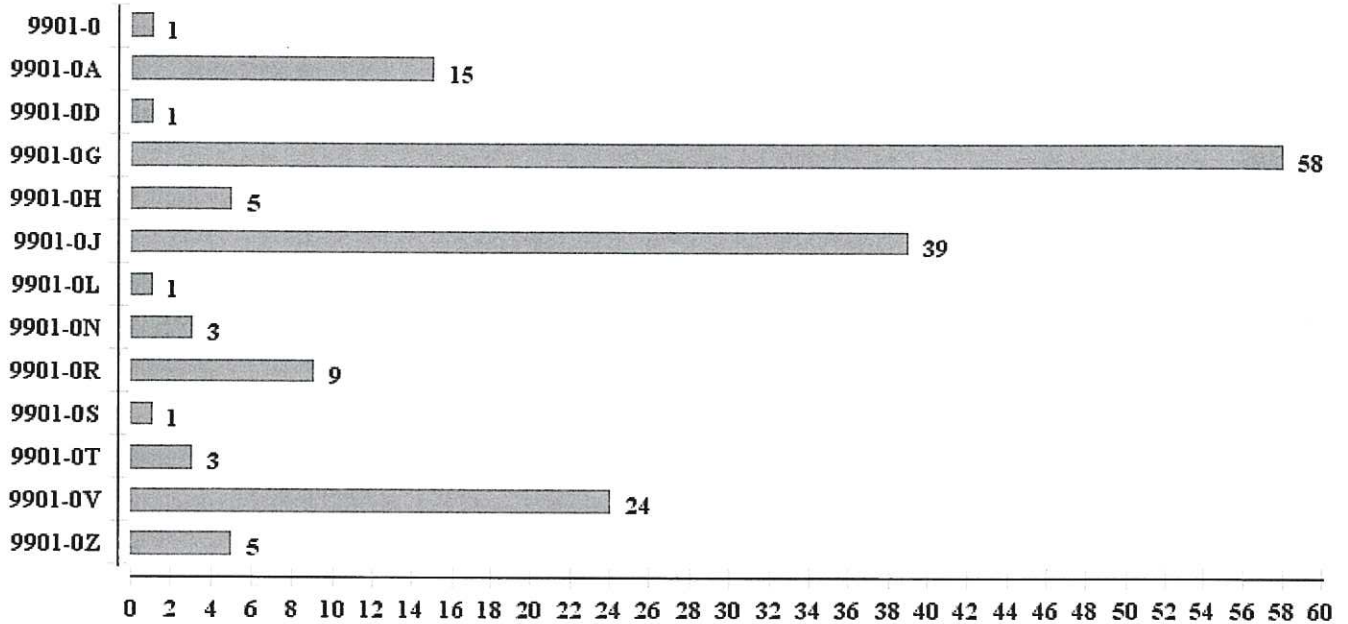
Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	05/18/2023	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
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Offense Activity Counts



Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
99010	99010Z	ALL
2022	2023	
01/01/2022-05/18/2022	01/01/2023-05/18/2023	

Offense	Description	2022	2023
99010	VILLAGE ORDINANCE VIOLATION	3	1
99010A	ANIMALS	10	15
99010B	BLIGHT	9	0
99010D	BRUSH IN STREET	11	1
99010G	GRASS/WEEDS	41	58
99010H	RECREATIONAL VEHICLE STORAGE	22	5
99010J	INOPERABLE VEHICLE	39	39
99010L	LOITERING	0	1
99010N	UNNECESSARY NOISE	4	3
99010R	RUBBISH/GARBAGE IN YARD	18	9
99010S	SNOWMOBILES	1	1
99010T	ORV/ATV	3	3
99010V	VACANT PROPERTY	24	24
99010W	WASTE COLLECTION	2	0
99010Z	ZONING	0	5
Totals:		187	165

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
99010	99010Z	ALL
APRIL	MAY	
04/01/2023-04/30/2023	05/01/2023-05/18/2023	

Offense	Description	APRIL	MAY
99010A	ANIMALS	9	4
99010D	BRUSH IN STREET	1	0
99010G	GRASS/WEEDS	7	50
99010H	RECREATIONAL VEHICLE STORAGE	1	0
99010J	INOPERABLE VEHICLE	10	1
99010L	LOITERING	1	0
99010N	UNNECESSARY NOISE	0	1
99010R	RUBBISH/GARBAGE IN YARD	4	0
99010T	ORV/ATV	1	0
99010V	VACANT PROPERTY	7	0
99010Z	ZONING	1	3
Totals:		42	59