

**Cass City Downtown Development Authority  
Minutes  
February 13, 2024**

The Meeting was brought to order at 1:30 pm by Chair Weiler

BOARD MEMBERS PRESENT: Christine Anthony, Eric Brown, Misty DeLong, Tyler Erla, Andrew Klco, Amy Peters, David Weiler, Village President Robert Piaskowski

ABSENT: Jon Ligrow, Cass City Chamber Administrator

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Letter of Resignation from Geraldine Prieskorn was received for the file.

Snow Plowing of Sidewalk and De-icer Treatment: Blaine de Beaubien discussed the timing and process he follows for snow plowing the sidewalks. Blaine checks the snowfall depth in three different places in town. When the snow is one inch in these different locations, he starts plowing. His goal is to be finished by 3:00 am so that he does not interfere with the Village DPW plowing the Main Street. He applies brine or salt for ice events as late as 6:00 am. Depending on the timing of a snow event, a special request may be needed. It was suggested a letter to the businesses would be helpful, so they are aware of the timing and process.

**Motion to approve the minutes from the January 9, 2024, meeting by Peters and supported by Brown. Motion Carried.**

No comments during Citizen Comments.

**Motion to approve the January 31, 2024, Financial Report was made by Brown and supported by Erla. Motion Carried.**

Tuscola County DDA Report: Village Manager mentioned Steve Erickson's replacement will involve a collaboration with MSU. The replacement will be an employee of MSU and the plan is to have a replacement by April. The grant for the Cultural Center was sent to the State Land Bank and there is some pushback from the State Land Bank regarding the asbestos and mold issues. Steve Erickson is working with SME on these stabilization issues and the grant will be resubmitted. The Village Attorney needs to have the grant approved before a lease agreement may be completed with the Cass City Cultural Historical Center and Museum. Once the grant is approved, the lease will be put together.

Chamber of Commerce Report: No report.

Spring Banners: The Spring Banners have been received and will be put up in the Springtime.

Christmas Snowflake Decorations: Six new Presidential Snowflake Lights were purchased.

Lease Agreement between Cass City DDA & The Cass City Cultural Historical Center and Museum:  
The Village Attorney needs the grant approved before a lease may be completed.

**Motion to table the Lease Agreement until after the Grant is approved by the State Land Bank by Anthony and supported by DeLong. Motion Carried.**

Leach Street Property: January 2023 Village Manager Powell received a quote to tear down the Leach Street house and fill in the hole. Manager Powell will get updated bids on this demolition project.

Parking Availability: Several businesses have issues with parking for their customers in the downtown area due to the lack of parking spaces and some tenants using parking spaces that are needed for their customers.

**Motion to recommend to the Village Council the placement of three customer only parking signs be placed in the alley behind the businesses between Leach and Seeger by DeLong and supported by Anthony. Motion carried.**

By consensus, the meeting was adjourned at 2:31 pm.

Respectfully Submitted,

*Linda W. Miller*

Administrative Assistant