

**Cass City Downtown Development Authority
Minutes
January 9, 2024**

The Meeting was brought to order at 1:30 pm by Chair Weiler

BOARD MEMBERS PRESENT: Christine Anthony, Eric Brown, Jon Ligrow, Amy Peters, Geraldine Prieskorn, David Weiler, Village President Robert Piaskowski, TEDC Representative Steve Erickson

ABSENT: Tyler Erla, Cass City Chamber Administrator Ashley Phillips

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the November 14, 2023, meeting by Prieskorn and supported by Brown. Motion Carried.

No comments during Citizen Comments.

Motion to approve the December 31, 2023, Financial Report was made by Brown and supported by Peters. Motion Carried.

Tuscola County DDA Report: Steve Erickson presented a Stabilization Proposal for the Cass City Cultural Center for the Tuscola County Land Bank Authority and State Land Bank Authority. This document outlines the blight elimination plan budget and project timeline. This will be presented to the Tuscola County Land Bank next Tuesday, January 16th for their approval. Once this is approved, the work will begin, and the non-profit group will start their fundraising.

Motion to approve the Cass City Cultural Center Stabilization Proposal was made by Piaskowski and supported by Ligrow. Motion Carried.

Motion to authorize Debbie Powell to sign documents on behalf of the DDA for this Cultural Center Stabilization project was made by Brown and supported by Peters. Motion Carried.

Chamber of Commerce Report: No report but it was mentioned the Annual Chamber Dinner is scheduled for April 12th.

Motion to accept with regrets the resignation of Geraldine Prieskorn was made by Weiler and supported by Piaskowski. Motion Carried.

Motion to approve the appointments of Misty DeLong and Andrew Klco for the two vacancies on the DDA board be forwarded to the Village Council for their approval, was made by Brown and supported by Anthony. Motion carried.

Downtown Spring Banners: Manager Powell had a print of sample banners for the DDA members to look over and suggest their preferred choices for the new order. Last year banners with pictures of the senior students were put up but this will not be done again due to the added labor costs involved with keeping the banners in place.

Christmas Lighting: The Christmas lights in the Downtown area are failing. These Presidential Snowflakes are on sale until the end of January. Village Manager Powell was wondering if the DDA would chip in for half of the cost (\$1,728.00) to replace six of the snowflakes.

Motion by Peters and supported by Brown for the DDA to cover the cost of \$1,728.00 to help replace six of the lighted snowflakes. Motion Carried.

Manager Powell mentioned an agreement with the non-profit group for the Cultural Center should be drawn up clarifying responsibilities for each party. After some discussion, Steve Erickson volunteered to work with the members of the non-profit group to create a document outlining each party's responsibilities and expectations and bring this to next month's meeting.

By consensus, the meeting was adjourned at 2:17 p.m.

Respectfully Submitted,
Linda W. Miller
Administrative Assistant