

2024

Village of Cass City Summer Day Camp Program Handbook & Forms



For children ages 6 to 12

Monday through Thursday, June 10-August 2, 2024

(closed July 1-4, 2024)

8am-2pm

WELCOME!

The Village of Cass City is pleased to offer local families and children the opportunity to learn, play and grow in a safe and secure environment with our **Parks & Recreation Summer Day Camp Program**. This 7-week program, which will run Monday, June 10, 2024, through Thursday, August 2, 2024 (closed for break July 1-5), will offer local children ages 6-12 a wide variety of activities which include:

- Breakfast/lunch provided by Cass City Public Schools
- Pool/Splash Pad Days
- 4 Amazing Field Trips!
- Theme Days
- Hiking/Nature Trails
- Disc Golf
- Playgrounds
- Tennis/basketball/pickleball courts
- Baseball/softball/kickball
- Arts & Crafts
- Walking trips to Rawson Library
- Talent contest at Rotary Park
- “NEW” concrete outdoor gaming equipment-ladder ball, corn hole and checkers
- Sand volleyball
- Reading/academic opportunities

Our dedicated staff of day camp counselors, led by the Day Camp Coordinator with oversight from the Director of Parks & Recreation, are eager to have your child spend some time with us this summer. See the following pages for registration forms and a list of general rules. On the first week of camp, your child will also bring home a calendar of monthly activities, and you will be given information on our Remind app for important Day Camp announcements.

If you have any questions, please contact Melanie Radabaugh, Director of Community Development, Parks, and Recreation at (989) 872-2911 or mradabaugh@casscity.org.

Day Camp Program Summer 2024

The Summer Day Camp Program has been scheduled for children 6-12 years of age beginning on Monday, June 10, 2024, with a break for the Fourth of July (July 1-5) and the program will end on August 2, 2024. Day Camp days will be Monday to Thursday 8 a.m.-2 p.m. **The Village of Cass City Parks and Recreation Department will provide some materials for children attending this program, but please have your child bring a paint shirt, as well as their bathing suit, towel, and sunscreen on pool days.** The schedule will include a few field trips, pool days, crafts, sports, games, reading time, and nature play. A breakfast and lunch program will also be available through Cass City Public Schools.

Schedule:

June 10-June 27, break for July 1-4, then July 8-August 2, 2024
Monday to Thursday 8 a.m.-2 p.m.

Day Camp Fees:

Village Resident: \$15.00 per day, per child or \$300.00 for the season
Non-Village Resident: \$20.00 per day, per child or \$350.00 for the season
There is a \$7.00 per day, per child fee charged for an early or late drop off or pick up.

Field Trips:

There will be opportunities for fun, educational field trips throughout the summer. Schedules and forms will be provided in advance; fees apply and will be determined.

Registration:

The required **Registration Form, Emergency Medical Form, Day Camp Rules, and Photo Release Forms** are to be filled out and signed by a Parent/Guardian. Forms are available at the Village Office and on the Village website at www.casscity.org. Registration is required for both daily and seasonal participation.

Please return your completed forms to the Village Office at 6506 Main St., Cass City, MI 48726, to register your child/children.

If you have any questions, contact Melanie Radabaugh, Director of Community Development, Parks and Recreation at (989) 872-2911 or mradabaugh@casscity.org.

Village of Cass City Summer Day Camp 2024 Registration

Parent/Guardian Name: _____ Cell: _____

Address: _____ City/State/Zip: _____

Name of Child 1: _____ Age: _____ Daily: _____ Seasonal: _____

Name of Child 2: _____ Age: _____ Daily: _____ Seasonal: _____

Name of Child 3: _____ Age: _____ Daily: _____ Seasonal: _____

Name of Child 4: _____ Age: _____ Daily: _____ Seasonal: _____

Make checks payable to the Village of Cass City. Credit card payments accepted at the Municipal Building at 6506 Main Street, Cass City (3% fee applies).

Total Cost: _____

Check #/Cash: _____ Date Paid: _____

Village Resident: \$15 per day, per child or \$300 for the season.

Non-Village Resident: \$20 per day, per child or \$350 for the season.

Any allergies we should be aware of?

Child 1: _____ Allergy: _____

Child 2: _____ Allergy: _____

Child 3: _____ Allergy: _____

Child 4: _____ Allergy: _____

Village of Cass City Summer Day Camp 2024 Medical Emergency Form

Parent/Guardian Name & Cell: _____

Emergency Contact 1 Name & Cell: _____

Emergency Contact 2 Name & Cell: _____

Child 1 Name & Age: _____

Has this child had any serious illness, injury, or operation? If yes, please give dates and explain.

Will this child be taking any medication? If yes, please indicate type, dosage, and effects on child.

Does this child have a physical or mental disability which the instructor needs to be aware of for instructional modifications or emergency purposes? If yes, please explain.

Child 2 Name & Age: _____

Has this child had any serious illness, injury, or operation? If yes, please give dates and explain.

Will this child be taking any medication? If yes, please indicate type, dosage, and effects on child.

DCMP1

Does this child have a physical or mental disability which the instructor needs to be aware of for instructional modifications or emergency purposes? If yes, please explain.

Child 3 Name & Age: _____

Has this child had any serious illness, injury, or operation? If yes, please give dates and explain.

Will this child be taking any medication? If yes, please indicate type, dosage, and effects on child.

Does this child have a physical or mental disability which the instructor needs to be aware of for instructional modifications or emergency purposes? If yes, please explain.

Child 4 Name & Age: _____

Has this child had any serious illness, injury, or operation? If yes, please give dates and explain.

Will this child be taking any medication? If yes, please indicate type, dosage, and effects on child.

DCMP1

Does this child have a physical or mental disability which the instructor needs to be aware of for instructional modifications or emergency purposes? If yes, please explain.

Based on the information provided, the Day Camp Coordinator may need more information before being allowed to attend the Day Camp program for the summer of 2024 that may include notes from a physician about prescriptions and/or medical needs.

Additional Approved Drop-Off/Pick-Up Persons:

_____ Relationship: _____ Cell: _____

_____ Relationship: _____ Cell: _____

_____ Relationship: _____ Cell: _____

Parent/Guardian Print Name: _____

Parent/Guardian Signature: _____

Date: _____

Village of Cass City Summer Day Camp 2024 General Rules

There are times when it is necessary for the Cass City Parks & Recreation administrators to decide concerning the acceptability of a child's behavior in the Day Camp. These decisions must be based on the welfare of the total Day Camp community and how the behavior problem will affect the learning and playing environment. The following Day Camp rules have risen out of need to discipline unacceptable behavior. Please read all the rules and discuss these rules with your child (children).

- Engaging in conduct that disrupts or interferes with the Day Camp program will not be tolerated. Examples: The use of violent force, noise, coercion, threat, intimidation, fear, passive resistance, or any other comparable conduct.
- Vandalizing school or Day Camp property. This includes, but is not limited to, damaging games, tables, chairs, bathrooms, or park equipment.
- Repeatedly refusing to follow the directions of Day Camp counselors or Coordinator, engaging in acts of serious disrespect to Day Camp employees or violation of any Day Camp rules and policies will not be tolerated.

If your child causes any issues, they will be subject to exclusion from the program. The Day Camp is a privilege, not a right; we will not allow children that cause a measurable disruption to our programming. If your child is excluded from our Day Camp program and you are a season pass holder, a refund may be issued on a percentage basis for days remaining in the program season.

By signing below, I acknowledge that I understand that my child may be removed from the Day Camp program for any reason and may not return for the remainder of the season.

Parent/Guardian Print Name: _____

Parent/Guardian Signature: _____ Date: _____

DCMP2

Village of
Cass City
2024 Photo Release and
Media Permission Form:

I, _____(parent/guardian) give permission to the Day
Camp Director/Pool Coordinator permission to publish
_____(child name) photo, name, and/or likeness on the Village of
Cass City website, or any other electronic and/or print format. I understand that my child's name
and photo will never be published together on the same web page. This permission may be
revoked in writing by a parent or guardian at any time.

Parent or Guardian Signature_____

Child(children's) Name_____

Date_____